



**Meeting Call to Order:** The meeting was called to order at 8:05 a.m. by Melba Houston, LCRB Chair.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Melba Houston, David Thompson, Barb Wehde, Margie Beckmann, Jim Price, Dr. Michele Neblock and Kathy Boessen, Cheri Winchester (Executive Director)

Absent: Kristin Gentry, Christine Heintzeman, Glenda Fitzgerald, Nancy Behlmann, Adam Burkemper, Rod Barnhill, and Dan Busekrus

Guests: Kelly Broeker (PFH), Laura Cook (TCC), Mark Grezeskowiak (PCHAS), Kimberly Hewlett (SJA), Jane Gavril (CHC), Lauri Cross-Fink (CFS), Austin McCartney (ThriVe), Brittany McDonnell (CNW), Laura Ojo (FACT), Cara Merrit (YIN), Glenda Keeteman (Lincoln County Health Department) and Hally Wells (Silex Guidance Counselor)

**Approval of Minutes:** *A motion was made to approve the minutes of the August 23, 2017, meeting. (M.S.P.: Price, Beckmann)*

#### **Monthly Financial Report:**

Ms. Winchester reviewed several financial documents that included:

- Balance Sheet as of August 31, 2017
- Profit & Loss Budget vs. Actual August 31, 2017
- Sales Tax History from 2016 to Present
- LCRB 2017 Funding Summary
- LCRB 2017 Schedule of Units

The balance of the Peoples Bank & Trust account on 9-26-2017 was \$50,000.00 in the Main Account and \$201,734.26 in the Money Market Account for a total balance of **\$251,734.26**.

The Balance Sheet as of Aug. 31, 2017, showed \$1,427.14 in the prepaid tax match fund and \$102,000.00 in the LCRB Reserve Fund. Assets and equity were in balance at \$214,483.34.

A total of \$95,217.43 was received in August 2017 (93.89% of monthly budget) and a total of \$105,806.61 (96.55% of monthly budget) was paid out in expenditures, resulting in net income of -\$10,589.18.

The August 2017 sales tax revenue (deposited on 9-7-2017) was \$110,667.11 (-\$24,506.80 or -18.13% less than August 2016). *\*The deposit includes sales tax collections from August 1 through 28, 2017, reflecting the Missouri Department of Revenue implementing a new Integrated Tax System. The department's September 2017 letter to the LCRB states the tax distribution the board will receive in October 2017 will include tax collections from August 29 through September 29, 2017.*

In September 2017, \$105,054.44 was paid to our providers. The 2017 contract balance totaled \$336,985.41. The usage rate of our contracted services through August 31, 2017, was 72.68%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Wehde, Neblock)*

#### **Correspondence & Announcements:**

Ms. Winchester routed a copy of the Saint Louis Crisis Nursery Annual Report received at the September open board meeting where Ms. Winchester was invited to give remarks regarding the LCRB's partnership with the nursery. Ms. Winchester also shared information regarding upcoming events, including the Early Childhood Summit in Jefferson City and Divine Nest's trauma-informed parenting workshop.

### **Brief: Sts. Joachim & Ann Care Service**

Kimberly Hewlett, Sts. Joachim & Ann Care Service's Lincoln County Children and Family Development Supervisor, reported on the LCRB-funded program, which serves to prevent homelessness and hunger for Lincoln County families. In Lincoln County, the Care Service provides case management services, providing long-term support (up to one year) to help families achieve sustained success and become self-sufficient, which calls for more than helping families pay a bill. Case management services also include referrals to other relevant services and LCRB-funded providers, such as Crider Health Center and the Crisis Nursery.

With the government funding now directed to families who are literally homeless—living in a tent, car, on the streets, in a motel paid by someone else or who are 14 days away from eviction—prevention funding for homelessness is limited and the needs are great. In the last three weeks alone in Lincoln County, Ms. Hewlett reported that the Care Service was called to provide support for two families living in tents in local conservation areas. One of the families is now housed and the other family is currently living in a hotel while working with the Care Service on the rehousing process.

Ms. Hewlett shared that the Care Service does not have a waiting list and benefits from a landlord network from which they partner to house local families. Ms. Jane Gavril from Crider expressed gratitude for the Care Service and their success in working with families who are suffering from very complex variables.

### **D.A.R.T. Report:**

Ms. Winchester reported the taskforce held its 6<sup>th</sup> Annual Addiction Awareness Rally on Sat., September 23 in Troy. The event featured speakers, family activities and local resources/agencies that provide prevention and treatment services for Lincoln County residents. The rally was well attended, including coverage from the *Lincoln County Journal*. Ms. Winchester thanked Preferred Family Healthcare for their leadership on the taskforce and for coordinating the event in partnership with local law enforcement and Lincoln County school districts.

### **Old Business:**

#### 2017 Legislative Summit & Mobile Outreach Tour

Ms. Winchester confirmed plans to host the 3<sup>rd</sup> Annual Legislative Summit & Mobile Outreach Tour on Thurs., Nov. 2, focused on trauma and its ripple effects on our children, families and local health, educational and legal systems. The summit will convene at the Lincoln County Health Department, featuring Sts. Joachim & Ann Care Service and its "In Plain Sight" photo exhibit, Crisis Nursery and its trauma-informed care approach and a performance by the Second Chance Choir. The mobile tour will take participants to Preferred Family Healthcare, Crider Health Center's new Troy facility and New Horizons High School. RSVPs at this time include Rep. Randy Pietzman, Senator Jeanie Riddle and Chief of Staff Zach Monroe, Brendan Fahey with Sen. Claire McCaskill's office and Mary Beth Wolf from Sen. Roy Blunt's office among others. Ms. Winchester expressed gratitude to Toyota Bodine for their consistent sponsorship and support of the summit.

### **New Business:**

#### Recommendations for 2018 Funding

Ms. Kathy Boessen, Selection & Review Chair, reviewed the committee's proposed 2018 program funding allocations. She reported that the committee conducted a diligent review of the proposals, referring to the needs assessment, school assessment surveys, program utilization and available budget. Ms. Boessen presented the Selection and Review Committee's recommendation to fund approximately \$1,302,795.00 for contract year 2018 programs and services, allowing for a minor variance to account for unit cost contractual adjustments.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Thompson, Price)*

### **Executive Director's Report:**

Ms. Winchester reported she:

- Will submit the signed LCRB 990 tax return to Sarah Burkemper, CPA, for electronic filing.
- Will help facilitate the Early Childhood Taskforce's parent empowerment night on Fri., Sept. 29 at Love N' Learn Preschool, regarding the topic "how to manage challenging behaviors." The event will feature funded LCRB providers, including Catholic Family Services, Crider Health Center, The Child Center and Crisis Nursery, and is open to the community (targeting parents of children 0-5) at no cost. At this time, Love N' Learn has received nearly 50 adult RSVPs and is expecting about 50 children as well.
- Is a part of the Lincoln County Child Sexual Abuse Prevention Taskforce. Taskforce leadership has completed a parent-directed presentation to help educate and empower parents to protect their children from becoming abuse victims. Ms. Winchester is conducting outreach to local school districts, seeking pools of parents where the taskforce could present its findings and safety tips.
- Is working with Dr. Cynthia Berry to advance the 2017 Needs Assessment and provided the Selection & Review

Committee with preliminary findings to support their 2018 recommended funding allocations.

- Has developed and issued two e-newsletters, one specific to the informational needs of our board and funded providers and a second for our school districts' guidance counselors to meet their requests for relevant information, including upcoming parent education events and local resources.

**Committee Reports:**

- A. Finance Committee: Mr. David Thompson said the committee is closely watching sales tax revenue deposits as the state has implemented a new integrated system that is affecting the deposit totals and reporting timelines. Mr. Thompson also expressed the committee's gratitude to the Selection & Review Committee for their diligent and prudent allocations.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

**Comments for the Good:**

Melba Houston shared that the Lincoln-Pike Counties Drug Court Foundation, which includes board member Brittany Pursifull with Preferred Family Healthcare, has received funding to bring the Awakening Project to Lincoln County. The Awaken Project is designed to awaken this generation about the impact of their choices and reaches students and parents through music and a multi-sensory experience. All Lincoln County middle schools will participate in the Awaken Project. Major funding sources include Toyota Bodine and Cuivre River's Operation Round Up.

Margie Beckmann introduced Glenda Keeteman and her new role within our local health system to ensure our residents access the most appropriate levels of health care.

Mark Grezeskowiak with Presbyterian Children's Homes and Services reported they have a new mentor, Samantha Campbell, serving the Winfield community and mentors embedded at Hawk Point Elementary, Main Street Elementary and Troy Middle School. They are committed to finding more mentors to serve the Elsberry and Silex communities and ask that anyone who is interested or who may know of an interested candidate to contact Mark.

**Adjournment:** The meeting was adjourned at 8:55 a.m. by Melba Houston (*M.S.P. Price, Thompson*)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, October 25, at the Lincoln County Health Department, #5 Health Department Dr, Troy, MO.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director