



Meeting Call to Order: The meeting was called to order at 8:00 a.m. by Adam Burkemper, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Nancy Behlmann, Donald Buenger, Kristin Gentry, Charles Kemper, , Jim Price, David Thompson, Becky Hoskins (Executive Director), and Susan Adams (LCWC).

Guests: Jean Sokora (PFH), Jean Thomas (PFH), Janice Mills (PFH), Lauri Cross-Fink (CFS), Teresa Wall (SJA), Karen Shatto (SJA), and Michelle Stille (TCC).

Absent: Rod Barnhill, Kathy Boessen, Margie Cappel, Melba Houston, Billie Lamb, Carol Ricks, and Gary Sheller.

Approval of Minutes: *A motion was made to approve the minutes of the September 23, 2009, meeting as printed. (M.S.P.: Price, Kemper)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing several financial documents with the Trustees that included:

- Sales Tax History from 2008 to Present
- Statement of Revenues and Expenditures—Budget and Actual for September 2009
- Statement of Administrative Expenditures for September 2009
- LCRB Funding Summary through October 2009
- LCRB Schedule of Units through October 2009

The balances of the People's Bank & Trust accounts on 10/26/2009 were **\$50,000** in the main *Super Now* account and **\$303,746.11** in the money market account **for a total of \$353,746.11**.

The September 2009 sales tax revenues_(deposited in October 2009) were **\$82,823.09** (-\$2,436.10 or -2.86% less than September 2008).

As of September 30, 2009, a total of \$1,331,780.15 (or 83.85% of budget) had been received in revenue and a total of \$973,861.65 (or 67.95% of the budget) had been paid out for expenses. The revenue total includes the \$100,000 reserve fund and a cash balance brought forward of \$475,519.30. A total of \$83,751.76 was paid out in expenditures in September. As of September 30, 2009, \$44,901.57 (or 60.34% of budget) had been used for administrative expenditures.

In October 2009, **\$99,657.87** was paid to our providers. The usage rate of our contracted services for 2009 from January to September 2009 was 68.42%.

A motion was made to approve the financial report as presented. (M.S.P.: Price, Kemper)

Correspondence & Publicity Items:

Mrs. Hoskins reported the following:

- Information was received from Cindy Fuhrman requesting community support and funding assistance for El Shaddai Children's Home.
- Information was received from Crider Health Center regarding their Capital Campaign.
- Various newspaper articles featuring LCRB providers were printed during the past month in either the Community News or Lincoln County Journal.
- Brochures were available on the Imagination Library project that provides free books to children who reside in the Lincoln County R-III school district.

Lincoln County Wellness Center Report:

Lauri Cross-Fink reported that Catholic Family Services counselors are busy with clients and staying later some evenings to accommodate consumers. Ms. Cross-Fink said that CFS is taking new clients up through January. Jean Sokora stated that the Wellness Center is busy and space is still tight when several agencies are using the facilities at the same time.

Children's Trust Fund Report:

Ms. Gentry reported that the ending balance of the Children's Trust Fund was \$1,716.81. Ms. Hoskins noted that the actual balance is still being determined as her records do not match the amounts as stated in the CTF quarterly report.

Old Business:

Legislative Breakfast

Ms. Hoskins reported that planning for the Legislative Breakfast scheduled for 9:30 a.m. on Friday, November 13, is going well. Invitations have been sent and 40-50 attendees are expected. Senator Scott Rupp and Representative Ed Schieffer are planning to be in attendance. Volunteers are needed to help with serving the breakfast.

New Business:

A. LCRB Meeting Dates in November and December

Ms. Hoskins noted that the LCRB meeting date in November is the day before Thanksgiving, and the date in December is the Wednesday before Christmas. Discussion followed. All of the trustees present indicated they will be in town on those dates and do not have a conflict, so no change was made in meeting dates. The meeting dates will be November 25 and December 23, 2009.

B. Request from Preferred Family Healthcare for Transfer of Funds

Preferred Family Healthcare asked for a transfer within the Team of Concern program of \$1,616 (39 Units) from Case Management Services to In-School Substance Abuse Counseling, which equates to 21 direct services units. For the Outpatient Substance Abuse Services program, PFH also asked that \$24,226 (147 units) be transferred from Level 3 services to Level 2 services, which equates to 70 units of Level 2 services.

A motion was made to approve transfer of \$1, 616 of Preferred Family Healthcare funds, within the Team of Concern program, from Case Management Services to In-School Substance Abuse Counseling Services, and transfer of \$24,226, in the Outpatient Substance Abuse Services program, from Level 3 services to Level 2 services as requested. (M.S.P.: Thompson, Behlmann)

Executive Director's Report:

A. Mrs. Hoskins reviewed her written report.

Mrs. Hoskins met with the Warren County Commissioners. It was noted that the commissioners have signed the ordinance to create a mental health board. The plan is to put a request for tax funding on the ballot, hopefully by 2012.

Mrs. Hoskins reported that she took part in the accreditation process for FACT.

Quarterly tax reports and the 2008 Federal tax return "990" have been sent in.

B. Fall Audit Report

Mrs. Hoskins reported that audits are three-fourths of the way finished. She is in the process of getting contracts for services to providers.

Committee Reports:

A. Finance Committee: Mr. Thompson reported that sales tax revenues are slow, but the board should be able to meet any billing that comes in. He stated that he believes next year could be tighter.

B. Personnel Committee: Ms. Hoskins noted that her contract for 2010 has been approved.

C. Selection & Review Committee: No report.

Comments for the Good:

Mr. Kemper reported that Stefanina's building is for sale. He noted that Sean O'Brien, Presiding Commissioner, had indicated that the county could work with the Lincoln County Resource Board in purchasing a building for additional space. However, at this time, the county is involved in a financial situation with the Sheriff's Department.

Jean Sokora reported that Ben Wallis is finished with chemo and radiation. They have a PET scan scheduled. Ben may return to school in December or January.

Next Meeting:

The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, November 25, 2009, at The Lincoln County Health Department, #5 Health Department Drive, Troy, Missouri, 63379. The meeting will be in the Community Room located on the south side of the building.

Adjournment: A motion was made to adjourn the meeting at 8:25 a.m. (M.S.P.: Kemper, Price)