



Meeting Call to Order: The meeting was called to order at 8:02 a.m. by Adam Burkemper, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Rod Barnhill, Nancy Behlmann, Kathy Boessen, Margie Cappel, Glenda Fitzgerald, Kristin Gentry, Melba Houston, Charles (Pheeze) Kemper, Billie Lamb, Dale Reinker, David Thompson and Becky Hoskins (Ex. Dir.).

Absent: Jim Price

Guests: Robyn Booker (TCC), Laura Bickford (FACT), Debbie Hinrichs (CD), Kathie Howard (SJA), Janice Mills (PFH), Beth Sailors (PFH), Karen Shatto (SJA), Michelle Stille (TCC), Vicky Walker (CHC) and Lauren Wood (CFS).

Approval of Minutes: *A motion was made to approve the minutes of the April 27, 2011 meeting as printed. (M.S.P.: Kemper, Lamb)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Sales Tax History from 2010 to Present*
- *Balance Sheet as of April 30, 2011*
- *Profit & Loss Budget vs. Actual through May 25, 2011*
- *Profit & Loss for April, 2011*
- *LCRB 2011 Funding Summary*
- *LCRB 2011 Schedule of Units*

The balance of the People's Bank & Trust accounts on 5-24-11 was **\$56,523.82**. After all May checks clear the balance will be \$30,582.02.

The April 2011 sales tax revenues (deposited on 5-7-2011) were **\$68,371.31** (-\$2,067.69 or -2.94% less than April 2011).

The Balance Sheet as of April 30, 2011 showed \$82,302.49 in the prepaid tax match fund. Assets and equity were in balance at \$108,949.81.

As of May 25, 2011 a total of \$374,946.72 (or 39.92% of budget to date) had been received in revenue and a total of \$317,243.30 (or 34.30% of budget to date) had been paid out for expenses. The net income to date was \$57,703.42.

A total of \$87,495.19 was received in April 2011 and a total of \$86,367.80 was paid out in expenditures, resulting in net income of \$1,127.39.

In May 2011, \$65,191.70 was paid to our providers. A total of \$255,881.67 of the \$859,581.00 contracted for 2011 services has been paid to our providers. Crider's Violence Prevention program has utilized all of its 2011 funding. The usage rate of our contracted services through April 30, 2011 was 29.93%.

A motion was made to approve the financial report as presented. (M.S.P.: Lamb, Barnhill)

Correspondence & Announcements:

The following items were shared:

- The schedule for the June/July "Love and Logic" parenting classes offered by Catholic Family Services.
- The May 2011 newsletter from Sts. Joachim & Ann Care Service.
- The program from PFH's Open House and Ribbon Cutting for their new North St. Louis County Office.

Lincoln County Wellness Center Report:

- Janice Mills (PFH) stated that they have a steady influx of referrals.
- Lauren Wood (CFS) stated that Catholic Family Services has decided to move out of the Wellness Center on June 1, 2011 to the Troy Professional Park. This new facility will have more space and will allow for more hours for counseling clients and more days for the psychiatrist to see patients. CFS has hired two part-time LCSW workers and may hire an additional full-time staff member. Lauren thanked the Board for their continued financial support.
- Mrs. Hoskins stated that PFH has a staff member that is responsible for taking and returning phone calls at the Wellness Center every Thursday and that in the future all calls may be transferred to this person's cell phone at the Wentzville office. Janice added that usually someone is available to answer the phone and to address the needs of any "walk-ins" requesting services. Kathy Boessen reiterated the importance of responding to all calls in a timely manner.

Children's Trust Fund Report:

Kristin Gentry reported that our grant proposal to continue using the Children's Trust Funds collected in Lincoln County to purchase *RealityBabies* will probably be accepted. The CTF may use our Shaken Baby as part of a new video being produced. The third quarter balance was \$1,489.66.

Old Business:

No old business.

New Business:

- A. Adam Burkemper reported that Carol Ricks has resigned as Trustee due to other commitments. Carol's term will expire at the end of 2013.
- B. *A motion was made to accept the resignation of Carol Ricks as Trustee of the Lincoln County Resource Board. (M.S.P.: Thompson, Kemper)*
- C. The Board members discussed possible replacements for the Trustee vacancy. Melba Houston suggested that a person from Elsberry be asked to serve on the Board to maintain proper representation in the County. Melba will ask Christine Heintzelman, a retired special education teacher, if she would be interested in serving until the end of 2013 to complete Carol Rick's term.
- D. The Trustees discussed how many times the LCRB should meet each year. The by-laws state that the LCRB must meet at least 4 times per year. The pros and cons of meeting on a monthly basis were discussed at length. The Trustees voiced concern that if the LCRB only met every other month that the continuity of ongoing business might suffer. In addition, the regular opportunity to communicate and network with the providers would be diminished. The Trustees need to be responsible to the tax payers by meeting on a regular basis. The final consensus was to continue having monthly meetings in 2011 and to re-evaluate this issue at a later time.

Executive Director's Report:

- A. Mrs. Hoskins briefly reviewed her written Executive Director's May 2011 report.
- B. Mrs. Hoskins reported that Michelle Stille and she will provide staff training for the Troy R-III bus drivers on August 5, 2011. Michelle will present mandated reporter training and Becky will give an overview of available services. This same presentation will be given for the First Baptist Christian Academy staff on August 9. It was suggested that this presentation be offered at the other school districts, so Becky will email the information to the school counselors.
- C. Mrs. Hoskins also noted the following: Susan Adams was dropped from the Workers Compensation policy resulting in an \$85 annual premium decrease; The Child Center is changing their name to the Child Advocacy

Center of Northeast Missouri; the 2010 LCRB audit will begin on June 1, 2011; and, Mrs. Hoskins assisted with judging the ART-C art pieces from the four school districts.

- D. Mrs. Hoskins reported on the Lincoln County Economic Development Committee.
- MO-DOT is undergoing huge budget cuts requiring the reduction of 10 districts to 7 districts and the elimination of many staff members; the proposed interchange at Highway 61 and Lincoln Drive, however, will proceed as planned.
 - The Lincoln County airport study is underway and will be completed in August 2012. If approved, money to purchase the land will be added to the 2013 County budget. The airport committee meets the first Tuesday of each month at 7:00 p.m. at The Diamonds Restaurant on Highway 61. The public is welcome to attend these meetings.
 - The unemployment rate in Lincoln County dropped from 13% to 12.1% in March 2011.
 - The Lincoln County Economic Development Committee will host a parent informational event as a thank you to the Troy R-III constituents for passing the recent tax levy. The event will offer information about employment opportunities, employment training, schooling opportunities and other pertinent topics. Babysitting will be provided and the event will be scheduled for the fall of 2011.

Committee Reports:

- A. Finance Committee: David Thompson reiterated the importance of the LCRB using the available financial resources as efficiently as possible.
- B. Personnel Committee: Margie Cappel, Chairman of the Personnel Committee, stated that the committee will meet in June to discuss the administrative budget and to complete the annual review of the Executive Director.
- C. Selection & Review Committee: Kathy Boessen, Chairman of the Selection & Review Committee, announced that the committee met on May 10, 2011 and that applications for both new and renewed funding for 2012 are now available on our website. Proposals are due no later than 2:00 p.m. on Friday, August 26, 2011. Based on the current level of sales tax revenues, funding for 2012 will probably be similar to the 2011 funding level. The committee, however, decided to allow providers to apply for 115% of the 2011 funding levels.

Comments for the Good:

- The Board wished Lauren Wood well in her move to Washington, DC and thanked her for her service.

Adjournment: The meeting was adjourned at 8:55 a.m. by Adam Burkemper, Chairman.

- A. **Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, June 22, 2011 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director