



**Meeting Call to Order:** The meeting was called to order at 8:37 a.m. at Cuivre River Electric Cooperative's Community Room by LCRB Vice Chair Melba Houston.

**Roll Call and Introduction of Guests:**

**Present:** Margie Beckmann (via Zoom), Katrina Ellis (via Zoom), Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman, Dr. Elaine Henderson (via Zoom), Melba Houston, Scott Hufty, Jim Price (via Zoom), Cheri Winchester and Hally Wells  
**Absent:** Kathy Boessen

**Guests: Attending via Zoom,** Sherry Saunders (SJA), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Madronica Malone (ThriVe - Best Choice), Brittany McDonnell (CNW), Cara Merritt (YIN), Kristi Hammond (YIN), Jaidan Adams (PreventEd) and Jane Gavril (CHN)

**Attending in Person,** Marilyn Carter (D.A.R.T.), Judson Bliss (SLC), Mark Grzeskowiak (PCHAS), Tyler Czarnowski (Youth Behavioral Health Liaison), Sarah Lavy (Mercy Lincoln), Amy Robins (TCC), Kali Moore (CHN) and Becky Martin (Citizen)

**Approval of Minutes:** *A motion was made to approve the May 25, 2022, meeting minutes. (M.S.P.: Heintzelman, Hufty)*

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents with the committee that included:

- Balance Sheet as of May 31, 2022
- Profit & Loss Budget Vs. Actual May 31, 2022
- Sales Tax History from 2021 to Present
- LCRB 2021- 2022 Funding Summary
- LCRB 2021- 2022 Schedule of Units

The balance of the Peoples Bank & Trust account on 06-21-22 was \$413,195.73 in the Main Account and \$692,587.16 in the Money Market Account for a total balance of \$1,105,782.89.

The Balance Sheet as of May 31, 2022, shows \$7,774.80 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$1,032,092.08.

A total of \$140,146.93 was received in May 2022 (128.13% of the monthly budget), and a total of \$113,927.02 (70.3% of the monthly budget) was paid out in expenditures, resulting in a net income of \$26,219.91.

The May 2022 sales tax revenue (deposited on June 7, 2022) was \$149,575.77 (\$10,426.79 or 6.52% less than May 2021).

In June 2022, \$78,598.27 was paid to our providers for May 2022 services. The outstanding 2022 contract commitment is \$318,520.32 (for the contract term of Jan. 1, 2021 through June 30, 2022). The usage rate of our contracted services through May 31, 2022 is 88.99%.

*A motion was made to approve the monthly financial reports as printed, submitted and explained. (M.S.P.: Fitzgerald, Heintzelman)*

**Correspondence & Announcements:**

- Ms. Winchester reminded attendees that the **July meeting will be held on the third Wednesday of the month, one week early, on Wednesday, July 20, 2022**, due to a scheduling conflict. The time (8:30 a.m.) and location (Cuivre River Electric Cooperative (CREC) in Troy) will remain the same for the July meeting. **In August, LCRB will meet on their regularly scheduled date and at the usual time; however, the meeting will be held in the Community Room at the Lincoln County Health Department.** CREC's Community Room is not available in August as it will be used for the CREC annual membership meeting. Meeting date and location updates will be posted to the LCRB website with reminders shared via the LCRB's social media channels.

## Old Business:

- Forty-five school counselors, administrators and teachers responded to the **School-Based End-of-Year Assessment Survey**. School personnel across all four Lincoln County school districts and parochial schools provided tremendous insight regarding the services rendered by LCRB-funded providers during the 2021-2022 school year and the most prevalent and critical student mental health concerns. Dr. Cynthia Berry has compiled the feedback into a comprehensive report, which will be shared on LCRB's website, social media channels and with school board members once finalized. LCRB members will receive the full report via email. Confidential micro reports will be shared with each of LCRB's funded providers for follow-up with staff/schools as warranted.
- Ms. Winchester announced that, after surveying LCRB members, two individuals have been selected as **LCRB's 2022 "Pheeze Kemper Legacy Award" honorees**. Each year, LCRB recognizes an individual(s) in the community who strives to "put kids first in Lincoln County" through their commitment to our kids' mental health needs. Specific names are not shared prior to the presentation of the award to surprise the honoree. Additionally, LCRB members discussed and agreed upon the creation of a new award for recognition of an organization, business or volunteer group that has been particularly supportive of LCRB and its mission. The recipient of the **"Friends of Lincoln County Resource Board"** was selected, and this award will be presented during an upcoming board meeting.
- **The 2022-2023 Contracts and Clinical Outcomes Agreements** have been completed and sent to providers for their final review and signatures. Ms. Winchester is sharing the LCRB's funded programs and their corresponding clinical outcomes on social media to enhance awareness of program goals and community impact. The clinical outcomes agreements also demonstrate the level of accountability our funded providers assume for LCRB-reimbursed services in accordance with our contracts and funding statute.

## New Business:

- Just as the LCRB staff routinely audits provider files, **LCRB is audited each year by independent auditor, Charles Montgomery, C.P.A.** The LCRB's 2021 financial records have been audited, and audit report copies have been distributed to: Chair Kathy Boessen, Finance Committee Member Scott Hufty and LCRB Accountant Sarah Burkemper. The audit will also be shared with the Lincoln County Commissioners. Ms. Winchester shared a copy of the audit with all LCRB members and will post the updated audit and financials to the LCRB's website.
- Melba Houston introduced **Ms. Sarah Lavy**, Lincoln County resident and health care practitioner with Mercy Lincoln at its Winfield health facility. As announced at the May LCRB meeting, board member Dr. Brandi Street is resigning from the LCRB as she and her family are relocating to Hawaii. Per the LCRB's ordinance, our board shall include a local health care practitioner. Ms. Lavy met recently with LCRB Chair Kathy Boessen and Ms. Winchester to learn more about the LCRB's board vacancy. Ms. Lavy expressed her interest in serving on the LCRB and carrying forward its mission in Lincoln County.

*A motion was made to recommend to the Lincoln County Commissioners that Ms. Lavy be approved to join the Lincoln County Resource Board of Trustees, recognizing that her experience and position in the medical field uniquely qualifies her for this appointment. (M.S.P.: Heintzelman, Fitzgerald)*

## Executive Director's Report:

Ms. Winchester stated that she will email the board her complete written report and highlighted a few items, including:

The **Early Childhood Taskforce (ECTF)** has distributed nearly all items that were collected during **2022's Shower of Love Campaign**. Several agencies (Oasis, Robertson Center, Youth in Need, etc.) and one individual consumer "shopped" at the LCRB office for critical baby care items. The few remaining items are being stored at Troy R-III's Early Childhood Education Center and are available for distribution to any provider with a client in need. There remains a considerable cash balance also available to purchase gift cards for providers to address client needs. Contact Cheri or Hally to request gift cards. The ECTF is planning its upcoming **Parent Engagement Night**, tentatively scheduled for November, in partnership with the Troy R-III School District and its inaugural 2022-23 Parent Series. Dr. Amy Salvo, Troy R-III's Director of Social and Emotional Learning and Supports, is organizing these events during the 2022-23 academic year. For November, the ECTF will coordinate speakers, activities and resource tables and will invite families from across Lincoln County to attend.

**June's YouTube Video features Kim Hewlett from Sts. Joachim and Ann Care Service.** Ms. Hewlett speaks about the issues of poverty and homelessness in our communities, describes the case management services available through LCRB funding and highlights the Care Service's social workers embedded in the Troy R-III School District (the Care

Service also has a social worker dedicated to the Elsberry School District). The video also features interviews with New Horizons High School (NHHS) Counselor Erica Gifford and Principal Dr. Jonathon White. Care Service staff regularly serve students at NHHS. The video will be uploaded to the LCRB's YouTube channel and shared via the LCRB's social media channels.

Ms. Winchester submitted the **LCRB's Toyota Missouri Grant application**, due May 1. If awarded, the grant will be used to fund this year's LCRB Legislative Summit. Grant recipients will be notified in July.

The **Lincoln County Housing Task Force** (LCHTF) will meet today, June 22, for a comprehensive planning session. Following site visits to area shelters and residential facilities, the LCHTF will leverage the learned protocols and best practices for planning of a future crisis stabilization center in Lincoln County. The LCHTF meets monthly on the first Wednesday at 12:00 p.m. at the Troy Chamber of Commerce and via Zoom.

**The 2022 Provider Brief Schedule** is open to funded providers who would like to share a brief presentation about their agency and program(s) during a 2022 LCRB meeting. These briefs provide funded agencies with an opportunity to share timely updates about their programs and services in Lincoln County. Contact Cheri if interested in offering a future provider brief.

### **Committee Reports**

A. Finance Committee: Chair Jim Price thanked providers for working diligently throughout this one-time 18-month contract cycle, embracing the challenges it presented. He expressed his hope that sales tax receipts will remain strong into the 2022-2023 contract cycle.

B. Personnel Committee: None

C. Selection & Review Committee: Chair Christine Heintzelman expressed her gratitude to providers for providing robust, diverse and accountable services and supports throughout the 2021-2022 closing contract cycle.

### **Comments for the Good:**

- Tyler Czarnowsky, Youth Behavioral Health Liaison and Hawk Point police officer, announced that his agency is now offering a variety of training programs with continuing education credits free-of-charge. The list of training programs is extensive, and programs are tailored to fit the audience. Contact Tyler if interested in a future training.
- Ms. Winchester announced that Troy R-III School District is hosting Youth Mental Health First Aid training on Wednesday, July 20 from 8:00 a.m. to 4:00 p.m. The cost is free, thanks to sponsorship through a SAMHSA grant and the AFSP-Eastern Missouri Chapter. Attendees must attend the full-day training to receive certification. All training materials are provided with an independent lunch break scheduled. More information and a registration link are provided in the June LCRB newsletter, available on the LCRB website.

**Adjournment:** *The meeting was adjourned at 9:37 a.m. by Vice Chair Melba Houston. (M.S.P.: Heintzelman, Hufty)*

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:30 a.m. on Wednesday, July 20, 2022, at Cuivre River Electric Cooperative's Community Room (located at 1112 East Cherry Street in Troy) and via Zoom.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director