



**Meeting Call to Order:** The meeting was called to order at 8:37 a.m. by LCRB Chair Kathy Boessen at the University of Missouri – Extension Center in Troy.

**Roll Call and Introduction of Guests:**

**Present:** Margie Beckmann (via Zoom), Nancy Behlmann (via Zoom), Kathy Boessen, Glenda Fitzgerald, Kristen Gentry, Christine Heintzelman (via Zoom), Dr. Elaine Henderson, Scott Hufty (via Zoom), Jim Price (via Zoom), Dr. Brandi Street (via Zoom), Cheri Winchester and Hally Wells

**Absent:** Melba Houston

**Guests: *Attending via Zoom***, Jane Gavril (Compass), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Sherry Saunders (SJA), Saundra Barker (SLC), Felicia Linear (ThriVe – Best Choice), Madronica Malone (ThriVe – Best Choice), Amanda Harmel (PreventEd), Heidi Hubbard (YIN), Kristi Machica (YIN), Lindsay Kyonka (CNW), Julie Seymore (TCC), and Leo Pagano (PCHAS) ***Attending in person***, Mark Grzeskowiak (PCHAS), Christine Petty (Compass) and Marilyn Carter (D.A.R.T.)

**Approval of Minutes:** *A motion was made to approve the September 22, 2021, meeting minutes. (M.S.P.: Fitzgerald, Henderson)*

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents with the committee that included:

- Balance Sheet as of September 30, 2021
- Profit & Loss Budget Vs. Actual September 30, 2021
- Sales Tax History from 2020 to Present
- LCRB 2021 Funding Summary
- LCRB 2021 Schedule of Units

The balance of the Peoples Bank & Trust account on 10-26-21 was \$455,192.92 in the Main Account and \$542,587.16 in the Money Market Account for a total balance of \$997,780.08.

The Balance Sheet as of September 30, 2021, shows \$10,816.95 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$990,489.01.

A total of \$158,123.97 was received in September 2021 (144.57% of the monthly budget), and a total of \$83,534.79 (66.05% of the monthly budget) was paid out in expenditures, resulting in a net profit of \$74,589.18.

The September 2021 sales tax revenue (deposited on October 7, 2021) was \$129,886.85 (\$130.22 or .10% more than September 2020).

In October 2021, \$124,264.97 was paid to our providers for September 2021 services. The outstanding 2021 contract commitment is \$1,006,679.20 (for the contract term of Jan. 1, 2021 through June 30, 2022). The usage rate of our contracted services through September 30, 2021 is 42.48%.

*A motion was made to approve the monthly financial reports as printed, submitted and explained. (M.S.P.: Hufty, Heintzelman)*

**Correspondence & Announcements:**

- Ms. Katrina Grasshoff, LCRB member Ms. Winchester announced that she received notification from LCRB member Katrina Grasshoff, who is also employed by the Bank of Old Monroe, that the bank has chosen the LCRB as the designated recipient of funds to

be raised at the Saturday, January 22, 2022, Music Trivia Night. The Bank of Old Monroe annually selects a charitable organization to benefit from the monies raised. Ms. Winchester expressed her gratitude to the Bank of Old Monroe for its efforts to raise awareness and funds to meet the mental health needs of our county's children and youth. Thank you to the Bank of Old Monroe for "Putting Kids 1<sup>st</sup>" in Lincoln County.

#### Old Business:

- **LCRB's strategic plan** will expire at the end of 2021. Several LCRB members have volunteered to serve on the committee for the development of the 2022-2024 LCRB Strategic Plan; those members are: Kathy Boessen, Christine Heintzelman, Dr. Elaine Henderson, Melba Houston and Scott Hufty. Ms. Winchester and Mrs. Wells have collected and organized responses from the SWOT (strengths, weaknesses, opportunities and threats) analysis completed by the board members. The committee will meet on October 18 and 22 to review the SWOT analysis trends and advance the LCRB's strategic planning process.
- Mrs. Wells updated the LCRB and providers on **CaseWorthy (CW) implementation**. School districts have already inputted more than 60 referrals into the system demonstrating the level of demand for LCRB-funded services and the CW system's utility. Hally encouraged users to contact the LCRB with any issues or concerns and to refer to the "cheat sheets" and training materials as needed. Mrs. Wells also asked providers to check their dashboards regularly to review, acknowledge and accept agency referrals in the system. For guests unfamiliar with CW, Ms. Winchester followed up with an explanation of CW, its purpose, and the goal LCRB has for implementing it in our county. A second training may be offered in October to those who are new or in need of additional support in utilizing the system. \*Reminder, CW provides a HIPAA- and FERPA-compliant system to help expedite referrals and ensure kids access identified LCRB-funded programs and services.
- Dr. Elaine Henderson shared an update on the **Bridges Out of Poverty** initiative in Lincoln County. Dr. Henderson reviewed local homeless statistics for guests. Like other communities, Lincoln County is suffering from an affordable housing shortage. Even with emergency shelter and re-housing funds, there are not enough available properties. Since January 2021, the Troy Society of St. Vincent De Paul (SVDP) alone has spent approximately \$60,000 for motel and emergency shelter stays. While Bridges is the overarching effort, the housing problem is one piece of the local poverty crisis, albeit the most critical for the community to address at this time.

Chris Schieffer, SVDP president, Dr. Henderson and other local stakeholders recently met with Dottie Kastigar, Fragile Families Initiatives Program Manager with Community Council, who validated the current efforts to establish a Lincoln County Housing Task Force, which would help our county access needed funding to provide emergency and transitional housing with critical wrap-around services. Our local stakeholders also are reviewing best practices and governing documentation from Warren County to expedite our local efforts. Dr. Henderson highlighted two key recommendations from Ms. Kastigar: 1) begin holding inter-agency meetings (similar to those held for the county school districts) to bring together Lincoln County resources and decision-makers, and 2) work toward the development of a continuum of care that will have a footprint in our county.

#### New Business:

- Ms. Winchester reported on the LCRB Finance Committee recommendations regarding the development of the **LCRB 2022 Administrative and General Budgets**. Those recommendations include: planning for a 93%-95% provider utilization rate; maintaining \$120,000 in LCRB's reserves; and anticipating a flat tax rate for fiscal year 2022. Ms. Winchester is working on the 2022 budgets, based on these recommendations, and will present draft budgets to the board later this fall.
- LCRB typically hosts a fall Legislative Summit. However, in April of this year the LCRB, through funding from Toyota, hosted a second "Bridges out of Poverty" workshop for county stakeholders. Ms. Winchester proposed hosting a smaller-scale initiative later this year targeting outreach to our Lincoln County Commissioners and mayors to advance our Bridges' efforts. More details to come as this option is considered.

#### Executive Director's Report:

Ms. Winchester stated that she will email the board her complete written report and highlighted a few items, including:

- Ms. Winchester reminded providers that **Mid-Contract-Cycle Provider Reports** are due October 15.
- Troy R-III's first **Inter-Agency meeting** was held on September 8. The Elsberry, Silex and Winfield inter-agency meetings will begin on September 28. Providers and school personnel are encouraged to review their CaseWorthy dashboards in preparation for inter-agency meetings.

- After the cancellation of the August Parent Engagement Night, the Early Childhood Task Force is exploring alternatives for connecting with and educating caregivers. Ms. Winchester has spoken with April Bryant of Fast Bryant Consulting regarding the production of short videos, featuring LCRB-funded providers and taskforce members who were scheduled to present at the canceled August event. Ms. Winchester will ask the LCRB Finance Committee if the taskforce could re-allocate the \$500 the LCRB approved to cover the in-person event's food, beverage and site fees to the virtual engagement project. In addition to the videos, the project would include the establishment of a taskforce YouTube channel for ongoing engagement and timely exchange of expertise and local resources. Further, the taskforce is in communication with the Troy Buchanan High School journalism and digital media department to explore ongoing content/video production and online engagement once the infrastructure is professionally established. Thus, looking to extend the benefit of this investment beyond the original videos and platform development.
- Ms. Winchester is advancing **outreach to recommended board member candidates**, including Deputy Jacob Martinez with the Lincoln County Sheriff's Office (who is also a current School Resource Officer). Once a candidate(s) is confirmed the appointment requires approval by the board and Lincoln County Commissioners.

### Committee Reports

- A. Finance Committee: None
- B. Personnel Committee: None
- C. Selection & Review Committee: Chair Christine Heintzelman reminded providers that the mid-contract-cycle reports will be particularly helpful to the Selection and Review Committee as they determine needs and allocate any supplemental funds that may become available later in the contract cycle.

### Comments for the Good:

- Glenda Fitzgerald announced that Hawk Point Community Church still has a supply of filled and ready-to-go backpacks following their school supply drive held in August. If providers or schools can use these, they should contact the church or LCRB member Glenda Fitzgerald.
- Mark Grzeskowiak from Presbyterian Children's Homes and Services (PCHAS) announced that PCHAS has hired two new mentors, both of whom have backgrounds in education. Additionally, PCHAS will continue to provide licensed counseling services, currently offered at Cuivre Park Elementary School.
- Dr. Amy Salvo shared her appreciation for funding from the LCRB. The two newly hired Educational Support Counselors (Crisis Counselors) are conducting strategic mental health training with counselors and staff members throughout the district while also addressing the most serious mental health concerns through individual and group counseling. Dr. Salvo says the addition of these two dedicated staff members has already proven invaluable to R-III students and staff.

**Adjournment:** *The meeting was adjourned at 9:37 a.m. by Chair Kathy Boessen (M.S.P.: Heintzelman, Houston)*

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:30 a.m. on Wednesday, October 27, 2021, at the University of Missouri Extension Center, 880 West College Street.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director