



Meeting Call to Order: The meeting was called to order at 8:31 a.m. at Cuivre River Electric Cooperative's Community Room by LCRB Member Elaine Henderson.

Roll Call and Introduction of Guests:

Present: Margie Beckmann, Kathy Boessen (via Zoom), Katrina Ellis, Glenda Fitzgerald, Christine Heintzelman (via Zoom), Dr. Elaine Henderson, Scott Hufty, Sarah Lavy, Cheri Winchester and Hally Wells

Absent: Kristin Gentry, Melba Houston and Jim Price

Guests: **Attending via Zoom,** Cathi Bornhop (F.A.C.T.), Tiffany Hilke (YIN), Julie Seymore (TCC), Sherry Saunders (SJA), Jane Gavril (CHN) and Becky Martin (citizen)

Attending in Person, Mark Grzeskowiak (PCHAS), Kelly Wieser (PreventEd), Jen Kaiser (CHN), Madronica Malone (ThriVe - Best Choice) and Sheri Jay (citizen)

Approval of Minutes: *A motion was made to approve the October 26, 2022, meeting minutes. (M.S.P.: Fitzgerald, Beckmann)*

Monthly Financial Report:

Ms. Winchester reviewed several financial documents with the committee that included:

- Balance Sheet as of October 31, 2022
- Profit & Loss Budget Vs. Actual October 31, 2022
- Sales Tax History from 2021 to Present
- LCRB 2022 - 2023 Funding Summary
- LCRB 2022 - 2023 Schedule of Units

The balance of the Peoples Bank & Trust account on 11-22-22 was \$601,853.22 in the Main Account and \$692,587.16 in the Money Market Account for a total balance of \$1,294,440.38.

The Balance Sheet as of October 31, 2022, shows \$10,000 in the prepaid tax match fund and \$165,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$1,336,863.67.

A total of \$158,684.24 was received in October 2022 (144.42% of the monthly budget), and a total of \$184,433.26 (113.59% of the monthly budget) was paid out in expenditures, resulting in a net loss of \$25,749.02.

The October 2022 sales tax revenue (deposited on November 7, 2022) was \$130,433.18 (\$22,895.38 or 14.93% less than October 2021).

In November 2022, \$169,579.20 was paid to our providers for October 2022 services. The outstanding 2022-2023 contract commitment is \$1,237,539.96 (for the contract term of July 1, 2022 through June 30, 2023). The usage rate of our contracted services through October 31, 2022 is 27.29%

A motion was made to approve the monthly financial reports as printed, submitted and explained. (M.S.P.: Beckmann, Hufty)

Provider Brief: None

Correspondence & Announcements:

- Ms. Winchester announced that the **Lincoln County Journal published an article** regarding the 2022 LCRB Legislative Summit and Mobile Outreach Tour, which was held on October 18. She also circulated the post-summit surveys completed by attendees and shared a brief overview regarding the feedback.

- Ms. Winchester shared that the **Reality Babies**, previously purchased by the LCRB through Children's Trust Fund dollars, have been given to Troy R-III for use in their high school Child Development classes. Department Chair Andrea Tarro was pleased to accept these tools for her program. (Emails were sent to all four school districts to gauge interest in receiving the Reality Babies.)

Old Business:

- Ms. Winchester reviewed the proposed **2023 FY Administrative and General Budgets**, approved by the Finance Committee during their November 16, 2022 meeting. With flat sales tax projections, the budget reflects an allowance for inflation in supplies and administrative costs; an increase in programming for the next contract cycle; the completion of the LCRB Needs Assessment (conducted every three years and due in 2023); and a renewal of the CaseWorthy contract.

A motion was made to approve the proposed 2023 FY Administrative and General Budgets as printed, presented and explained. (M.S.P.: Beckman, Lavy)

New Business:

- Ms. Winchester announced that six of our Lincoln County Resource Board members' **terms will expire** at the end of 2022. Each of those board members has expressed his/her desire to continue to serve on the LCRB, which include: Katrina Ellis, Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman, Melba Houston and Scott Hufty.

A motion was made to recommend to the Lincoln County Commissioners that Katrina Ellis; Glenda Fitzgerald; Kristin Gentry; Christine Heintzelman; Melba Houston; and Scott Hufty be approved for another term on the Lincoln County Resource Board, beginning on January 1, 2023 and ending on December 31, 2025. (M.S.P.: Beckmann, Hufty)

Executive Director's Report:

Ms. Winchester stated that she will email the board her complete written report and highlighted a few items, including:

In partnership with the Troy R-III School District and its inaugural 2022-23 Parent Series, **The Lincoln County Early Childhood Taskforce Force (ECTF)** is finalizing plans for its upcoming **Parent Engagement Night**, scheduled for 6:30 – 8:00 p.m. on Tues., Nov. 29 at the Troy Middle School. With a focus on "Healthy Behaviors and Development," activities, resources and program sessions will provide parents of children ages 0-5 with helpful tips and insights. Session topics include: fostering healthy attachment, achieving developmental milestones, reducing tantrums, and making healthy connections. The event is free, and childcare and pizza will be provided. Those planning to attend should RSVP to Alicia at Love-N-Learn Preschool (love.n.learn.calvary@gmail.com). Additionally, the ECTF continues to utilize 2022 Shower of Love funds to help meet basic needs of families with young children. The ECTF meets on the third Thursday of each month at 10:00 a.m. at the Lincoln County Health Department.

Hally Wells completed the last of the **Fall Provider Audits and LCRB Site Visits** on Tuesday, November 22, 2022. Feedback will be provided to all of the providers regarding the audit findings. Overall, the audits confirmed accurate billings and appropriate services based on our contracts and clinical outcomes agreements with funded providers.

LCRB's YouTube Channel will feature a video from our Parent Engagement Night, which will be uploaded and shared via LCRB social media channels following the event.

Ms. Winchester invited **providers and community service agencies** to reach out if they are interested in scheduling a provider/community brief during a future meeting. **Briefs** allow providers or local service organizations to share timely updates, explain programming, and encourage referrals and support on the part of meeting attendees and LCRB members. Sheriff Rick Harrell will present to LCRB members and guests during December's meeting regarding local law enforcement initiatives related to our county's children. Gateway Human Trafficking has a brief scheduled for January. February is currently open.

Committee Reports:

- Finance Committee: None
- Personnel Committee: None
- Selection & Review Committee: Chair Christine Heintzelman thanked the LCRB members and staff, providers, and local agencies for their dedicated service to children and families of Lincoln County.

Comments for the Good:

- **LCRB Member Elaine Henderson** shared that the Blue Ribbon Commission, created by the Department of Elementary and Secondary Education to address the critical shortage of teachers, has recognized the need to place a greater focus and attention on the mental health needs for students and staff in our public schools. As a retired educator and superintendent, Dr. Henderson is particularly concerned about staffing shortages and will be participating in future commission meetings.

Adjournment: *The meeting was adjourned at 9:03 a.m. by Elaine Henderson. (M.S.P.: Hufty, Fitzgerald)*

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **8:30 a.m. on Wednesday, December 21, 2022 via Zoom and in-person at Lincoln County Health Department's Community Room, located at 5 Health Department Drive, Troy, MO.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director