



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by Adam Burkemper, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

**Present:** Adam Burkemper (Chair), Nancy Behlmann, Kathy Boessen, Margie Cappel, Glenda Fitzgerald, Kristin Gentry, Melba Houston, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, David Thompson and Becky Hoskins (Ex. Dir.).

**Absent:** Rod Barnhill and Dale Reinker.

**Guests:** Robyn Booker (TCC), Laura Bickford (FACT), Debbie Hinrichs (CD), Kathie Howard (SJA), Janice Mills (PFH), Beth Sailors (PFH), Karen Shatto (SJA), Michelle Stille (TCC), Vicky Walker (CHC) and Lauren Wood (CFS).

**Approval of Minutes:** *A motion was made to approve the minutes of the May 25, 2011 meeting as printed. (M.S.P.: Lamb, Kemper)*

#### **Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Sales Tax History from 2010 to Present*
- *Balance Sheet as of May 31, 2011*
- *Profit & Loss Budget vs. Actual through May 31, 2011*
- *Profit & Loss vs. Budget for May, 2011*
- *LCRB 2011 Funding Summary*
- *LCRB 2011 Schedule of Units*

The balance of the People's Bank & Trust accounts on 6-21-11 was **\$44,842.32**. After all June checks clear the balance will be \$38,589.72.

The May 2011 sales tax revenues (deposited on 6-7-2011) were **\$77,164.17** (-\$22,152.55 or -22.30% less than May 2011).

The Balance Sheet as of May 31, 2011 showed \$77,123.66 in the prepaid tax match fund. Assets and equity were in balance at \$107,748.36.

As of May 31, 2011 a total of \$374,989.40 (or 95.82% of budget to date) had been received in revenue and a total of \$317,297.45 (or 82.33% of budget to date) had been paid out for expenses. The net income to date was \$57,691.95.

A total of \$68,413.99 was received in May 2011 and a total of \$69,615.44 was paid out in expenditures, resulting in net income of -\$1,201.45.

In June 2011, \$64,073.58 was paid to our providers. A total of \$319,955.25 of the \$859,581.00 contracted for 2011 services has been paid to our providers. The usage rate of our contracted services through May 31, 2011 was 38.58%.

*A motion was made to approve the financial report as presented. (M.S.P.: Kemper, Price)*

## **Correspondence & Announcements:**

The following items were shared:

- Joplin Recovery T-Shirt Sales
- Map to new Catholic Family Services Troy facility
- St. Louis Crisis Nursery Newsletter
- Directions to Catholic Family Services Facility in Troy
- Lincoln County Journal article about Preferred Family Healthcare's Team of Concern Art Contest
- Friends of LCMC July 11, 2011 Golf Tournament

## **Lincoln County Wellness Center Report:**

Janice Mills reported that the Wellness Center continues to receive several referral calls each week. Calls related to the Wellness Center are logged. The Team of Concern program continues activities in the summer to keep the students engaged in positive social activities. Sts. Joachim and Ann Care Service is considering utilizing space in the Wellness Center.

## **S.A.F.E. Organization Report:**

Mrs. Hoskins reported that representatives from PFH and the Silex School District will meet with her on July 6, 2011 to discuss organizational plans for the upcoming school year.

## **Children's Trust Fund Report:**

Kristin Gentry reported that the annual report for the CTF License Plate Marketing Program has to be submitted by the end of July. The Board will soon know if our contract proposal was approved. The present balance of the CTF is \$1,439.66.

## **Old Business:**

No old business.

## **New Business:**

- A. Modification of Executive Director's 2011 Contract. Due to a discrepancy between the approved 2011 budget and the 2011 contract for the Executive Director, the medical insurance subsidy was not paid correctly from January through June 2011 to the Executive Director. The contract for the Executive Director should state that the Board will pay \$1,650 per quarter, not \$1,500 per quarter, for medical insurance subsidy.

*A motion was made to modify the 2011 Executive Director's contract to reflect the correct amount for the medical insurance subsidy of \$1,650 per quarter and to pay Mrs. Hoskins the sum of \$300.00 to rectify the discrepancy in payment for the first six months of 2011. (M.S.P.: Cappel, Thompson)*

## **Executive Director's Report:**

- A. Mrs. Hoskins briefly reviewed her written Executive Director's June 2011 report.
- B. Mrs. Hoskins reported that she will attend the following meetings:
- Substance Abuse Forum on June 22, 2011 at the Troy R-III Central Office.
  - Regional Executive Director Meeting on July 7, 2011 in Clayton.
- C. Mrs. Hoskins also stated that:
- The 2010 LCRB audit has been completed.
  - LCRB Mid-Year Reports are due on July 31, 2011.
  - She will be on vacation from June 23 to July 5.

**Committee Reports:**

- A. Finance Committee: David Thompson, Chairman of the Finance Committee, reiterated the need to be fiscally responsible due to the sales tax revenue situation.
- B. Personnel Committee: Margie Cappel, Chairman of the Personnel Committee, reported that the Personnel Committee met to discuss the 2012 Administrative Budget and to complete the annual performance evaluation of the Executive Director. The 2012 budget will be presented to the Board in July and finalized and approved in August.
- C. Selection & Review Committee: Kathy Boessen, Chairman of the Selection & Review Committee, noted that the committee will begin reviewing funding proposals in September. Funding proposals are due by 2 p.m. on Friday, August 26, 2011, at Adam Burkemper's office.

**Comments for the Good:**

- Katrina Harper, CHC, noted that they are hiring a new Pinocchio Associate for Sacred Heart School and that three candidates have been presented to Sister Jeanette.
- The Board thanks Lauren Wood for her service with Catholic Family Services and wished her well in her new location near Washington, D.C.

**Adjournment:** The meeting was adjourned at 8:30 a.m. by Adam Burkemper, Chairman.

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, July 27, 2011 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director