



Meeting Call to Order: The meeting was called to order at 8:00 a.m. by Melba Houston, Vice-Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Rod Barnhill, Nancy Behlmann, Margie Cappel, Kristin Gentry, Melba Houston, Charles Kemper, Billie Lamb, Jim Price, Carol Ricks, Gary Sheller, Becky Hoskins (Executive Director), and Susan Adams (Substitute Clerical Assistant).

Guests: Jim Wallis (PFH), Ellen Teller (The Child Center), Lauren Vincent (CFS), Janice Mills, (SJA), Jean Thomas (PFH), Denise Monk (45th Judicial Circuit), Mary Kay Krider (CNW), Kristen Lee (FSS), Angie Barton (45th Judicial Circuit), Denise Gould (FACT), Lynn Schroeder (FACT), Crystal Shields (FACT), Annie Haarman (CHC), Teresa Wall (SJA), Karen Shatto (SJA), Jonathan LaGrone (PCS).

Absent: Adam Burkemper, Kathy Boessen, Donald Buenger, David Thompson, and Christy Hall.

Provider Presentations:

- *Family Advocacy & Community Training:* Denise Gould gave a presentation outlining the history of F.A.C.T. and how the organization is serving Lincoln County youth and their families.
- *Family Support Services:* Kristen Lee presented information on consumer satisfaction levels, and highlighted features of the FSS five-bed facility. Currently 2 Lincoln County families have benefited from respite care.
- *Sts. Joachim & Ann Care Service:* Janice Mills presented an overview of services to Lincoln County. Ms. Mills reported that they are utilizing a new facility in Winfield and they now have their first “transitional home” in Winfield. A large portion of their services are going to flood victims.
- *45th Judicial District:* Angie Barton discussed the Supervised Visitation Program, currently set up to serve 8 families, but soon expanding to 10 families. This supervised visitation program is for court ordered supervised visits and children’s division cases for up to 3 hours per visit.

Approval of Minutes: A motion was made to approve the minutes of the May 27, 2009, meeting as printed. (M.S.P.: Kemper, Lamb)

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing several financial documents with the Trustees that included:

- Sales Tax History from 2007 to Present
- Statement of Revenues and Expenditures—Budget and Actual for May 2009
- Statement of Administrative Expenditures for May 2009
- LCRB Funding Summary through June 2009
- LCRB Schedule of Units through May 2009

The balances of the People's Bank & Trust accounts on 6-22-09 were **\$98,905.90** in the main *Super Now* account and **\$321,075.33** in the money market account for a total of **\$417,981.23**.

The May 2009 sales tax revenues (deposited on 6-7-09) were **\$94,360.67** (-\$14,486.73 or -13.31% less than May 2008). The second quarter sales tax revenues (Jan-June receipts) were \$239,313.37 (-\$15,171.41 or -5.96%) less than the second quarter of 2008).

As of May 31, 2009, a total of \$958,995.87 (or 60.38% of budget) had been received in revenue and a total of \$586,789.10 (or 41.02% of the budget) had been paid out for expenses. The revenue total includes the \$100,000 reserve fund and a cash balance brought forward of \$475,519.30. A total of \$98,007.08 was paid out in expenditures in May. As of May 31, 2009, \$24,044.10 (or 32.31% of budget) had been used for administrative expenditures.

In June 2009, **\$110,113.55** was paid to our providers. The usage rate of our contracted services for 2009 from January to May 2009 was 39.57%.

Mrs. Hoskins stated that based on the approximately 6% decrease in sales tax revenues the LCRB may have to reduce the amount of available monies for 2010 funding of services.

A motion was made to approve the financial report as presented. (M.S.P.: Price, Kemper)

Correspondence & Publicity Items:

Mrs. Hoskins reviewed and passed around the correspondence and publicity pieces that the LCRB had received:

- The Crider Health Center Golf Tournament will take place on August 24, 2009.
- A Small Business Show will be held at St. Stephens Methodist Church on August 15, 2009 from 10:00am-3:00pm.
- An article featuring *The Child Center* was published in the *O'Fallon Community News*.
- An article about the Crisis Nursery at Wentzville was featured in the [Lincoln County Journal](#).

Lincoln County Wellness Center Report:

Jean Thomas stated that everything is going well. PFH has changed to day groups and clients are preparing for the Lincoln County Fair Parade. The [Lincoln County Journal](#) is donating newspapers for papier-mâché work on a float that the clients are designing and creating. CFS has a number of counselors using the facility with many clients coming through each day. The new sign on the Berk Building looks good. Jim Wallis (PFH) noted that he has asked that the colors on the Wellness Center emblem be changed so that it will be more appealing on the sign.

Children's Trust Fund Report:

Mrs. Gentry stated that annual report and contract extension form have been submitted to the Children's Trust Fund office.

Old Business:

Mrs. Hoskins reported that applications for funding (RFP's) have been posted on the LCRB web site. Applications for new funding/renewals were passed around. Mrs. Hoskins stated that August 28, 2009, is the due date for proposals.

New Business:

A. Federal Refund from SBMHS Contract with CHC and DMH:

Jim Price read information explaining the parameters of receiving refund money from Federal tax stimulus package funds for the Medicaid contract with *Crider Health Center* and the *Missouri Department of Mental Health* for the School-Based Mental Health Specialists Program. The LCRB will receive 8% of funds that have been put into the local tax match fund for this program. To date the refunded amount would be about \$6,400, but it is unknown at this time what the total refund amount may be.

Mrs. Hoskins has verified that our present vendor status with the State of Missouri will allow us to receive these refund checks. In addition, quarterly reports will have to be submitted to the State to verify the amount of funds that the LCRB has contributed for services during specified periods of time. This information will be conveyed to the MO HealthNet so that they can then distribute the refunds to the local tax authority, the LCRB.

The Board must also define how these funds will be used. The funds may be used to either create or save jobs. The members of the Finance Committee recommended that these funds be used to “save” or “maintain” the jobs of the existing personnel in the SBMHS Program, and therefore that the funds would be returned to *Crider Health Center*.

Carol Ricks asked why the money would not be divided and made available to the other agencies providing services through the LCRB. Mrs. Hoskins explained that the Crider program had made it possible for the Board to qualify for these funds, and that was the reasoning for putting the monies into that particular provider program.

A motion was made to use any of the Federal tax stimulus refund monies to save the jobs of the existing personnel in the SBMHS Program, and therefore the funds would be returned to Crider Health Center. (M.S.P.: Price, Ricks)

B. Request from St. Louis Crisis Nursery for Emergency Funding:

Mrs. Hoskins read a letter dated June 17, 2009, from Diane Mueller of the St. Louis Crisis Nursery. Ms. Mueller asked for \$13,200 in additional funds (1200 units) to be utilized in the programs at the Crisis Nursery—Wentzville for the remainder of 2009. Mrs. Hoskins noted that the LCRB Emergency Funds had not been used and that there is a balance of \$21,186.00 in place. Discussion followed.

A motion was made to use monies from the Emergency Fund in the amount of \$13,200 (1200 units) to provide requested additional funds to the St. Louis Crisis Nursery. (M.S.P.: Price, Kemper)

C. Strategic Planning Committee Recommendation:

Mrs. Hoskins asked the Trustees to approve members for a Strategic Planning Committee as follows: Executive Board Members (Adam Burkemper, David Thompson, Melba Houston), Margie Cappel, Kathy Boessen, Community Stakeholder (Mary Sullivan-Thomas), Parent Stakeholder (need suggestions), Student Stakeholder (need suggestions), LCRB-Provider Stakeholder and Becky Hoskins.

A motion was made to approve the recommended members for the Strategic Planning Committee. (M.S.P.: Kemper, Ricks)

Executive Director's Report:

Mrs. Hoskins reviewed her written report. A set of funding policies has been made available to the Trustees. Mrs. Hoskins requested that Trustees review the policies in preparation to voting at the July 2009 meeting.

Mrs. Hoskins reported she has updated information on the web site.

Committee Reports:**A. Finance Committee:**

Mr. Price reported there is no additional information other than what has already been presented and discussed at the current meeting.

B. Personnel Committee:

Margie Cappel reported the committee will be meeting the 2nd week of July regarding Mrs. Hoskins' Annual Performance Appraisal.

C. Selection & Review Committee:

It was reported that the committee will start scheduling times to meet in September.

Comments for the Good:

Jim Wallis reported his son, Ben Wallis, completed the 1st cycle of chemo on June 12. He has experienced a lot of side effects, but is doing better. Jim stated that information on Ben's progress is available online at www.caringbridge.org.

Margie Cappel noted the correct spelling of her name for the Closed Session minutes from May 27, 2009.

Mrs. Hoskins noted that some Trustees need to sign the LCRB's Whistle Blower Policy.

She stated she will be in Hawaii the 2nd week of August on vacation, but will be available via email or by cell phone.

Kristen Gentry reported that there was an article in the paper on Monday regarding Silex, Missouri. The article stated that Silex is to receive \$1.9 million dollars in funding for the purpose of relocating the town out of the flood plain.

It was reported that the *Tri-County Back to School Health Fair* will be held on Friday, July 17, 2009 at Calvary Chapel West located between Troy and Wentzville on Highway 61. Several of the agencies are participating. Mrs. Hoskins will be present, distributing information to the public about the resources available in Lincoln County through the LCRB.

Next Meeting:

The next monthly meeting is scheduled for 8:00 a.m. on Wednesday, July 22, 2009, at The Lincoln County Health Department, #5 Health Department Drive, Troy, Missouri, 63379. The meeting will be in the Community Room on the south side of the building.

Adjournment: A motion was made to adjourn the meeting at 9:40 a.m. (M.S.P.: Kemper, Lamb)