



**Meeting Call to Order:** The meeting was called to order at 8:00 a.m. by Adam Burkemper, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Nancy Behlmann, Margie Cappel, Kristin Gentry, Melba Houston, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, Dale Reinker and Becky Hoskins (Ex. Dir.).

Absent: Kathy Boessen, Rod Barnhill, Glenda Fitzgerald, Carol Ricks and David Thompson.

Guests: Ellen Teller (TCC), Laura Bickford (FACT), Janice Mills (PFH), Beth Sailors (PFH), Karen Shatto (SJA), Katrina Harper (CHC), Lauren Wood (CFS).

**Approval of Minutes:** *A motion was made to approve the minutes of the February 23, 2011 meeting as printed. (M.S.P.: Kemper, Cappel)*

#### **Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- Sales Tax History from 2009 to Present
- Profit & Loss Budget Overview (as of February 28, 2011)
- Profit & Loss YTD Comparison (through February 28, 2011)
- LCRB 2011 Funding Summary through March 2011
- LCRB 2011 Schedule of Units through February 2011
- Balance Sheet (as of February 28, 2011)

The balance of the People's Bank & Trust account on March 21, 2011 was **\$82,248.27** in the main account and **\$15,814.77** in the money market account for a total of **\$98,063.04**. The February 2011 sales tax revenues (deposited in March, 2011) were **\$58,717.34** (-\$21,460.12 or -26.7% less than February 2010.)

During February 28, 2011, a total of **\$77,093.66** was received in revenue and a total of **\$83,195.60** was been paid out for expenses, resulting in net income of -\$6,101.94.

As of February 28, 2011, the **total year-to-date revenues were \$155,899.04** or 92.67% of the projected YTD budget and the **total year-to-date expenses were \$149,008.02** or 100% of the YTD projected budget, resulting in a net income of \$6,891.02.

In March 2011, **\$51,672.97** was paid to our providers. The usage rate as of February 28, 2011 was 10.95% of the total contracted units.

The \$50,000 paid into the Tax Match Fund as part of the triple contract with DMH, CHC and the LCRB, was shown as a "Prepaid Expense" (LCRB Asset) on the Balance Sheet as of February 28, 2011. As monthly match payments are deducted from the tax match fund, the amount of the "Prepaid Expense" will decrease by that amount.

*A motion was made to approve the financial report as presented. (M.S.P.: Lamb, Behlmann)*

#### **Correspondence & Announcements:**

- Newspaper article from the Lincoln County Journal about the \$5,000 Operation Round Up Grant awarded by Cuivre River Electric Community Trust Board to Sts. Joachim & Ann Care Service to assist with their Emergency Housing Retention (EHR) Program

- An article from the "Reclaiming Lives" blog about PFH's A.R.T.C. program, a therapeutic creative arts program, facilitated by Kasey Harlin.
- Information about The Child Center's 7<sup>th</sup> Annual Prevention and Interventions Conference, April 28-29, 2011, at The Columns in St. Charles, MO.
- Information about The Child Center's "Pinwheels for Prevention Community Campaign" for April 2011. Pinwheels and t-shirts are available at The Child Center.
- The Child Center will host an Open House on Wednesday, March 30, 2011 from 4:00-6:00 p.m. at their Wentzville facility.
- Information about the Shriner-sponsored free language and orthopedic screening on Saturday, April 9, 2011 from 10-2 p.m.
- Information about other community fundraisers were circulated at the meeting that included:
  - "Miles for Meals", LCCOA's 5K Run/Walk, to support seniors of Lincoln County on Saturday, April 2, 2011, at Clonts Field beginning at 8:00 a.m.
  - "Sporting Clay Shoot", Lincoln County Health Foundation, Sunday, April 17, 2011, at Blackhawk Valley Hunting Preserve beginning at 1:00 p.m.
  - "Kentucky Derby Party", Friends of Lincoln County Medical Center, Saturday, May 7, 2011, at Woods Fort Country Club beginning at 4:30 p.m. (Reception and Horse Racing Session) and at 7:00 p.m. (Dinner and Horse Racing Session).
  - "Tailgate with the Norm Ruebling Band", Lincoln County MU Alumni, Friday, April 29, 2011, at Lincoln County Fairgrounds beginning at 6:30 p.m.

#### **Lincoln County Wellness Center Report:**

Janice Mills (PFH) stated that all is going well and that services are being provided routinely. Janice mentioned that about 5-6 calls per day come into the LCWC that include a variety of service needs. Staff members refer the callers to the appropriate service agency, but the Wellness Center misses having a receptionist at the front desk to answer and direct these calls more expeditiously.

#### **Children's Trust Fund Report:**

Kristin Gentry reported that a renewal application to continue the Lincoln County's Children's Trust Fund program must be completed and submitted. This application may be approved or denied at the State level. If denied, the program would only be extended for one year so that any monies in the program could be spent. If approved, the program would continue as it is. Mrs. Gentry and Mrs. Hoskins will complete and submit the application in the next few weeks.

#### **Old Business:**

No old business.

#### **New Business:**

No new business.

#### **Executive Director's Report:**

- Mrs. Hoskins reviewed the Summary of the 2010 Annual Provider Reports with the Trustees. A total of 15,886 children, youth and groups received services in 2010, which impacted directly or indirectly an estimated 58% of Lincoln County's 52,500 residents. The complete notebook of all of the 2010 annual service reports is available for review.
- Mrs. Hoskins reviewed the Summary of Funding from October 2007 through December 2011. The Board has awarded \$4,563,370 for children's mental health services during this time period.
- Mrs. Hoskins asked the Trustees and providers to sign-up for the LCRB-hosted "Meet and Greet" for school personnel and providers on Friday, April 15, 2011, from 11:30-1:30 p.m. Margie Cappel will prepare the food for the luncheon.
- The Board has entered into a one-year contract with MOZY to provide online data storage at a cost of about \$72.00 per year.
- Beginning on July 1, 2011, the LCRB will pay the actual monthly match amount for the MOHealth Net payments into the local tax match fund as part of the triple contract with DMH, CHC and LCRB for the School-Based Mental Health Specialist Program. After July 1, 2011, no upfront deposits will be put into this account. Any funds remaining in the account at end of June 2011 will be refunded to the LCRB.
- Mrs. Hoskins reported that she had completed all of the spring audits at the funded agencies except for the Supervised Visitation program. The audits went well with almost all of the client files being in good order and the billing being accurate.
- Mrs. Hoskins noted that she had presented the 2010 Annual Report to the Lincoln County Commissioners on Monday, March 14, 2011 and that the Commissioners are very supportive of the services being offered.

- Mrs. Hoskins has been asked to serve on the Lincoln County Medical Center's Home Care Advisory Board that meets two times per year.
- Mrs. Hoskins commented that she appreciated the opportunity to attend Team of Concern meetings at Troy Middle School and at Winfield Middle School in early March. These meetings allow administrators, school counselors, juvenile office staff, Team of Concern staff and other involved persons to discuss the progress of students that have been identified as being "at risk" and to plan appropriate strategies and interventions to meet the needs of these young people.

**Committee Reports:**

- A. Finance Committee: No additional report.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

**Comments for the Good:**

- Kristin Gentry announced that Susan Adams, the Board's former administrative assistant, had been employed at the Family Services Division in Lincoln County as an eligibility specialist.
- Jim Price encouraged everyone to participate in "Miles for Meals", LCCOA's 5K Run/Walk, to support seniors of Lincoln County on Saturday, April 2, 2011, at Clonts Field beginning at 8:00 a.m.

**Adjournment:** The meeting was adjourned at 8:55 a.m. by Adam Burkemper, Chairman.

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, April 27, 2011 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director