



Meeting Call to Order: The meeting was called to order at 8:39 a.m. at Lincoln County Health Department's Community Room by LCRB Chair Kathy Boessen.

Roll Call and Introduction of Guests:

Present: Margie Beckmann, Kathy Boessen, Katrina Ellis, Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman (via Zoom), Dr. Elaine Henderson, Melba Houston, Jim Price, Scott Hufty, Donna Orf, Cheri Winchester and Hally Wells

Absent: Sarah Lavy

Guests: **Attending via Zoom:** Madeleine Castle (Senator Josh Hawley's Office), Kelly Wieser (PreventEd), Madronica Malone (ThriVe-Best Choice), Danielle Bealmear (CHN), Rachel Svejkoski (F.A.C.T.), Jamie Doronkin (CNW), James Whitaker (Catholic Charities of St. Louis), Cara Merritt (YIN) and Judson Bliss (SLC)

Attending in Person: Marilyn Carter (D.A.R.T. Coalition), Sherry Saunders (SJA), Jaidan Adams (PreventEd), Julie Seymore (TCAC), Jessica Rogalski (CNW), Katie Corrigan (CNW), Laura Parn (Troy R-III School District), Dr. Tara Cox (Troy R-III School District) and Carol Otten (F.A.C.T.)

Approval of Minutes: *A motion was made to approve the November 26, 2025, meeting minutes. (M.S.P.: Houston, Hufty)*

Monthly Financial Report:

Ms. Winchester reviewed several financial documents with the committee that included:

- Balance Sheets as of November 30, 2025
- Profit & Loss Budget vs. Actual November 30, 2025
- Sales Tax History from 2024 to Present
- LCRB 2024-2025 and 2025-2026 Funding Summaries
- LCRB 2024-2025 and 2025-2026 Schedules of Units

The balance of the Peoples Bank & Trust account on 12-16-25 was \$230,282.10 in the Main Checking Account; \$1,257.05 in the Money Market Accounts; and \$249,560.80 in the Certificate of Deposit, for a total balance of \$481,099.95. The financials reflect the transfer of \$85,000 from LCRB's Certificate of Deposit, approved by the Finance Committee, to the LCRB main checking account to cover December expenditures.

The Balance Sheet as of November 30, 2025, shows a balance of \$334,560.80, which includes the LCRB \$200,000 reserve fund, held in the LCRB certificate of deposit. Assets and equity are in balance at \$347,432.02.

A total of \$149,867.85 was received in November 2025 (104.7% of the monthly budget), and a total of \$280,109.65 (142.95% of the monthly budget) was paid out in expenditures, resulting in a net loss of \$130,241.80.

The November 2025 sales tax revenue (deposited on December 5, 2025) totaled \$138,615.43 (\$19,285.29 or 12.21% less than November 2024).

In December 2025, \$215,991.26 was paid to our providers for November 2025 services. The outstanding 2025-2026 contract commitment is \$1,228,240.30 (for the contract term of July 1, 2025, through June 30, 2026). The usage rate of our contracted services through November 30, 2025, is 35.63%.

A motion was made to approve the monthly financial reports as printed, submitted and explained. (M.S.P.: Henderson, Price)

Correspondence & Announcements: None

Provider Brief: Troy R-III School District, Social Skills Interventionist Program

- Dr. Tara Cox, Troy R-III School District Social Skills Interventionist, and Laura Parn, Executive Director of Comprehensive Student Supports, presented a provider brief to LCRB board members and guests.
- Dr. Cox shared a sample small-group lesson that she presents to students. The sample lesson focused on bullying; however, during all groups, Dr. Cox includes time for a quick check-in with students; an opportunity to “graph” their feelings, representing an academic skill-building exercise for students; and time for student feedback following the lesson. In this case, the lesson included a powerful student video regarding bullying.
- Laura Parn reviewed three Social Skills Intervention program initiatives implemented this year to improve programmatic efficiencies and outcomes, which include:
 - Quarterly meetings held in each of the nine buildings that offer the Social Skills Interventionist program to support student identification, small group assignment, and the small groups’ composition.
 - The formation of elementary and secondary district-wide teams to create curriculum that meets timely student needs. The DESE Core Social Emotional Learning (SEL) skills, the Collaborative for Academic, Social, and Emotional Learning competencies, and the district’s comprehensive school improvement plan are being reviewed and incorporated into thirty, 20-minute lessons for use in elementary homerooms across the district, meeting Tier 1 SEL objectives.
 - Dr. Cox attends behavioral intervention team meetings in multiple buildings, facilitating secondary meetings. These meetings often lead to classroom observations and further SEL work with individual students.

Old Business:

2025 LCRB Legislative Summit & Mobile Outreach Tour, Sponsored by Toyota Motor Manufacturing, Missouri

- Ms. Winchester presented the final budget and expense report for the summit. The 2025 summit and mobile outreach tour costs totaled \$2,869.44, which was covered in full by the \$3,000 Toyota Motor Manufacturing, Missouri grant.

LCRB Officers, January 2026 Vote (Article 5 of Bylaws)

- Article 5 of LCRB’s bylaws requires the board to hold an election of officers (Chairperson, Vice Chairperson and Treasurer) every two years during the LCRB’s January meeting. Ms. Boessen reminded trustees to consider their interest level or potential nominations between now and the LCRB January meeting when members will be asked to nominate and elect officers.

New Business:

CA/N Plan Implementation

- Ms. Winchester reviewed the CA/N Plan implementation process for early 2026, including onboarding the Trauma Intervention Specialist/Case Navigator, to be employed by The Child Advocacy Center, and launching a two-tiered hotline approach, to be piloted with the Winfield School District. The two-tiered approach would encourage mandated reporters, in addition to making a hotline report, to issue timely referrals through the LCRB-sponsored CaseWorthy platform to connect families with programs and services that could help address the underlying issues impacting the health and welfare of a child when the reported concern is not related to an imminent danger/safety concern, such as issues connected to families experiencing economic hardship.
- Ms. Winchester has been in correspondence with the fiscal liaison for the LCRB’s \$100,000 state CA/N Plan funding. In a virtual meeting held before Thanksgiving, Ms. Winchester was told the funding request is being processed and the LCRB should expect its payment relatively soon. Ms. Winchester asked the board if they would help cover associated costs for the Trauma Intervention Specialist/Case Navigator until the state funding is received so that The Child Advocacy Center can work to onboard a candidate for the position so we may begin CA/N Plan implementation in early 2026.

A motion was made that the LCRB will help to cover associated costs with the Trauma Intervention Specialist/Case Navigator until state funding is received, reimbursing the LCRB if/as needed based on hiring and funding timelines. (M.S.P.: Price, Ellis)

Executive Director’s Report:

Ms. Winchester stated that she will email the board her completed written report. She highlighted several items, including:

Sunshine Law Request

Ms. Winchester reported that the LCRB received a Sunshine Law request on Dec. 12, 2025, and issued a response on Dec. 13, 2025. Copies of the request and response were shared with the board members.

Lincoln County System of Care Meetings

- The next System of Care meeting will be held on February 11, 2026, at 11:00 a.m. in Troy R-III's Powell Conference Room.

The Early Childhood Task Force (ECTF)

- The ECTF Shower of Love fund currently holds \$2,999.56. Regular requests for assistance are vetted and submitted by our providers and ECTF partners, and distributions are made to support Lincoln County families with critical care items, one-time-only utility or rent payments, car repairs, childcare assistance, and more.
- The ECTF will partner with Winfield Primary School to host a Family Fun Night. The date has been set for Thursday, January 29, 2026. The well-attended Family Fun Nights provide opportunities for ECTF and LCRB-funded providers to educate families about local resources and engage/build rapport with Winfield families and children to support program referrals. Planning for the 2026 event is underway.

LCRB Annual Report, Presentation to the Lincoln County Commissioners

- Ms. Winchester circulated copies of the CY 2024-25 Annual Report, which she'll also upload to the LCRB website. Ms. Winchester and the LCRB presented their annual report to the Lincoln County Commissioners on December 16 at approximately 1:30 p.m. at the Old Lincoln County Courthouse.

Provider Briefs

- Saint Louis Counseling is scheduled to present during the January meeting.
- Ms. Winchester asked board members for input regarding the structure of provider brief presentations for 2026 in advance of the Selection & Review Committee meetings to review funding requests for CY 2026-27.

Committee Reports:

- A. Finance Committee: Jim Price expressed the need for a countywide use tax to account for the increase in online sales and its impact on local sales tax revenues.
- B. Personnel Committee: Kristin Gentry proposed an update to the LCRB's personnel manual. The update reflects changes to the days allowed for bereavement leave.

A motion was made to approve the changes to the LCRB bereavement leave policy. (M.S.P.: Hufty, Fitzgerald)

Kristin also asked board members to consider the proposed amendment to Hally Wells' contract starting January 1, 2026.

A motion was made to approve Hally Wells' amended employment contract, effective January 1, 2026, through June 30, 2026. (M.S.P.: Hufty, Ellis) Melba Houston abstained.

- C. Selection & Review Committee: Christine Heintzleman shared her appreciation for the provider briefs presented throughout the year, as well as in the months prior to Selection & Review meetings, to support the committee's funding allocation decisions.

Comments for the Good:

Marilyn Carter shared updates from D.A.R.T. Lincoln County:

- Recognizing that the holidays bring a time of celebration, **D.A.R.T. is currently running billboards** in Troy to encourage teens to celebrate safely and refrain from underage drinking.
- **D.A.R.T. will meet on Thursday, December 18** (one week early) at Lincoln County Health Department's Community Room at 9:30 a.m. CORE's meeting will follow at 10:30 a.m.
- During D.A.R.T.'s January meeting, PreventEd will present a program entitled "**Cannabis Roadmap.**" Community members and leaders, legislators, parents, and others are invited to attend this free event. It will be held during D.A.R.T.'s regular meeting time on **January 29, 2026.**
- With the help of an evaluator, **D.A.R.T.'s 2025 annual report has been prepared and shared.** It highlights the initiatives and progress made by D.A.R.T. Coalition of Lincoln County during the past year.

Adjournment: The meeting was adjourned at 9:46 a.m. by Kathy Boessen. *(M.S.P.: Beckman, Price)*

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **Wednesday, January 28, 2026, at 8:30 a.m. via Zoom and in-person at Cuivre River Electric Cooperative's Community Room**, located at 1112 East Cherry Street, Troy, MO.

Minutes respectfully submitted by: Cheri Winchester, Executive Director