



**Meeting Call to Order:** The meeting was called to order at 8:00 a.m. by Adam Burkemper, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair) , Rod Barnhill, Kathy Boessen, Donald Buenger, Kristin Gentry, Melba Houston, Charles (Pheeze) Kemper, Jim Price, David Thompson, Becky Hoskins (Executive Director) and Susan Adams (LCWC).

Absent: Nancy Behlmann, Margie Cappel, Billie Lamb, Carol Ricks, and Gary Sheller.

Guests: Janice Mills (PFH), Cori Putz (PFH), Sissy Swift (PFH), Saundra Barker (CFS), Kathy Howard (SJA), Karen Shatto, (SJA), Katrina Harper (CHC), Mary Kay Kreider (CNW), Ellen Teller (TCC).

**Approval of Minutes:** *A motion was made to approve the minutes of the September 22, 2010, meeting as printed. (M.S.P.: Kemper, Price)*

#### **Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing several financial documents with the Trustees that included:

- Sales Tax History from 2009 to Present
- Trial Balance (September 30, 2010)
- Profit & Loss Budget vs. Actual (September 2010)
- Profit & Loss (1-1-2010 through 9-30-2010)
- 2011 LCRB (10-11-10 Projection)
- LCRB Schedule of Units through September 2010
- LCRB 2010 Funding Summary

The balance in the People's Bank & Trust main account on October 25, 2010, was **\$68,013.19**.

The September 2010 sales tax revenues (deposited in October, 2010) were **\$82,433.34** (-\$389.75 or -0.47% less than September 2009).

As of September 30, 2010, a total of \$737,728.58 (or 80.45% of budget) had been received in revenue and a total of \$917,041.65 (or 100% of the budget) had been paid out for expenses. In September 2010 a total of \$86,997.74 of revenue was received and \$93,620.62 was paid out in expenditures.

In October 2010, **\$70,187.08** was paid to our providers. The usage rate of our contracted services from January 2010 to October 2010 was 81.61%.

*A motion was made to approve the financial report as presented. (M.S.P.: Price, Thompson)*

### **Correspondence & Announcements:**

- A note of thanks was received from Jim Beck for allowing him to attend a LCRB meeting.
- Mrs. Hoskins noted that an *Ask the Expert* article has been printed in the Lincoln County Journal.
- A letter was received from the Children's Foundation of Mid-America thanking the Trustees for considering the agency's application for funding for 2011.
- Sts. Joachim & Ann Care Service sent a thank you letter to the LCRB for funding the SJA program in 2011.

### **Lincoln County Wellness Center Report:**

Janice Mills (PFH) reported that the C-STAR program for out-patient substance abuse treatment is going well. Thirteen additional adolescents are being assessed through C-STAR. Preferred Family Healthcare and Catholic Family Services are coordinating use of the Wellness Center facility.

### **Children's Trust Fund Report:**

Mrs. Gentry reported that the Children's Trust Fund received \$725 the first quarter, and has an ending balance of \$1214.66. Students at New Horizons High School have received, and are using their *RealityBabies*. A photo will be taken at the school in November for the newspaper and all trustees are invited to be present for the photo opportunity.

### **Old Business:**

None

### **New Business:**

#### A. Recommendation for Clarification of 2011 Funding:

Mrs. Boessen reported that Catholic Family Services had contacted the LCRB concerning the wording of their 2011 contract for the *School-Based Counselor Program*. The Selection & Review committee met to address this concern, and Mrs. Boessen explained the committee's recommendation to the trustees as follows: It was the original intent of the Board that due to the decreased funding for this program that services be provided only to students in Grades 4-8 for the 2011 contract. Lauri Cross Fink, Sandra Barker, Sue Schultz (Principal at Immaculate Conception) and Sister Jeanette (Principal at Sacred Heart) were all concerned that children in K-3 would not be seen by the counselors. The CFS staff and the principals felt very strongly that some students with more severe emotional problems would need the support of a counselor. After a comprehensive discussion, the members of the Selection & Review Committee decided to recommend to the LCRB that the *School-Based Counselor Program* 2011 contract be amended per the request of CFS.

*A motion was made to make the following amendments to the 2011 contract for Catholic Family Services' School-Based Counselor Program:*

- 1. The school counselor at Sacred Heart and at Immaculate Conception may offer individual and group counseling services to students in Grades K-8.*
- 2. The school counselor at Sacred Heart and at Immaculate Conception may offer classroom presentations to students in only Grades 4-8.*
- 3. The school counselor at St. Alphonsus may offer individual and group counseling, as well as, classroom presentations to students in Grades K-8.*

*(M.S. P.: Boessen, Houston)*

#### B. Request from CFS to move funds

Catholic Family Services contacted the LCRB to request moving funds from *Counseling* to the *School-Based Program*. CFS is concerned they will run out of money for the *School-Based Program* before the end of the year. Discussion followed. It was recommended not to transfer money from one contract to another.

C. Adam Burkemper asked that Trustees identify individuals in the community as possible replacements for Gary Sheller. Mr. Sheller has notified Mrs. Hoskins that he will be leaving the LCRB in December at the end of his current term.

**Executive Director's Report:**

Mrs. Hoskins reviewed her written report and discussed the following items:

- A. Fall Audits-All audits have been completed. Mrs. Hoskins introduced a more comprehensive format for reviewing files that will be fully in place for audits in the spring. The new format allows for a measureable percentage score that is tailored to address specific components of each agency.
- B. The 2011 Contracts and Clinical Outcome Agreements have all been completed and are in the signing process.
- C. The Regional Executive Directors met on September 23, 2010 to discuss items of mutual interest and concern. This group will meet again in January, 2011.
- D. All Agency Meeting will be held on November 3 at 10:00 a.m. at the Lincoln County Health Department.
- E. Mrs. Hoskins gave an update concerning the pending newspaper articles and the Live Wire radio spots. A time slot for Live Wire is available at KWRE in November.

**Committee Reports:**

A. Finance Committee:

David Thompson commented that everyone needs to encourage local shopping. As long as sales tax revenues are sluggish, the Board will have to be especially careful with the budget. There was discussion about getting the message out that Lincoln County residents benefit when they shop in the County. Some suggested ideas were to write letters to the editor of local newspapers to remind consumers of how tax dollars are being utilized or to approach the Chamber of Commerce to team up with them on reminding people to shop locally.

B. Personnel Committee:

No report.

C. Selection & Review Committee:

No additional report.

**Comments for the Good:**

- The Warren County tax initiative for the Warren County Resource Board for children and youth services is on the ballot on Tuesday, November 2. It is Proposition 1.
- NECAC has newsletters available.

**Adjournment:** A motion was made to adjourn the meeting at 8:40 a.m. (M.S.P.: Kemper, Price)

**Next Meeting:**

The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, November 24, 2010 at the **Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.**

Minutes respectfully submitted by:

Susan Adams  
LCRB Administrative Assistant