



**Meeting Call to Order:** The meeting was called to order at 8:04 a.m. by LCRB Chair Kathy Boessen.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Kathy Boessen, Barb Wehde, David Thompson, Jim Price, Christine Heintzelman, Kristin Gentry, Nancy Behlmann, Melba Houston, Glenda Fitzgerald, Margie Beckmann, Rod Barnhill, and Cheri Winchester (Executive Director)

Absent: Adam Burkemper and Dr. Michele Neblock

Guests: Beth Sailors (PFH), Cindy Jones (PFH), Michelle Young (PFH), Lauri Cross Fink (CFS), Mark Grzeskowiak (PCHAS), Jane Gavril (CHC), Joy Maxwell (Best Choice), Austin McCartney (Best Choice), Laura Ojo (F.A.C.T.), Amanda Fox (TCC), Kimberly Hewlett (SJA), Christine Petty (CHC) and Kristi Machica (YIN).

**Approval of Minutes:** A motion was made to approve the August 22, 2018, meeting minutes. (*M.S.P.: Price, Fitzgerald*)

### **Monthly Financial Report:**

Ms. Winchester reviewed several financial documents that included:

- Balance Sheet as of August 31, 2018
- Profit & Loss Budget vs. Actual August 31, 2018
- Sales Tax History from 2017 to Present
- LCRB 2018 Funding Summary
- LCRB 2018 Schedule of Units

The balance of the Peoples Bank & Trust account on September 25, 2018 was \$50,000.00 in the Main Account and \$336,863.72 in the Money Market Account for a total balance of \$386,863.72.

The Balance Sheet as of August 31, 2018, shows -\$8,231.20 in the prepaid tax match fund and \$102,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$290,491.10. *\*Prepaid tax match fund balance reflects error in F.A.C.T. utilization reporting, which was corrected and addressed in the presented financial documents. LCRB check #3901 was signed at the Sept. 19 Finance Committee Meeting to address the tax match account balance.*

A total of \$96,784.26 was received in August 2018 (90.29% of the monthly budget) and a total of \$112,641.04 (96.9% of monthly budget) was paid out in expenditures, resulting in net income of -\$15,856.75.

The August 2018 sales tax revenue (deposited on 9-7-2018) was \$132,633.88 (\$21,966.77 or 19.85% more than August 2017).

In September 2018, \$111,500.95 was paid to our providers for August services. The outstanding 2018 contract commitment is \$510,994.08. The usage rate of our contracted services through August 31, 2018, is 60.56%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Wehde, Behlmann)*

### **Correspondence & Announcements:**

Ms. Winchester shared information regarding the following upcoming events:

- Stewards of Children parent presentation to prevent child sexual abuse on Oct. 1 at 5:30 p.m. at the Lincoln County R-III School District's Powell Library Conference Room.
- Out of the Darkness community walk for suicide awareness and prevention scheduled for Oct. 20 with registration beginning at 8 a.m., opening ceremony at 9 a.m., walk at 9:15 a.m. and closing ceremonies at 11:30 a.m.

Ms. Winchester also reminded participants that the Early Childhood Education Center in Troy has openings for its Parents as Teachers program.

**D.A.R.T. Report:**

Cindy Jones with Preferred Family Healthcare reported that the taskforce held a successful Addiction Awareness Rally on Sept. 15. Ms. Jones shared that the event generated strong participation, featuring guest speakers, resource booths and family friendly activities. D.A.R.T. will meet again on Sept. 27 at 9:30 a.m. at the Troy Police Department.

**Provider Brief:** Kimberly Hewlett with Sts. Joachim & Ann Care Center reported on the agency's mission, serving Lincoln County families in crisis to prevent homelessness and hunger. Ms. Hewlett said on January 23 the United States Department of Housing and Urban Development (HUD) mandated one point of entry for individuals/families whom are homeless or near homelessness. Now, Lincoln County families who are homeless or near homelessness must call the 211 Coordinated Entry line and the consumer will then receive a coordinated assessment from which relevant referrals are made. Referred agencies have 48 hours to reach out to the consumer. Currently, the Care Service is supported by five funding arms to assist families whom are literally homeless or at risk of homelessness.

For local families who need case management services (families do not have to be homeless or near homelessness to receive case management services), they may contact Sts. Joachim & Ann Care Service directly. Families can access services if they are Lincoln County residents; have custody of their children, ages 18 or younger; and are within 50 percent of the poverty guideline. Sts. Joachim & Ann Care Service staff meet with clients who are receiving case management services weekly until the family is housed, if needed, and a risk assessment has been completed. Care Service staff conducts risk assessments after they have met with the family four consecutive times. Ms. Hewlett said the Care Service staff walks alongside families providing support and needed services/referrals to ensure better outcomes for families.

To close, Ms. Hewlett shared a recent success story (names and other identifying information was withheld to protect the family and comply with HIPAA).

**Old Business:**2018-2021 LCRB Strategic Plan

Kathy Boessen, chair of the LCRB Strategic Planning Committee, reviewed the final narrative plan and its subsequent action plan, which Ms. Winchester emailed to the board one week earlier. Ms. Boessen reminded the board how the members' submitted SWOT analyses and various data reports, including the needs assessment and school-based assessments, served as the foundation for the 2018-2021 LCRB Strategic Plan. Upon approval of the strategic plan, Ms. Winchester will post the plan to the LCRB website.

*A motion was made to approve the 2018-21 LCRB Strategic Plan as presented. (M.S.P.: Heintzelman, Beckmann)*

Proposed LCRB 2019 Administrative and General Budgets

Ms. Winchester reviewed the updated 2019 LCRB budget recommendations, which included recommendations offered during the August LCRB meeting (adding \$10,000 for LCRB support/administrative staff) and updated figures associated with reduced telephone charges based on a switch from CenturyLink to Charter. The updated budgets also include a change to the executive director's salary, representing a three-percent increase based on the Personnel Committee's recommendation and Finance Committee's approval.

*A motion was made to approve the 2019 Administrative and General Budgets as presented. (M.S.P.: Heintzelman, Thompson)*

**New Business:**2018 LCRB Legislative Summit

Ms. Winchester reported that plans are underway to host the Toyota Bodine-funded summit in early November. Tentative plans include focusing on the opioid epidemic and its ripple effect, covering all facets of the issue and featuring LCRB-funded providers who work to address the issue, including Preferred Family Healthcare, Crider Health Center and Crisis Nursery.

**Executive Director's Report:**

Ms. Winchester reported:

- She submitted a news release "LCRB-funded Programs Serve 1,282 Youth in Six Months" to the *Lincoln County Journal*; published the social media campaign #2018MidYearReports; and updated the news section of the LCRB website to promote the mid-year provider report outcomes.

- The Early Childhood Taskforce is working on outreach to the local medical community (providing the taskforce flyer for consumer referrals), ongoing training opportunities and launching Shower of Love in Lincoln County next spring.
- The 2017 LCRB audit is complete with hard copies given to Sarah Burkemper, CPA, for the LCRB tax filing. Copies of the completed audit were also given to the Lincoln County Presiding Commissioner Dan Colbert; LCRB Chairperson Kathy Boessen; and LCRB Finance Committee Chairperson David Thompson. (The LCRB office also retains an electronic and hard copy of the report.)
- Interagency meetings for the Troy, Elsberry and Winfield School Districts are underway for the 2018-19 academic years with relevant LCRB-funded providers offering crisis intervention services for students and their families.
- Fall All Agency meeting will take place immediately following the October board meeting.

**Committee Reports:**

- A. Finance Committee: Chair David Thompson reported the committee is looking for another board member to serve on the committee.
- B. Personnel Committee: Chair Kristin Gentry reported the committee recently met with outcomes reported as part of the 2019 budget review.
- C. Selection & Review Committee: Chair Christine Heintzeman presented the board with the committee's initial 2019 funding recommendations that reflect the approved budgets. Ms. Heintzeman asked for the board to review the proposed funding allocations and submit any questions to the LCRB director for committee review and response.

**Comments for the Good:**

Ms. Winchester announced that Saint Louis Counseling has posted its upcoming Love & Logic sessions, which were sent to the board and providers via email and will be included in the October LCRB e-newsletter. Ms. Winchester also shared that The Child Center will host a Mandated Reporter Training at the Lincoln County Health Department on Oct. 11 from 9:30 to 10:30 a.m. The flyer was also sent to providers and board members via email and will be featured in the October LCRB e-newsletter.

**Adjournment:** The meeting was adjourned at 8:51 a.m. by Kathy Boessen (*M.S.P. Fitzgerald, Heintzeman*)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m.** on **Wednesday, October 24, at the Lincoln County Health Department, #5 Health Department Dr, Troy, MO.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director