



Meeting Call to Order: The meeting was called to order at 8:08 a.m. by Melba Houston, Vice Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Nancy Behlmann, Donald Buenger, Margie Cappel, Melba Houston, Kristin Gentry, Billie Lamb, Jim Price, Becky Hoskins (Executive Director), and Susan Adams (LCWC).

Guests: Kevin Thompson (PFH), Jim Wallis (PFH), Lauri Cross-Fink (CFS), Vicky Walker (CHC), Kathie Howard (SJA), Karen Shatto (SJA), and Mary Kay Kreider (CNW).

Absent: Adam Burkemper (Chair), Rod Barnhill, Kathy Boessen, Charles (Pheeze) Kemper, Carol Ricks, Gary Sheller, and David Thompson.

Approval of Minutes: *A motion was made to approve the minutes of the February 24, 2010, meeting as printed. (M.S.P.: Price, Lamb)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing several financial documents with the Trustees that included:

- Sales Tax History from 2009 to Present
- LCRB Funding Summary through March 2010
- LCRB Schedule of Units through February 2010
- Profit and Loss Statement—For Month Ending February 28, 2010

The Profit and Loss Statement was discussed, and it was generally agreed that the Trustees were expecting a different format than what was prepared by Lew's Accounting and Tax Service for the month of February. Mrs. Hoskins stated that she prepared the figures for the report, instead of the accountant using the QuickBooks information to prepare the statement. Jim Price stated that the Finance Committee will discuss the Profit and Loss Statement at the next Finance Committee meeting to decide how to proceed.

The balances of the People's Bank & Trust accounts on March 22, 2010, were **\$97,181.11** in the main *Super Now* account and **\$185,394.31** in the money market account **for a total of \$282,575.42.**

The February 2010 sales tax revenues (deposited in March 2010) were **\$80,177.46** (-\$10,730.90 or -11.80% less than February 2009). There was some discussion as to what would happen if the LCRB received less tax revenue than the amount billed for any given month. The LCRB is not obligated to fund programs if the revenues are not available, as stipulated in the signed provider contracts. Mrs. Hoskins indicated that in the event there is a shortage, the Finance Committee would meet and decide how to disburse funds, taking into account that some agencies are funded directly from tax monies and would not be able to make up the difference from other sources.

As of February 28, 2010, a total of \$163,003.70 (or 17.10% of budget) had been received in revenue and a total of \$185,284.24 (or 16.40% of the budget) had been paid out for expenses. A total of \$89,568.49 was paid out in expenditures in February. As of February 28, 2010, \$13,408.66 (or 14.76% of budget) had been used for administrative expenditures.

In March 2010, **\$110,084.78** was paid to our providers. The usage rate of our contracted services from January 2010 to March 2010 was 19.10%.

A motion was made to approve the financial report as presented. (M.S.P.: Lamb, Cappel)

Correspondence & Publicity Items:

Mrs. Hoskins reported the following:

- S.A.F.E. is holding a Trivia Night at the Silex School on Friday, March 26, 2010 at 7p.m. So far they have raised \$1,600 from tables and sponsors. There are 15 baskets that will be sold at a Silent Auction. Kristin Gentry encouraged everyone to support this event.
- Kevin Thompson is the new Clinical Supervisor for Preferred Family Healthcare, Inc.
- A letter was passed around for the Trustees to read, stating that Jerry Marks has submitted his resignation to Catholic Family Services and will be serving in private practice. Lauri Cross-Fink stated that a committee will fill in until a new person is hired. Lauri will be the contact person for the Lincoln County programs.
- Preferred Family Healthcare's Achieving Recovery Through Creativity Program is hosting a "Be Sober" event in celebration of alcohol awareness month. The event will take place on April 24, 2010, 1p.m.-5p.m. at Troy First Baptist Church. PFH is also collecting shoes to benefit Haiti.
- St. Louis Crisis Nursery is sponsoring a workshop at the Creve Coeur Community Center on April 23, 2010, 8:30a.m.-12:00p.m. The Keynote Speaker is Dr. Terry Cooper, and 2 contact hours are available.

Lincoln County Wellness Center Report:

Jim Wallis welcomed Kevin Thompson to the Wellness Center. Preferred Family Healthcare's focus during the past month has been on the accreditation process for the Wentzville and Troy locations. PFH has groups meeting on Tuesday nights only. Activity in the School-Based Program has increased. Lauri Cross-Fink stated that Catholic Family Services continues to be busy. The counselors are seeing more severe situations in the schools and school staff appreciate the services provided through the tax programs.

Children's Trust Fund Report:

Kristin Gentry reported that there is approximately \$1,900 in the Children's Trust Fund account, which is not enough to purchase *Reality Babies* at this time. According to Ms. Gentry, a set of 5 *Reality Babies* and accessories costs around \$5,000. Ms. Gentry spoke with the principal at New Horizons about the school's interest in having a set of the babies. Contact information has been given to the schools regarding the *RealityWorks company*, that has details about grants to purchase Reality Babies.

Margie Cappel reported that the Health Department has Specialty Babies available for use in presentations. These are life-like babies that show the results of drug/ alcohol use during pregnancy and shaken baby syndrome. Ms. Cappel mentioned that the Specialty Babies are being used in the WIC program with good results.

Old Business:

No old business.

New Business:

No new business.

Executive Director's Report:

- A. Mrs. Hoskins reviewed her written report.
- B. Summary of 2009 Annual Provider Reports:
 - Mrs. Hoskins reviewed the report with the Trustees. Melba Houston mentioned the issue of what will happen if funds run out. Jim Wallis noted there is a month to month balance involved to keep clients on a continuum of care. This balance requires evaluation of whether clients need more intensive services that could be provided through another non-tax based program or if they have made enough progress so that services can be reduced. Jim Price added that in 2009 requests for funding were down in the summer when school was out, so the hope is that the budget will balance out for the year.
 - The 2009 annual report was presented to the Lincoln County Commissioners on March 22, 2010. The commissioners voiced their concerns that some of the requests for one month's funding represented a large portion of the budget.
- C. Mrs. Hoskins reported on the following items:
 - The LCRB Office Manual has been updated. A copy of the contents page was passed around for the Trustees' information.
 - Mrs. Hoskins met with the Warren County Resource Board members on March 16, 2010 to discuss the "Putting Kids First" tax initiative for children's services that hopefully will be on the ballot in Warren County in the fall of 2010.

Committee Reports:

- A. Finance Committee: No report.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

Comments for the Good:

- A *Meet and Greet* for school personnel is being planned for May 5, 2010, in place of the All Agency Meeting. The event will take place from 11:00a.m.-1:00p.m. at the Lincoln County Health Department, with school counselors and provider personnel who work in the schools encouraged to come and go as schedules permit. There will be a short meeting at 12:00 noon.
- Margie Cappel invited everyone to "shop" at the Book Fair currently taking place at the Health Department. Donations benefit the Public Health Fund. Booster seats for children have been purchased and are also available at the Health Department.

Adjournment: A motion was made to adjourn the meeting at 9:08a.m. (M.S.P.: Price, Lamb)

Next Meeting:

The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, April 28, 2010 at the **Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.**