



LINCOLN COUNTY RESOURCE BOARD
Lincoln County, Missouri

Meeting Minutes of August 27, 2008

Meeting Call to Order: The meeting was called to order at 8:10 a.m. by Melba Houston, Vice Chairman.

Introductions: The Trustees and other guests introduced themselves.

Roll Call and Guests: Present: Rod Barnhill; Kathy Boessen; Dr. Donald Buenger; Margie Cappel; Kristin Gentry ; Melba Houston; Charles Kemper; Billie Lamb; Carol Ricks; David Thompson; Becky Hoskins, Executive Director; and Christy Hall, Clerical Assistant.

Guests: Jim Wallis (PFH); Lauri Cross-Fink (CFS)

Absent: Adam Burkemper, Chair; Nancy Behlmann, Jim Price and Gary Sheller,

Approval of Minutes: *A motion was made to approve the minutes of the July 23, 2008 meeting as printed. (M.S.P. Kemper, Thompson)*

Financial Report:

Becky Hoskins, Executive Director, presented the financial report. As of August 25, 2008 the LCRB had \$77,620.31 in the main account and \$508,026.12 in the money market account for a total of \$585,646.43.

Mrs. Hoskins reported that the July sales tax revenues were \$92,287.56 (approx. \$20,000 more than July 2007). The expenditures were slightly higher than average) due to paying the MO Dept. of Revenue and the IRS for payroll withholding and taxes for the second quarter. Our total expenditures for July 2008 were \$93,155.89. Expenditures to date have been 44.29% of the budgeted amount. Mrs. Hoskins also noted the invoices paid to providers were only \$39,838.56 for August reflecting less being submitted for school-based programs in the summer. There is still \$665,911.49 budgeted to pay out for the rest of the year. She also noted that the School-Based Mental Health Specialists – MO Healthnet monthly usage information may vary due to some of the billings that come in at different times.

A motion was made to approve the financial report as presented. (M.S.P. Boessen, Lamb)

Lauri Cross-Fink from the Lincoln County Wellness Center stated that if anyone needs counseling due to stress related to the flood, to please let them know because that they are there to help. Even though the Crider Health Center has been providing crisis counseling, additional services funded by the LCRB are available for Lincoln County citizens.

Jim Wallis commented that not only are they there for flood victims, but to victims of other crises, as well.

Mrs. Hoskins recommended that Lauri Cross-Fink attend one of the long-term flood recovery meetings to let people know they're available. The meetings are held at Makin Memorial Methodist Church in Winfield on Tuesday mornings.

Wellness Center Report:

Jim Wallis is preparing the request for funding proposals from Preferred Family Healthcare for 2009 funding. He stated that they have a new school team coordinator, Samantha Graham-Douglas. She has been to Silex school and introduced herself and is getting out and letting people know of their services. He noted that the use of in-school counseling has increased, so he will request more funding for the need. Troy school is highly utilizing their services. He stated the providers need to continue to be out there and keep a presence. Outpatient counseling is going well. There is 600 sq. ft. available by the Lincoln County Wellness Center and they are considering some type of psychiatric services. Everything is going well at the Wellness Center.

Children's Trust Fund Report:

Kristin Gentry gave the CTF report. She stated that with the flooding, she hasn't been able to focus on the CTF, like she had planned. She stated that all funds that are deposited into the CTF account must come from the sales of license plates. Anyone wanting to make a donation to the CTF may do so without actually getting the plates. She is going to meet with the people at the license office and give them the information that will make it easier for the public to understand.

Mr. Wallis recommended getting people together to help promote the program. He recommended that Frank Martinez be contacted and Mrs. Gentry stated that she had talked to him.

Mrs. Gentry would like to see the *RealityBabies* placed in all the schools in Lincoln County. Silex and Troy are interested in the program and she is hoping to get them into the Elsberry and Winfield School Districts.

Mrs. Cappel stated an individual had called the Health Department requesting to borrow the *RealityBabies*. She said we need to get some type of policy in place for individuals wanting to use them.

Old Business:

There was no Old Business to report.

New Business:

- A. Mrs. Hoskins asked the board for approval for PFH to be able to interchange the remaining funding in the *Outpatient Substance Abuse Treatment Program* between Level 2 to Level 3. Mrs. Boessen asked Mr. Wallis to explain the difference. Mr. Wallis explained that Level 2 is more intensive services for substance abuse. It consists of about 10 hours of service per week. Level 3 is less intense and is about 5 hours a week. The Level 3 funding has been more utilized than the Level 2 funding. Mrs. Hoskins also requested that the Board allow the remaining funds within this contract to be interchangeable for the rest of the contract. Mr. Wallis stated that next year they will have a better idea on funding.

A motion was made to approve the request to change the contract wording for money to be interchangeable between Level 2 and 3 in the Outpatient Substance Abuse Treatment Program. (M.S.P. Boessen, Kemper).

Executive Director's Report:

- A. Mrs. Hoskins did not have the written report, but will send it out ASAP. She stated that the mid-year Progress Reports have been received from the providers and she will give it to Mrs. Boessen for review by the *Selection and Review Committee*
- B. Mrs. Hoskins gave an update on the LCRB website. She has approved the preliminary front page of the LCRB website with Chris at *Tracker Designs*. All of the Trustees will have an email account with the new website. She stated that this will be a very usable website.
- C. Mrs. Hoskins gave an update on the Request for Funding Proposals. They are due on Friday, August 29, 2008 at 2:00 p.m. Two or three new providers are applying for support and the rest will be renewals.

- D. Mrs. Hoskins stated that the All-Agency meeting that was held on August 6, 2008 went well. There
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were approximately 24 people in attendance. A Task Force Committee, consisting of a representative from each agency was developed to coordinate marketing of services to the schools and to the public. Mr. Wallis suggested to really push the issue of everyone working together on the Task Force and how they can fully utilize the funding. Everyone needs to be on the same page and keep in touch and let everyone know about events.

Mrs. Boessen agreed with Mr. Wallis. The *Selection & Review Committee* wants them out there working together.

Mrs. Hoskins stated that it really helps her to have this task force committee in place. It will be easier if the Providers have a unified front and can be more efficient in marketing their services. Ellen Teller is creating a flow chart for the schools that will list all of the school-based programs and what programs are presented at each grade level.

- E. Mr. Thompson and Mr. Kemper discussed the Preliminary Budget for 2009. They met earlier in August and looked at the bills and how the money is coming in. They don't want to get ahead of themselves and approve a budget that may not be met due to the economy. They recommended not increasing the budget anymore than presented in the preliminary budget for 2009.

Mrs. Hoskins requested that \$1.4 million be allocated for funding for the 2009 funding cycle. Her request was based upon the expected 2009 revenues and the projected cash balance at the end of 2008. The *Finance Committee* would rather have money left over at the end of 2009 than to be short and dipping into the reserves.

Committee Reports

- A. Mr. Thompson's *Finance Committee* report is reflected above.
- B. Mrs. Cappel reported that the *Personnel Committee* needs to meet so they can prepare the employee evaluation for Mrs. Hoskins. Mrs. Hoskins has presented a budget to the *Selection and Review Committee* for salaries for 2009.
- C. Mrs. Boessen, Chairman of the *Selection and Review Committee*, stated that the committee will have funding recommendations ready by the next Board meeting.

Comments for the Good:

Mr. Wallis (PFH) stated that Preferred Family Healthcare received a 3- year accreditation through CARF. He also stated that the Katie Hessler Golf Tournament will be held on September 16, 2008 at Bear Creek Golf Course in Wentzville. The Hessler Family is a big supporter of the agency. Last year they received \$20,000 dollars from this event.

Mrs. Hoskins thanked the Board for her vacation that allowed her to welcome her new grandson and to spend time with her family.

Next Meeting:

The next monthly meeting is scheduled for 8:00 a.m. on Wednesday, September 24, 2008, at *Zion United Church of Christ* (Fellowship Hall on Lower Level) 725 Main Street, Troy, and MO.

Adjournment:

A motion was made to adjourn the meeting at 9:00 a.m. (M.S.P.: Kemper, Thompson)