

**1. Do you approve of the June 21, 2023, LCRB meeting minutes? All approved**

The following financial documents are attached for your review:

- Balance Sheet as of June 30, 2023
- Profit & Loss Budget vs. Actual June 30, 2023
- Sales Tax History from 2022 to Present
- LCRB 2022-23 Funding Summary
- LCRB 2022-23 Schedule of Units

The balance of the People's Bank & Trust account on 7-20-2023 is \$540,799.07 in the Main Account and \$692,587.16 in the Money Market Account for a total balance of \$1,233,386.23.

The Balance Sheet as of June 30, 2023, shows \$10,000.00 in the prepaid tax match fund and \$165,000.00 in the LCRB Reserve Fund. Assets and equity are in balance at \$1,128,375.02.

A total of \$152,924.82 was received in June 2023 (139.74% of the monthly budget\*) and a total of \$104,210.71 (58.66% of monthly budget) was paid out in expenditures, resulting in a monthly net income of \$48,714.11. \*The FY 2023 sales tax revenue budget was listed at \$1.3 million, far below our actual receipts. The updated budget, effective July 1, has been entered into QuickBooks and will be reflected in next month's reporting.

The refund of \$83.99 noted in the June 2023 income section reflects the erroneous charge from Carbonite for services the LCRB now employs SysTec to provide, i.e., all of the LCRB's monitoring and backup services as opposed to disparate online vendors.

The 2023 June sales tax revenue (deposited on 7-7-2022) was \$145,966.87 (-\$5,453.63 or 3.60% less than June 2022).

In July 2023, \$37,397.51 will be paid to our providers for June services. The final balance from the 2022-23 contract commitment is \$277,998.51. The usage rate of our contracted services through June 30, 2023, is 88.13%.

**2. After reviewing the attached financial documents, do you agree that they should be filed for audit? All agreed**

**Items of Business:**

**Old Business**

- **LCRB Reports**
  - End-of-Contract-Cycle Reports: Ms. Winchester has issued all funded providers the end-of-contract-cycle survey, which includes reporting of clinical outcomes. These surveys are due on August 4, 2023. Once the LCRB has the survey data, we will develop and

distribute the 2022 LCRB Report to the Community and will schedule our annual presentation to the Lincoln County Commissioners.

- Needs Assessment: Ms. Winchester reported that the 2023 Needs Assessment project has been completed and issued, and responses are due back on August 15, 2023.

- **CY 2023-24 Contracts and Clinical Outcomes Agreements**

- The 2023-24 LCRB contracts and corresponding clinical outcomes agreements have been fully executed with the exception of the Troy R-III School District contract/agreement, which will be presented to the school board for approval in August.

#### **New Business**

- Toyota Motor Manufacturing, Missouri Grant
  - The LCRB received a \$5,000 grant from Toyota to support the LCRB Legislative Summit & Mobile Outreach Tour and Emotional Poverty initiatives. Based on past expenditures, our summit costs approximately \$3,000. For the remaining \$2,000, the LCRB Finance Committee approved the recommendation that the LCRB leverage this figure to purchase *Emotional Poverty* books for our Lincoln County school partners. The \$2,000 would afford the LCRB with 74 books (including shipping), which we could distribute among our local schools for ongoing learning and reference. \*The LCRB has also worked with Dr. Payne's staff to offer a code available for discounted individual book purchases.

**3. Does the board approve of leveraging \$2,000 of the Toyota grant to afford our local schools with Dr. Ruby Payne's *Emotional Poverty* book? All approved**

#### **Executive Directors' Report**

- **A complete report will be emailed to the board at the conclusion of the month, current activities include:**
  - Processed the LCRB's biennial report with the Secretary of State's office and updated the LCRB's registered agent to Kathy Boessen.
  - Completed our Hartford Insurance worker's compensation annual audit.
  - Filed the LCRB's operational annual budget with the Missouri Ethics Commission.
  - Submitted the LCRB's second quarter 2023 payroll tax returns as prepared by Sarah Burkemper, CPA.
  - Ongoing Shower of Love initiatives to support Lincoln County fragile families and prevent child abuse and neglect.
  - Planning underway for the 2023 LCRB Legislative Summit & Mobile Outreach Tour.
  - Held meeting with the new Troy R-III School District's Director of Social Emotional Learning and Supports, Laura Parn.

**4. Comments or Concerns about the above items? None**

Respectfully submitted by: Cheri Winchester, Executive Director, Lincoln County Resource Board  
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