



**LINCOLN COUNTY RESOURCE BOARD**  
**Lincoln County, Missouri**

**Meeting Minutes of June 23, 2008**

**Meeting Call to Order:** The meeting was called to order at 8:05 a.m. by Adam Burkemper, Chairman.

**Introductions:** The Trustees and other guests introduced themselves.

**Roll Call and Guests:** Present: Adam Burkemper, Chair; Rod Barnhill; Nancy Behlmann; Kathy Boessen; Margie Cappel; Melba Houston; David Thompson; Becky Hoskins, Executive Director; and Christy Hall, Clerical Assistant.

**Guests:** Mary Jones (Bridgeway Counseling); Lauri Cross-Fink (CFS); Jean Sokora (PFH); Miriam Mahan, (SJA); Janice Mills (SJA); Jean Thomas (PFH); Lindsey Foster (The Child Center); Mary Kay Krider (Crisis Nursery, St. Louis); Katie Corrigan (Crisis Nursery, Wentzville); and Denise Monk (45<sup>th</sup> Judicial Circuit).

**Absent:** Dr. Donald Buenger, Kristin Gentry, Charles Kemper, Billie Lamb, Jim Price, Carol Ricks, Gary Sheller,

**Approval of Minutes:** *A motion was made to approve the minutes of the June 25, 2008 meeting as printed. (M.S.P. Thompson, Barnhill)*

**Financial Report:**

Becky Hoskins, Executive Director, presented the financial report. As of July 23, 2008 the LCRB has \$50,000.12 in the main account and \$520,296.12 in the money market account for a total of \$570,296.12.

Mrs. Hoskins reported that the June sales tax revenues were \$91,156.73. She reviewed the June 30, 2008 reconciliation sheet. She said that 51% of the budget for administrative expenditures had been spent through June 30, 2008. She reviewed the funding summary. *Sts. Joachim and Ann Care Service* received \$8,000.00 additional dollars from the emergency fund, per the recommendation of the *Selection and Review and Finance Committees*. The providers have utilized 40.33% of units the contracted units to date.

*A motion was made to approve the financial report as presented. (M.S.P. Cappel, Boessen)*

**Wellness Center Report:**

Jean Sokora (PFH) presented this report. She stated that PFH is considering the possibility of expanding at their current location, since some office space across the hall has become available. The *Crider Health Center* is interested in this space. All the present space is being utilized. Mrs. Sokora thanked the Board for their monetary donation to take the clients that helped with sandbagging during the recent flooding on a bowling outing on August 2, 2008.

**Children's Trust Fund Report:**

Becky Hoskins reported that the 4<sup>th</sup> quarter *Children's Trust Fund* financial report shows a balance of \$7,700.46. There have been no new expenditures. They are planning a fundraiser in the fall to raise money to

purchase more *Reality Babies*.

Janice Mills (SJA) explained the impact on the flooding. She stated that children are misplaced and that they are trying to get them into permanent residences. There are 7 or 8 teens that do not want to go back to school. She is working with the *Crider Health Center* to try to get the kids back in school. A total of 317 heads-of-household have registered for Flood Relief. All agencies have been helping out.

Miriam Mahan (SJA) reported on the flooding and what will happen to the flooded communities. There will be a Long-Term Recovery meeting at Makin Memorial in Winfield at 9 a.m. Tuesday, July 29, 2008. The *Ministerial Alliance* is hosting a Christina concert to raise funds for long-term flood recovery on August 23, 2008 from 2 – 6 p.m. at *El Shadai*. SJA is having difficulty in gathering food for flood victims. Items like can openers, gas cards and school supplies are needed. They are working on getting clothing vouchers.

Katie Corrigan and Mary Kay Krider from the *St. Louis Crisis Nursery* reported that they have a 24-hour shelter for children from birth to age 12. They help families with domestic violence, etc. By the end of the summer they will be in their new Wentzville location, which will make it more convenient to help families from Lincoln County. They will be hosting a ribbon cutting on Friday, August 15, 2008 from 1 – 2:30 p.m. on the grounds of *SSM Wentzville Hospital*.

#### **Old Business:**

Mrs. Hoskins reviewed the public opinion surveys that were sent out in June. The majority of those surveyed (50%) thought counseling was our greatest need. We had a high female response. Refer to your July meeting packet for more results.

#### **New Business:**

A. The 2008 Needs Assessment report was presented.

*A motion was made to approve the report as printed. (M.S.P. Behlmann, Boessen).*

B. Mrs. Hoskins will post the "Report to Lincoln County Citizens" on the Internet. There are many people out there who still do not know what services are provided. There were suggestions to reach out to Parent-Teacher organizations. Mrs. Hoskins has approached the schools, but now is not a good time to give out the information. A town-hall meeting type forum was suggested, along with approaching the Athletic Associations.

C. Mrs. Boessen stated that Miriam & Janice's (SJA) workload has increased in Lincoln County due to the flood. They have asked for a modification to their contract. The Selection and Review and Finance Committees approved adding \$8,000 from the emergency fund to SJA's present contract.

D. Mrs. Hoskins brought up the need to update the website. It is not interactive and we need to get information posted. She proposed having *Tracker Designs* set this up for us. The initial cost will be \$1,750. To update the site each quarter is \$75.00, with \$300 per year for maintenance. The annual cost will be approximately \$600.00. She also stated the two of our board members do not have an email address and this would allow them to have an email account through our website. The *Finance Committee* recommended that the Board contract with *Tracker Designs* to design and maintain the website for the LCRB.

*A motion was made to contract with Tracker Designs to design and maintain the website for the LCRB. (M.S.P. Boessen, Cappel)*

#### **Executive Director's Report:**

A. Mrs. Hoskins reviewed the written report.

B. Lindsey Foster from the Child Center brought up an issue we need to address. She has been working with a Lincoln County family that is now moving to Warren County, due to housing needs. The Child Center wanted to know if Mrs. Foster could continue to work with this family even though they are not longer Lincoln County residents. Mrs. Hoskins will research this issue.

- C. Mrs. Hoskins is working on the 2009 Budget and trying to estimate out how much money will be available for 2009 funding. She stated that the *Finance Committee* is not optimistic about increasing the budget due to the sluggish economy. We will be able to bring some of the 2008 money forward.
- D. Mrs. Hoskins stated that she has changed the LCRB address with the Secretary of State's office and has paid the annual fee for our corporation status. She has paid the 2<sup>nd</sup> quarter payroll taxes and withholding. Mid-year reports from the providers are due on August 15, 2008.

#### **Committee Reports**

- A. David Thompson had no further finance report.
- B. Mrs. Cappel reported that the *Personnel Committee will meet soon to prepare Mrs. Hoskins' annual employee review*. Mrs. Hoskins told the board that Christy Hall does not have Microsoft Office software. She asked if the board approve the funds to purchase this software (approx. \$100.00).

*A motion was made to approve the purchase of Microsoft Office software for Mrs. Hall. (M.S.P. Cappel, Thompson)*

- C. Mrs. Boessen, Chairman of the *Selection and Review Committee*, thanked the Task Force that worked on the 2008 Needs Assessment Report stating that it will be very beneficial to the community and will publicize specific needs for children's mental health services.

#### **Next Meeting:**

The next monthly meeting is scheduled for 8:00 a.m. on Wednesday, August 27, 2008, at *Zion United Church of Christ* (Fellowship Hall on Lower Level) 725 Main Street, Troy, and MO.

#### **Adjournment:**

*A motion was made to adjourn the meeting at 9:20 a.m. (M.S.P.: Behlmann, Barnhill)*