



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by Adam Burkemper, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Rod Barnhill, Nancy Behlmann, Margie Cappel, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, Dale Reinker, Carol Ricks, David Thompson and Becky Hoskins (Ex. Dir.).

Absent: Kathy Boessen, Glenda Fitzgerald, Kristin Gentry and Melba Houston.

Guests: Ben Burkemper (45<sup>th</sup> Judicial Circuit), Robyn Booker (TCC), Laura Bickford (FACT), Janice Mills (PFH), Beth Sailors (PFH), Jim Wallis (PFH), Karen Shatto (SJA), Kathie Howard (SJA), Katrina Harper (CHC), Lauren Wood (CFS) and Dan Hoskins.

**Approval of Minutes:** *A motion was made to approve the minutes of the January 26, 2011 meeting as printed with the correction to the January 24, 2011 bank balance from \$50,000 to \$63,048.63. (M.S.P.: Kemper, Price)*

#### **Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- Sales Tax History from 2009 to Present
- Budget vs. Actual (as of January 31, 2011)
- 2011 General Budget with 2010 Actual Income & Expense
- 2011 Administrative Budget with 2010 Actual Income & Expense
- LCRB 2010 Funding Summary through February 2011
- LCRB Schedule of Units through January 2011

The balance of the People's Bank & Trust account on February 22, 2011 was **\$50,000** in the main account and **\$17,023.72** in the money market account for a total of **\$67,023.72**. The January 2011 sales tax revenues (deposited in February, 2011) were **\$77,050.35** (\$10,333.53 or 15.49% more than January 2010.)

As of January 31, 2011, a total of **\$78,805.38** had been received in revenue and a total of **\$65,812.42** had been paid out for expenses.

In 2010, the total revenues were **\$1,214,709.60** (105.79% of budget) and the total expenses were **\$1,164,653.19** (102.56% of budget). The cash balance brought forward into 2011 was **\$50,056.41**. The total 2011 administrative expenses were **\$83,911.56** (92.37% of administrative budget).

In February 2011, **\$79,226.00** was paid to our providers. The usage rate in January 2011 was 11.73% of the total contracted units.

*A motion was made to approve the financial report as presented. (M.S.P.: Thompson, Lamb)*

#### **Correspondence & Announcements:**

- Thank you card from the Advanced Psychology class at Missouri Baptist for the LCRB presentation.
- The Sts. Joachim & Ann Care Service newsletter.
- The January 2011 Lincoln County homeless count tabulated by Karen Shatto and Kathie Howard. The total homeless count was 87.
- Brochure concerning free legal services in Eastern Missouri.
- Rotary Club scholarship fundraiser on February 26, 2011.

### **Lincoln County Wellness Center Report:**

Janice Mills (PFH) stated that the staff is doing their best to balance the funding cuts with the needs of the students and staff of the Lincoln County schools.

Jim Wallis (PFH) noted that even though the Outpatient Services received about a \$60,000 funding cut, they are using some of the state appropriations from St. Charles County (CSTAR) to serve some of the Lincoln County youth. Jim introduced Beth Sailors as the new Program Director for all of PFH's services in Lincoln County. Sissy Swift is now overseeing the residential care facility in St. Charles. The staff of Catholic Family Services and of Preferred Family Healthcare met last week to discuss how to optimally utilize the space at the Wellness Center and to identify methods for cooperation and collaboration. Jim also stated that there may be a part-time staff person hired that could assist with some of the receptionist duties at the Wellness Center.

Lauren Wood reported that Catholic Family Services would like to add another day per month for the psychiatrist to see patients at the Wellness Center due to the high volume of patients seeking care.

### **Children's Trust Fund Report:**

Mrs. Hoskins reported that the Children's Trust Fund's second quarter beginning balance was \$1,214.66 and with the addition of the \$225.00 in revenue, the ending balance was \$1,439.66.

### **Old Business:**

No old business.

### **New Business:**

A. The Trustees discussed the possibility of hosting another "Meet and Greet" luncheon for the school personnel and LCRB-funded agencies this Spring. Mrs. Hoskins suggested Friday, April 8 or April 15 as possible dates.

*A motion was made to host a "Meet and Greet" luncheon for the school personnel and LCRB-funded agencies in April. (M.S.P.: Thompson, Ricks)*

B. Mrs. Hoskins stated that JoEllen Kessler had contacted her about hosting an information booth at the *Resources for Autism Walk* that will be held on Saturday, April 30, 2011, starting at 9:00 a.m. Mrs. Hoskins noted that she would not be able to attend the event, but suggested that one of the Trustees could set up the booth, if so desired. The event is open to all of the LCRB-providers. Mrs. Hoskins will send out information about the event to the providers.

### **Executive Director's Report:**

Mrs. Hoskins reviewed her written report with the Trustees, noting that she had completed scheduling all of the spring audits at the LCRB-funded agencies. The providers have submitted their 2010 Annual Service Reports and Mrs. Hoskins will have the summary of these reports completed for the March meeting. Mrs. Hoskins has researched several companies that provide online data storage and she will select one of them to provide a back-up of the LCRB files.

### **Committee Reports:**

A. Finance Committee:

David Thompson encouraged everyone to shop in Lincoln County. He noted that there are some positive signs that the economy is improving slightly (housing values are increasing and more people are making travel plans). Billie Lamb noted that due to the large snow amounts and rainfall, Eastern Lincoln County may have significant flooding issues this Spring.

B. Personnel Committee: No report.

C. Selection & Review Committee: No report.

**Comments for the Good:** No additional comments.

**Adjournment:** The meeting was adjourned at 8:45 a.m. by Adam Burkemper, Chairman.

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, March 23, 2011 at the **Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.**

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director