



Meeting Call to Order: The meeting was called to order at 8:01 a.m. by Adam Burkemper, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Rod Barnhill, Kathy Boessen, Donald Buenger, Margie Cappel, Charles (Pheeze) Kemper, Jim Price, David Thompson, Becky Hoskins (Executive Director), and Susan Adams (LCWC).

Guests: Jean Sokora (PFH), Lauri Cross-Fink (CFS), Ellen Teller (TCC), Kathie Howard (SJA), Karen Shatto (SJA), Katrina Harper (CHC), Mary Kay Kreider (CNW), Danielle McCartney, (Children's Div), Debbie Hinrichs (Children's Div), Mike Clynych (Candidate for State Representative), Samantha Douglas (PFH), and Brittany Ralph (TMS Student).

Brittany Ralph, Troy Middle School Student, sang an original song she had written and preformed for the Preferred Family Healthcare Be Sober event on April 24, 2010. Adam Burkemper thanked Brittany for sharing her song with the trustees and guests, and congratulated her on her creativity and talent.

Absent: Nancy Behlmann, Melba Houston, Kristin Gentry, Billie Lamb, Carol Ricks, and Gary Sheller.

Approval of Minutes: *A motion was made to approve the minutes of the March 24, 2010, meeting as printed. (M.S.P.: Kemper, Thompson)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing several financial documents with the Trustees that included:

- Sales Tax History from 2009 to Present
- LCRB Funding Summary through April 2010
- LCRB Schedule of Units through March 2010
- Profit and Loss Statement—For Month Ending March 31, 2010

The balances of the People's Bank & Trust accounts on April 27, 2010, were **\$50,000.00** in the main *Super Now* account and **\$100,077.42** in the money market account **for a total of \$150,077.42.**

The March 2010 sales tax revenues (deposited in April 2010) were **\$69,278.49** (-\$13,651.37 or -16.46% less than March 2009).

As of March 31, 2010, a total of \$470,767.15 (or 41.00% of budget) had been received in revenue and a total of \$327,534.93 (or 28.46% of the budget) had been paid out for expenses. A total of \$142,250.69 was paid out in expenditures in March. As of March 31, 2010, \$20,063.26 (or 22.09% of budget) had been used for administrative expenditures.

In April 2010, **\$110,041.75** was paid to our providers. The usage rate of our contracted services from January 2010 to April 2010 was 32.50%.

Kathy Boessen asked why The Child Center's Sexual Abuse Prevention program had used such a high percentage of the budget (61.83%) to date. Ellen Teller, Executive Director (TCC), responded that an unexpected request for services had come from the Winfield School District, and that was the reason for the increased usage. Ms. Teller commented that the need for services in Lincoln County varies from month to month, and she expects The Child Center budget to balance out overall.

Katrina Harper (CHC) addressed the reason for the higher percentage of funds (56.43%) used to date in the Crider Health Center's Mental Health Specialist program. According to Ms. Harper, the need for services has increased along with more clients utilizing Medicaid.

Mrs. Hoskins reported that the Profit and Loss Statement prepared by Lew's Accounting and Tax Service had some inaccuracies because the total of the administrative expense was not transferred to the general statement for March 2010. Mrs. Hoskins stated that she will bring copies of the corrected statement to the May meeting. At this time, the revenues and expenditures are in line with the projected 2010 budget figures.

A motion was made to approve the financial report as presented. (M.S.P.: Price, Kemper)

Correspondence & Publicity Items:

Mrs. Hoskins reported the following:

- Ellen Teller, Executive Director of The Child Center, was recently honored in Huntsville, Alabama, by the National Children's Advisory Center. Ms. Teller received the "Outstanding Service Award in Prevention".
- Students in Preferred Family Healthcare's ART-C program raised \$900.00 for Haiti.
- Ms. Hoskins passed around a copy of the first "Ask the Expert" article published in the Lincoln County Journal. In the article Becky asked for the public to submit questions to the Lincoln County Resource Board agencies. Mary Kay Kreider (CNW) will be the first provider to be featured.
- Sts. Joachim and Ann Care Service is sponsoring a Golf Tournament in June.

Lincoln County Wellness Center Report:

Lauri Cross-Fink reported that the Wellness Center is busy as usual, and that providing services continues to go very well.

Old Business:

No old business.

New Business:

- A. Request from CFS for Fund Transfer
Catholic Family Services requested that the amount funded for the Nurse Practitioner be transferred to Outpatient Psychiatric Services. The request came about because the Nurse Practitioner took another position and CFS has been unable to fill the position. Although psychiatric services are billed at a higher rate, Mrs. Hoskins noted that the psychiatrist typically only uses a quarter or half unit per visit.

A motion was made to approve the transfer of Catholic Family Services funds from the Nurse Practitioner to Psychiatric Services in the amount of \$101.24 X 218.34 units. (M.S.P.: Kemper, Boessen)

- B. Other Items

David Thompson reported that the Finance Committee had discussed the Financial Statement currently being prepared by Lew's Accounting and Tax Service, and found no additional service was being provided. The Committee recommended that Lew's Accounting and Tax Service continue processing the payroll, but discontinue the Financial Statement. The committee further recommended that Mrs. Hoskins' copy of

Quick Books be updated so she has more capabilities in creating the Financial Statement for the Lincoln County Resource Board.

Executive Director's Report:

- A. Mrs. Hoskins reviewed her written report.
- In addition to other events listed, Mrs. Hoskins attended Preferred Family Healthcare's "Be Sober" event. She thanked the trustees who participated in judging student artwork.
 - 43 participants have signed up for the "Meet and Greet" on May 5. Each provider has 4 minutes to explain their services to those in attendance.
 - KWRE radio is continuing the radio spots on the 2nd Thursday of the month at 9:00am.
 - Michelle Howell from US Bank has expressed an interest in bank employees volunteering on either a group or individual basis. Mrs. Hoskins encouraged any agencies in need of volunteers to contact Michelle.
- B. Spring Audit Report
All of the site visits have taken place and audits are complete.

Committee Reports:

- A. Finance Committee:
- David Thompson noted that revenues were down significantly from what was expected.
 - Mr. Thompson responded to a phone call Mrs. Hoskins received from a citizen of Lincoln County regarding why current Financial Statements were not on the website. Mr. Thompson reported that the statements were not put online because there were some errors that were being corrected. Discussion followed about what is required by law regarding this issue, and the cost to post statements each month. It was decided to post the verbiage "statements available upon request" instead of putting monthly statements on the Lincoln County Resource Board website.
 - Adam Burkemper noted that if tax revenues continue to go down, the Board may soon be dipping into reserves. Jean Sokora (PFH) noted that Preferred Family Healthcare is being more diligent in billing insurance when possible so more money is available for clients who have no insurance coverage, and funds are not used as quickly.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

Adjournment: A motion was made to adjourn the meeting at 8:45a.m. (M.S.P.: Cappel, Price)

Next Meeting:

The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, May 26, 2010 at the **Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.**