



Meeting Call to Order: The meeting was called to order at 8:32 a.m. at Cuivre River Electric Cooperative's Community Room by LCRB Vice Chair Melba Houston.

Roll Call and Introduction of Guests:

Present: Margie Beckmann, Katrina Ellis, Glenda Fitzgerald, Kristin Gentry (via Zoom), Christine Heintzelman, Dr. Elaine Henderson, Melba Houston, Scott Hufty, Sarah Lavy (via Zoom), Donna Orf, Jim Price, Cheri Winchester and Hally Wells

Absent: Kathy Boessen

Guests Attending via Zoom Dr. Cynthia Berry (Berry Organizational & Leadership Development (BOLD)), Jane Gavril (CHN), Christine Petty (CHN), Rachel Svejkosky (F.A.C.T.), Stacy Johns (F.A.C.T.), Sherry Saunders (SJA), Julie Seymore (TCAC), Jaidan Adams (PreventEd), Joanna Tychowski (PCHAS), Judson Bliss (SLC), Brittany McDonnell (CNW), Ashley Schumacher (Jefferson County Community Mental Health Fund Board (JCCMHFB)), Leslie Hanson (JCCMHFB), Donna Pulliam (JCCMHFB), Caitlin Ford (Bringing Families Together) and JeanAnn Lovins (Bringing Families Together)

Attending in Person: Judson Bliss (SLC), Marilyn Carter (D.A.R.T. Coalition), Laura Parn (Troy R-III School District) and Shima Rostami (GAAHT)

LCRB Program: 2023 LCRB Needs Assessment, Cynthia Berry, PhD

Dr. Cynthia Berry reviewed key findings from the 2023 LCRB Needs Assessment with LCRB members and guests. The 72-page report provides a comprehensive study of the most critical mental health challenges facing Lincoln County youth and families. The report also includes current demographic data, community indicators and information regarding mental health trends in our community. The report is available through the Lincoln County Resource Board website reports page. https://www.lincolncountykids.org/download/reports_and_publications/Needs-Assessment_2023-LCRB-FINAL.pdf.

Approval of Minutes: A motion was made to approve the December 20, 2023, meeting minutes. (M.S.P.: Heintzelman, Price)

Monthly Financial Report:

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of December 31, 2023
- Profit & Loss Budget Vs. Actual December 31, 2023
- Sales Tax History from 2023 to Present
- LCRB 2023-2024 Funding Summary
- LCRB 2023-2024 Schedule of Units

The balance of the Peoples Bank & Trust account on 01-23-24 was \$20,859.59 in the Main Checking Account; \$80,000 in the DDA Account; \$106,854.52 in in the MM SPEB Account; and \$809,573.70 in the Certificate of Deposit. The LCRB total balance on 01-23-24 was \$1,017,287.81.

The Balance Sheet as of December 31, 2023, shows \$185,000 in the LCRB Reserve Fund, \$10,000 in the prepaid tax match fund, and \$809,573.70 in the LCRB Certificate of Deposit, which holds the LCRB reserve fund of \$185,000. Assets and equity are in balance at \$1,041,201.73.

A total of \$151,249.96 was received in December 2023 (120.84% of the monthly budget), and a total of \$236,414.30 (121.85% of the monthly budget) was paid out in expenditures, resulting in a net loss of \$85,164.34.

The December 2023 sales tax revenue (deposited on January 8, 2024) was \$155,877.02 (\$18,686.78 or 13.62% more than December 2022).

In January 2024, \$153,028.25 was paid to our providers for December 2023 services. The outstanding 2023-2024 contract commitment is \$1,152,106.57 (for the contract term of July 1, 2023 through June 30, 2024). The usage rate of our contracted services through December 31, 2023 is 45.83%.

A motion was made to approve the monthly financial reports for audit as printed, submitted and explained. (M.S.P.: Fitzgerald, Beckmann)

Correspondence & Announcements:

- Ms. Winchester asked that LCRB members take a few moments before leaving to update board compliance and policy documents for the year, including the LCRB's code of conduct, conflicts of interest, and whistle blower policies.
- Amy Blouin from the Missouri Budget Project will offer a Zoom presentation during the February LCRB meeting. She will share updated information regarding the state's collection of online sales tax and recent legislation changes. Ms. Winchester will invite Lincoln County Commissioners to attend the meeting. Currently, Lincoln County does not have a use tax in place.

Old Business: None

New Business:

- LCRB Election of Officers

In accordance with Article V of the LCRB bylaws, the LCRB shall elect a two-year term chair, vice chair and treasurer at the corresponding January board meeting. The bylaws state that the LCRB open the floor for nominations and take an oral vote. Should there be more than one nomination for the officer position, the LCRB must vote by secret ballot.

A motion was made to nominate and elect Kathy Boessen as LCRB Chair. (M.S.P.: Heintzelman, Henderson)

A motion was made to nominate and elect Melba Houston as LCRB Vice Chair. (M.S.P.: Henderson, Heintzelman)

A motion was made to nominate and elect Scott Hufty as LCRB Treasurer. (M.S.P.: Fitzgerald, Heintzelman)

- Winfield Primary School will hold its Family Fun Night on Thursday, January 25. The LCRB and Lincoln County Early Childhood Task Force will partner with the school for an evening that focuses on mental health and family bonding through games, crafts, breakout sessions, a resource fair, and dinner for families. The Winfield Primary School Guidance Counselor asked if the Lincoln County Resource Board would cover the purchase of pizzas for the event, with an estimated cost of \$250. The Family Fun Night will serve as our Early Childhood Task Force parent engagement event, for which in the past the LCRB has covered associated food costs as the task force is comprised of volunteers and does not manage any funds outside of the Shower of Love campaign. The school and task force members believe providing food for the event that is scheduled from 5:30-7 p.m. will prove critical for attracting families and attendees.

A motion was made to approve the purchase of pizza for the Winfield Primary School/Early Childhood Task Force Family Fun Night on Thursday, January 25. (M.S.P.: Fitzgerald, Henderson)

Executive Director's Report:

Ms. Winchester stated that she will email the board her completed written report and highlighted several items, including:

Ms. Winchester has shared the **2023 LCRB Needs Assessment** with all public-school board of education members in Lincoln County and has been invited to share key findings of the report with Troy R-III's Board of Education during their April meeting. (Ms. Winchester has requested consideration from all public-school board of education members to present needs assessment findings at a future school board meeting.) In addition, she will share the highlights of the report with the Troy Area Chamber of Commerce during its August meeting. Dr. Cynthia Berry is analyzing the **Mid-school-year Assessment Surveys** and expects to submit her report to the LCRB next week. Additionally, the LCRB asks funded providers to submit their **Mid-contract-cycle Provider Reports** online by February 9.

The LCRB will post the **2024-2025 LCRB funding applications and deadlines** to the LCRB website by January 31, 2024. Deadlines for submission can be found on the applications.

In addition to the partnership with Winfield Primary School for its Jan. 25 Family Fun Night, which attracted approximately 200 families at the last event, the **Early Childhood Task Force (ECTF)** continues to receive and process several Shower

of Love (SOL) funding requests. Currently, the ECTF Shower of Love fund holds just under \$3,000. SOL funds continue to meet safety and critical care needs for families with children ages 0-5. SOL has helped those needing assistance with diapers, safety items, one-time utility bills, one-time childcare tuition assistance, and more. Please contact the LCRB for the Shower of Love funding form.

Hally will conduct CaseWorthy training for school staff and providers on Wednesday, January 24 from 12:00 – 3:00 p.m. at the Troy Area Chamber of Commerce. Providers and school partners are still welcome to attend even if they did not RSVP.

Ms. Winchester announced that April Bryant has taken on additional responsibilities and roles and is no longer able to create the **LCRB's YouTube videos**. Please reach out to Cheri with any ideas regarding vendors/partners to carry on this communications initiative.

Committee Reports:

- A. Finance Committee: None
- B. Personnel Committee: None
- C. Selection & Review Committee: None

Comments for the Good:

- Melba Houston shared that **Mr. Tom Burkemper**, retired Troy attorney and father of former Lincoln County Resource Board founding member Adam Burkemper, has passed away. This follows the untimely passing of Adam in 2023. The LCRB extends our sincere condolences to the family and shared information regarding the planned celebration of life for those who can attend.
- Dr. Elaine Henderson expressed gratitude to **PreventEd's Jaidan Adams**. Jaidan presented at the January Lincoln County Continuum of Care meeting. Dr. Henderson commended Jaidan for her informative presentation on cannabis, stressing the strength of today's marijuana products, which contain up to 80% THC as compared to marijuana of the 1970's, which contained 1-2% THC.
- Marilyn Carter gave an update on **D.A.R.T. activities**. Recent compliance checks focused on the sale of alcohol. While the failure rate throughout the county was 28%, 8 of 16 Troy stores failed (selling alcohol to minors) on a single night. One particular concern is that many gas stations are displaying small bottles of alcohol in very accessible locations, making it easy for youth to steal bottles and engage in underage drinking. Merchant training was conducted recently with 31 participants in attendance. Marilyn encourages schools to sign-up to conduct the Missouri Student Survey, which is critical in providing meaningful data and securing needed substance use prevention funds. D.A.R.T. will meet on Thursday, January 25 in the Troy Ambulance Training Room at 9:30 a.m.
- **Caitlin Ford from Bringing Families Together** announced that her agency, funded through DESE, has openings for Lincoln County families. Participants must be pregnant or have children under the age of three. They provide visitation in homes, support services, diapers, wipes, and more. There are restrictions based on earnings. Ms. Winchester will notify Caitlin of future Early Childhood Task Force meetings.

Adjournment: The meeting was adjourned at 9:44 a.m. by Melba Houston. *(M.S.P.: Beckmann, Price)*

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **8:30 a.m. on Wednesday, February 28, 2024 via Zoom and in-person at Cuivre River Electric Cooperative's Community Room**, located at 1112 East Cherry Street, Troy, MO, 63379.

Minutes respectfully submitted by: Cheri Winchester, Executive Director