



Meeting Call to Order: The meeting was called to order at 8:05 a.m. by LCRB Chair Kathy Boessen.

Roll Call and Introduction of Guests:

Present: Kathy Boessen, Margie Beckmann, Nancy Behlmann, Sheriff John Cottle, Glenda Fitzgerald, Kristin Gentry, Katrina Grasshoff, Christine Heintzelman, Melba Houston, Scott Hufty, Jim Price, Dr. Brandi Street, Cheri Winchester and Hally Wells

Absent: Dr. Elaine Henderson

Guests: Jen Kaiser (Compass), Jane Gavril (Compass), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Mark Grzeskowiak (PCHAS), Madronica Malone (ThriVe – Best Choice), Kim Hewlett (SJA), Sissy Swift (TCC), Christine TenEyck (TCC), Porscha Thorpe (TCC), Heidi Hubbard (YIN), Kristi Machica (YIN), Cori Putz (PFH), Beth Sailors (PFH), Brittany McDonnell (Crisis Nursery – Wentzville) and T. Matthews (Aviary Recovery Center).

Approval of Minutes: *A motion was made to approve the September 23, 2020, meeting minutes. (M.S.P.: Price, Hufty)*

Monthly Financial Report:

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of September 30, 2020
- Profit & Loss Budget vs. Actual September 30, 2020
- Sales Tax History from 2019 to Present
- LCRB 2020 Funding Summary
- LCRB 2020 Schedule of Units

The balance of the People's Bank & Trust account on 10-27-2020 was \$191,933.71 in the Main Account and \$442,587.16 in the Money Market Account for a total balance of \$634,520.87. Per Finance Committee discussion at the October 21, 2020 meeting, \$150,000 was transferred from the Main Account (checking) into the Money Market account to earn optimal interest rates.

The Balance Sheet as of September 30, 2020 shows \$4,324.33 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. September's Balance Sheet also reflects an entry for the CARES ACT Grant; the balance, at the end of September, was \$144,263.27. Assets and equity are in balance at \$743,986.89

A total of \$155,473.54 was received in September 2020 (142.29% of the monthly budget). The CARES Act grant total is reflected as an income category listing, per the recommendation of Charles Montgomery, CPA, which reflects an investment of \$186,748.28. A total of \$121,316.03 (98.13% of the monthly budget) was paid out in expenditures, resulting in a net income of \$221,085.94. Payments to providers for services rendered under the CARES Act Grant accounted for \$42,485.01 as provided under the expense category of CARES Act Grant disbursements.

The September 2020 sales tax revenue (deposited on 10-7-2020) was \$129,756.63 (\$18,137.99 or 16.25% more than September 2019).

In October 2020, \$98,097.70 was paid to our providers for September services. The outstanding 2020 contract commitment is \$522,415.31. The usage rate of our contracted services through September 30, 2020 is 61.51%.

CARES Act grant reimbursements for the month of September were reviewed. The balance remaining for reimbursement is \$125,285.30.

A motion was made to file the financial report for audit as presented. (M.S.P.: Behlmann, Grasshoff)

Correspondence & Announcements: None

D.A.R.T. Report: None

Old Business:

- **LCRB FY 2021-22 Funding Applications**

Ms. Winchester announced that the Selection & Review Committee is reviewing funding applications for the 18-month 2021-22 funding cycle. The committee's funding recommendations should be complete by the November meeting. COVID-related needs, findings from the LCRB's 2020 Needs Assessment and school/student reporting, program utilization and other financial trends are being examined as the committee works to allocate LCRB funds in the most effective and prudent manner for the benefit of Lincoln County kids and families.

- **2020 Bridges out of Poverty Workshop: 03 Follow-Up/Needs Assessment Key Findings**

Ms. Winchester reported that she is reviewing potential dates and locations for conducting the "Follow-Up Session" to the 2020 Bridges out of Poverty Workshop. LCRB expressed a desire to move forward with the "Bridges" initiative following the success of September workshop/LCRB Legislative Summit. In conjunction with this follow-up meeting, Ms. Winchester has asked Dr. Cynthia Berry to attend the session and present key findings from the 2020 Needs Assessment to help validate needs as the community considers grassroots initiatives based on the Bridges out of Poverty learnings.

- **LCRB 2021 Budget**

Ms. Winchester shared highlights from the proposed 2021 LCRB budget. She pointed out that sales tax revenues continue to outperform projections, reviewed expense categories and included the LCRB Personnel Committee's recommendations for administrative. Mrs. Boessen asked for a motion regarding the 2021 LCRB Budget.

A motion was made to approve the proposed 2021 LCRB budget as presented. (M.S.P.: Grasshoff, Hufty)

New Business: None

Executive Director's Report:

Ms. Winchester shared that she will email the board her complete written report at the end of the month and highlighted a few items, including:

- The **Missouri Student Survey** is the only assessment that seeks feedback directly from students regarding their mental health concerns. Dr. Berry is analyzing this survey and compiling relevant findings in a comprehensive LCRB report.
- Ms. Winchester asked that providers consider the manner in which they would like their **2020 LCRB Audits** to be completed, whether virtually or in-office as CDC guidelines and technology platforms allow. Ms. Winchester and Mrs. Wells will complete those audits during the month of November with all LCRB-funded providers. Providers are asked to check their schedules against available audit dates in order to schedule their times.
- Ms. Winchester is considering possible dates for the **Fall All-Agency** meeting. At this time, the LCRB is planning to conduct the meeting following the November board meeting but can change the date to accommodate schedules and preferences.

Committee Reports

- A. Finance Committee: None
- B. Personnel Committee: Kristin Gentry reported that the committee is progressing through the review and revision of LCRB Employment Handbook.
- C. Selection & Review Committee: None

Comments for the Good: None

Adjournment: *The meeting was adjourned at 8:35 a.m. by Kathy Boessen. (M.S.P.: Heintzelman, Behlmann)*

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, November 25, 2020.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director