



LINCOLN COUNTY RESOURCE BOARD
Lincoln County, Missouri

Meeting Minutes of November 19, 2008

Meeting Call to Order: The meeting was called to order at 8:05 a.m. by Adam Burkemper, Chairman.

Introductions: The Trustees and other guests introduced themselves.

Roll Call and Guests: Present: Rod Barnhill, Nancy Behlmann, Kathy Boessen; Margie Cappel; Kristin Gentry; Melba Houston; Charles Kemper; Jim Price; Carol Ricks; David Thompson; Gary Sheller; Becky Hoskins, Executive Director; and Christy Hall, Clerical Assistant.

Guests: Jim Wallis (PFH); Lauri Cross-Fink (CFS); Annie Schulte (CHC); Janice Mills (SJA); Ellen Teller (TCC); Michelle Hakenewerth (TCC); Janet Ossie (SJA)

Absent: Dr. Donald Buenger; Melba Houston; Billie Lamb

Approval of Minutes: *A motion was made to approve the minutes of the October 22, 2008 meeting as printed. (M.S.P. Kemper, Price)*

Financial Report:

Becky Hoskins, Executive Director, presented the financial report. October 2008 sales tax revenue was \$65,040.67. Mrs. Hoskins expects us to reach our 2008 sales tax estimate of \$1,023,867.06. Administrative expenses were \$6,870.36. Total expenditures were \$122,654.53. We have received 83.25% of projected revenues. We paid \$1,400.00 to *Tracker Designs, Inc.* that was the balance due for the website design. A total of \$87,354.01 was paid out to providers in November 2008 and 65.05% of the total contracted units have been used.

Mrs. Hoskins noted that in February, May and October of 2008, we had more expenses than revenue, but overall we had 80% more revenue than expenses. She stated that the 2009 budget and administrative budget were approved at the October 22, 2008 meeting.

Mr. Sheller voiced his concerns about the declining economy and if we had a plan if our tax revenue goes down and money is not available. Mrs. Hoskins said that it states in the contracts to the providers that if money is not available, they will not receive the money. We are legally protected.

Mrs. Hoskins said that the *Finance Committee* discussed the administrative expenditures for 2008. Some miscellaneous items were moved into office expenses, but we still had \$1,200.00 for miscellaneous expenses. The miscellaneous expenses were for the worker's compensation insurance, MOPERM liability insurance, volunteer recognition, employee drug testing, etc. She stated that she moved the cost of the insert in the Lincoln County Journal and the printing of the brochures into the office expenses. Mr. Thompson suggested making an insurance category to put those expenses into for 2009. Mrs. Hoskins stated that she will make sure we have line items included for these expenses in 2009. Mr. Burkemper clarified that the web page will cost \$55.00 per month.

A motion was made to approve the financial report as presented. (M.S.P. Price, Cappel.)

Wellness Center Report:

Jim Wallis commented that they have checked into expanding and remodeling the area across the hall at the *Wellness Center*. Jerry Marks is coming from *Catholic Family Services* to see what they need and how they want things set up. Dr. Saaid Khojasteh is also coming to meet with them about the psychiatric services he will provide. The receptionist position will start on January 1, 2009. Jean Sokora will be conducting the interviews and they would like a few board members to do the final interview.

Lauri Cross-Fink brought in flyers about Dr. Khojasteh and also about children, pre-teen and adult anger management classes.

Putting Kids First propositions passed in St. Louis and Franklin counties. Mr. Wallis stated that a lot of the credit should go to Annie Schulte, for all the hard work she put into helping the propositions pass.

Children's Trust Fund Report:

Kristin Gentry stated that they received \$970.50 in revenues last quarter. They have a total of \$8,697.96. She has contacted the License Office in Troy. They do not carry stock plates. She explained the process of getting the plates. Silix High School will be using the *Reality Babies* in the spring. Elsberry already has one *RealityBaby*, but may be interested in getting a few more. She has contacted Winfield High School and they will be getting back with her if they are interested in the babies.

**The following paragraph is an email I received from Mrs. Gentry regarding the CTF Plates.

I received a phone call today from Shelly Markley with DOR. She stated that any license office can accept a new donation for stock plates even if they do not carry them at the office. This was recently changed and a Field Officer was going to be contacting the Troy office to explain this process. They can keep stock plates but due to spatial issues this may not be feasible. I have her name and number in case there are more issues. Hopefully, after it has been explained to the office there won't be as much frustration. However, I believe initially it is probably best to do the donation ahead of time.

Old Business:

There was no Old Business to report.

New Business:

- A. Mrs. Hoskins reviewed the Strategic Planning/Long-Range Planning. She went over the goals and asked the board to think about them and get back with her if they had any further suggestions. She will be working on the objectives. She stated that the goals need to be broad and the strategies need to be more defined.
- B. Mrs. Boessen was concerned that many people still are not aware of the LCRB and how we are trying to meet the needs of the county. The receptionist that will be working at *The Wellness Center* will help provide people with the information they need in the areas they need help with. Ms. Schulte stated that this will be a safety-net of providers where everyone works together for the common good of the people of Lincoln County. Mr. Sheller said we should support the entities on having a central point and a central phone number to call.

Executive Director's Report:

- A. Mrs. Hoskins reviewed her written report. She has received completed contracts and clinical agreements for the 20 funded programs for 2009. The site visits have been completed. She is working on the 2009 Power Point presentation and the new brochure. She is waiting to finalize everything until after the January meeting when the new officers are elected. She has taken the letter to the commissioners for the reappointment of four members.

Mr. Thompson asked how many terms each board member can have. Mrs. Hoskins stated that each member can have two consecutive, two-year terms.

- B. The website is up and running. The address is www.lincolncountykids.org. Besides the pictures of the members, everything is up-to-date and looks very nice.

Committee Reports:

- A. Mr. Thompson stated that there was not a *Finance Committee* report. He expressed his concerns about money coming in for 2009 due to the economy and the fact that people are spending less.
- B. Mrs. Cappel stated that there was not a *Personnel Committee* report.
- C. Mrs. Boessen, Chairman of the *Selection and Review Committee*, stated that there was not a report.

Comments for the Good:

Jim Wallis is working on the ad that will run in the Lincoln County Journal. They are going to piggyback on Peoples Bank's rate in the paper. Mrs. Hoskins stated that Susie Pundman will be finishing the ad. Most agencies have signed up for the monthly newspaper articles. Mrs. Boessen hopes that the stories will focus on human interest.

Next Meeting:

The next monthly meeting is scheduled for **8:00 a.m. on Wednesday, December 17, 2008**, at *Zion United Church of Christ* (Fellowship Hall on Lower Level) 725 Main Street, Troy, Mo. NOTE DATE CHANGE TO 3RD WEDNESDAY IN DECEMBER DUE TO THE CHRISTMAS HOLIDAY.

Mrs. Cappel will not be present at the December meeting. We will be having a potluck breakfast if anyone wants to bring something.

Adjournment:

A motion was made to adjourn the meeting at 9:05 a.m. (M.S.P.: Kemper, Thompson)