



**Meeting Call to Order:** The meeting was called to order at 8:05 a.m. by Melba Houston, Vice- Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Nancy Behlmann , Rod Barnhill, Margie Cappel, Melba Houston, Kristin Gentry, Billie Lamb, Carol Ricks, Gary Sheller, David Thompson, Becky Hoskins (Executive Director), and Susan Adams (LCWC).

Guests: Jim Wallis (PFH), Janice Mills (PFH), Lauri Cross-Fink (CFS), Lauren Vincent (CFS), Michelle Stille (TCC), Katrina Harper (CHC), Danielle McCartney (Children's Div), Debbie Hinrichs (Children's Div), and Lynne Schroeder (FACT).

Absent: Adam Burkemper (Chair), Kathy Boessen, Donald Buenger, Charles (Pheeze) Kemper, and Jim Price.

**Approval of Minutes:** *A motion was made to approve the minutes of the April 28, 2010, meeting as printed. (M.S.P.: Lamb, Ricks)*

**Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing several financial documents with the Trustees that included:

- Sales Tax History from 2009 to Present
- LCRB Statement of Revenues & Expenditures
- LCRB Administrative Expenditures
- LCRB Funding Summary through May 2010
- LCRB Schedule of Units through April 2010

The balances of the People's Bank & Trust accounts on May 26, 2010, were **\$50,000** in the main *Super Now* account and **\$33,892.38** in the money market account **for a total of \$83,892.38.**

The April 2010 sales tax revenues (deposited in May 2010) were **\$70,439.00** (\$8,416.16 or 13.57% more than April 2009).

As of April 30, 2010, a total of \$547,689.32 (or 47.70% of budget) had been received in revenue and a total of \$444,335.30 (or 38.60% of the budget) had been paid out for expenses. A total of \$116,815.37 was paid out in expenditures in April. As of April 30, 2010, \$26,821.88 (or 29.53% of budget) had been used for administrative expenditures.

In May 2010, **\$83,343.64** was paid to our providers. The usage rate of our contracted services from January 2010 to May 2010 was 41.99%.

Gary Sheller raised a question about revenues and expenditures, and when the LCRB might need to go into reserves to cover monthly expenses. There was some discussion regarding the fact that usage is usually down during the summer months, so if there is a shortage, hopefully this will not occur until fall.

Mrs. Hoskins reported that financial statements from January 1, 2010, through April 30, 2010, have been corrected and will be available on the website. She noted that there has been a modification of the contract with Catholic Family Services to reflect the transfer of funds from the psychiatric nurse portion of the contract to the psychiatrist portion of the contract.

*A motion was made to approve the financial report as presented. (M.S.P.: Lamb, Thompson)*

#### **Correspondence & Announcements:**

Mrs. Hoskins reported the following:

- Congratulations to Nancy Behlmann on the marriage of her daughter.
- Mrs. Hoskins shared an article from the Lincoln County Journal about the “Be Sober” Arts Festival hosted by Preferred Family Healthcare in April.

#### **Lincoln County Wellness Center Report:**

Jim Wallis announced that Janice Mills is the new Clinical Supervisor for Preferred Family Healthcare’s programs in Lincoln County. Group schedules for outpatient and Team of Concern clients are being adjusted for the summer months. CARF Accreditation has been received by PFH for their Wentzville and Troy sites. Lauri Cross-Fink reported that Catholic Family Services has a new counselor, Tim Bizelli, who will be at the Wellness Center on Wednesday and Thursday evenings. Lauri circulated some thank you letters from clients in the Catholic Family Services school-based counseling program.

#### **Children’s Trust Fund Report:**

Kristen Gentry reported the following:

- The Children’s Trust Fund ending balance for the 3<sup>rd</sup> Quarter was \$2,066.81.
- A new proposal will have to be written to continue to receive funding starting in 2012.
- Information on how to get technical help for the *RealityBabies* was sent to three teachers.
- The cost to purchase 3 *RealityBabies* for New Horizons High School would be approximately \$3,000. It was suggested to consider purchasing only two babies to be able to use the available monies.
- Three *Reality Babies* were on display depicting the effects of alcohol, drugs, and shaken baby syndrome.

#### **Old Business:**

Mrs. Hoskins reported that the *Meet and Greet held for school personnel on May 5, 2010* was very well received by both counselors and administrators. Counselors commented that it was helpful for providers to go through the brochure and explain the services being offered through the Lincoln County Resource Board. Lunch was served to 38 people. The total cost for the event was \$207.00.

#### **New Business:**

Mrs. Hoskins requested the board allow her to participate in the Leadership Troy program. The cost is \$150.00 for a 9 month program. Katrina Harper (CHC) mentioned her involvement with the St. Louis Leadership Conference. Ms. Harper stated that she believes Becky would greatly benefit from this type of training.

*A motion was made to authorize Mrs. Hoskins to attend the Leadership Troy program at a cost of \$150.00. (M.S.P.: Thompson, Lamb)*

### **Executive Director's Report:**

- A. Mrs. Hoskins reviewed her written report.
- In addition to other events listed, Mrs. Hoskins will attend the event for Jerry Marks.
  - The Back to School Fair is Friday, July 23. Any agencies wishing to participate should contact Diane Rippey.
  - The Selection and Review Committee will be meeting after the LCRB meeting to work on applications for requests for 2011 funding.
  - Ms. Hoskins has received the *QuickBooks* program. Her husband will help her install the program and get it up and running. The new program will be used to create the board financial statements.
- B. Update on Newspaper and Radio Marketing
- There are open radio spots if any providers wish to do an interview either by phone or at the station.
  - To date the local newspaper has not published the first submitted "Ask the Expert" article.

### **Committee Reports:**

- A. Finance Committee:  
David Thompson noted that, even though sales tax revenues were up in April, this is not an indication of a trend. The board needs to be diligent in watching revenues and expenditures each month.
- B. Personnel Committee  
Ms. Cappel announced that Becky's performance appraisal is due in July, so the committee will meet to discuss this matter.
- C. Selection & Review Committee:  
The committee will meet after the board meeting to review all application and scoring guides for 2011. Katrina Harper (CHC) requested that the committee consider staggering midyear and annual reporting deadlines to coordinate with the other Counties. Ms. Hoskins stated that she will discuss this idea with the other Resource Board's Executive Directors.

### **Comments for the Good:**

- Lynne Schroeder (FACT) announced that the FACT Kentucky Derby Gala in April was very successful.
- It was announced that the S.A.F.E. group has been granted a not-for-profit status, so they may continue to move forward.

**Adjournment:** A motion was made to adjourn the meeting at 8:46a.m. (M.S.P.: Thompson, Sheller)

### **Next Meeting:**

The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, June 23, 2010 at the **Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.**