



LINCOLN COUNTY RESOURCE BOARD
Lincoln County, Missouri

Meeting Minutes of October 22, 2008

Meeting Call to Order: The meeting was called to order at 8:05 a.m. by Melba Houston.

Introductions: The Trustees and other guests introduced themselves.

Roll Call and Guests: Present: Rod, Barnhill, Nancy Behlmann, Kathy Boessen; Dr. Donald Buenger; Margie Cappel; Melba Houston; Charles Kemper; Billie Lamb; Jim Price; David Thompson; Becky Hoskins, Executive Director; and Christy Hall, Clerical Assistant.

Guests: Jim Wallis (PFH); Lauri Cross-Fink (CFS); Janice Mills (SJA); Jean Thomas (PFH); Ellen Teller (TCC); Samantha Graham-Douglas (PFH); Kristen Lee (FSS)

Absent: Adam Burkemper, Chair; Kristin Gentry; Carol Ricks; Gary Sheller

Approval of Minutes: *A motion was made to approve the minutes of the September 24, 2008 meeting as printed. (M.S.P. Kemper, Price)*

Financial Report:

Becky Hoskins, Executive Director, presented the financial report. As of October 21, 2008 the LCRB had \$50,000 in the main account and \$585,993.31 in the money market account for a total of \$635,993.31.

Mrs. Hoskins reported that the September sales tax revenues were \$85,259.19, (7% less than 2007). We have spent 77.71% of the Administrative Budget as of September 30, 2008. The total revenue brought in for the year is \$778,968.74. We have spent \$675,992.70 which is 52.13% of the budgeted expenses. We paid *MO Health Net* the final \$25,000 for the local tax matching agreement with *Crider Health Center* for the *School-Based Mental Health Specialists Program*. A total of \$115,785.17 was paid to the providers for September usage, which was 2,185.19 billable units, or 58.17% of the contracted units. Mrs. Houston asked if we were on track with the sales tax revenue and Mrs. Hoskins stated that we are close to our estimated sales tax receipts.

A motion was made to approve the financial report as presented. (M.S.P. Price, Lamb.)

Wellness Center Report:

Lauri-Cross Fink informed the Board that a psychiatrist, Dr. Saaid Khojasteh, M.D., will be in the Wellness Center on Wednesdays, from 1 – 5 p.m. starting December 10, 2008.

Jim Wallis reported on the renovation of office space, for receptionist that will begin working at the *Lincoln County Wellness Center* in January 2009. He stated that once the funding becomes available, the renovation will be easy. He may need some help from the Board to do the interviewing. He also stated everything is going well at the *Wellness Center*. *Preferred Family Healthcare* sponsored an art contest for Red Ribbon Week and received almost 200 entries. Samantha Graham-Douglas has been in contact with *Winfield School District* and is doing well in forming positive relationships with the school. Jean Thomas wants to do more

programs to prevent youth from drinking and driving. She was recently involved in an accident that involved a drunk driver, so she has been going to the schools talking about her experience. Mr. Wallis stated that getting a lighted sign out in front of the *Lincoln County Wellness Center* may be a good idea. Mr. Thompson stated that *People's Bank* could donate one that is in storage. They will be looking into the cost of purchasing a new panel for the sign.

Children's Trust Fund Report:

Kristin Gentry was not in attendance to give a report on the *Children's Trust Fund*.

Old Business:

There was no Old Business to report.

New Business:

- A. Mrs. Hoskins asked the Trustees to approve the 2009 Budget Proposal.

A motion was made to accept the 2009 Budget as presented. (M.S.P. Kemper, Cappel).

- B. Mrs. Hoskins presented some changes to be made to the LCRB By-Laws. There was question as to how long officers are to hold their positions. It was suggested that the office of the Secretary be omitted, because Mrs. Hoskins and Mrs. Hall carry out the secretarial duties. Mrs. Boessen reviewed the *Terms of Office* and the *Duties of Chairperson, Vice Chairperson and Treasurer*. Mrs. Hoskins stated that they have reviewed the CCRB's By-Laws and their office terms are for one year, but that the committee is recommending two-year terms for the LCRB officers.

A motion was made to make the changes to the By-Laws as presented. (M.S.P. Kemper, Behlmann)

- C. Mrs. Hoskins stated that we need to have accurate information on the web site. She stated that Melba Houston, Jim Price, Margie Cappel and Dr. Donald Buenger have all agreed to continue their service on the Board through 2011, so they need to be re-appointed. She asked that we bring the recommendation to the County Commissioners for re-appointment of these Trustees for the term from 2009-2011.

A motion was made to request that the Lincoln County Commissioners re-appoint Melba Houston, Jim Price, Margie Cappel and Dr. Donald Buenger as Trustees to serve from 2009-2011. (M.S.P. Boessen, Behlmann)

Executive Director's Report:

- A. Mrs. Hoskins reviewed her written report. She stated that all the contracts are prepared. She will have the contracts available at the All-Agency Meeting which will be held at LCMC Classroom at 3:30 p.m. on Wednesday, November 5, 2008. She has prepared a modification of contract for *Preferred Family Healthcare* to interchange Level 2 and 3 billable units. Mrs. Hoskins reported that she is conducting site visits and that the reviews have gone well. The last visit is scheduled for October 31, 2008 and that will complete her fall visits. She has met with all of the new LCRB providers: *Family Support Services Crisis Nursery Wentzville, F.A.C.T. and Presbyterian Children's Services*. *Presbyterian Children's Services* is seeking part-time mentors for their therapeutic mentoring program that will begin in January 2009.

- B. Mrs. Hoskins reported that the re-designed web-site is up and running. Providers can download LCRB forms from the site. The address is www.lincolncountykids.org. She also is asking every agency to contribute a slide for the 2009 Power Point Presentation.

Committee Reports:

- A. Mr. Thompson stated that there was no further *Finance Committee* report.

- B. Mrs. Cappel stated that there was not a *Personnel Committee* report.

C. Mrs. Boessen, Chairman of the *Selection and Review Committee*, stated that there was not a report.

Comments for the Good:

Mrs. Boessen commented on the benefits of the *Collection Agencies Prevention Education (C.A.P.E.)* brochure created by Ellen Teller who is the Program Director at *The Child Center*. Mrs. Teller stated the brochure outlines all of the prevention programs offered by the providers in the Lincoln County schools at different grade levels. The brochures are being distributed to the schools and to the Principals, Superintendents and counselors. Ms. Teller also said the agencies are not in competition, but all working together.

Mrs. Hoskins said that Franklin County is trying to pass a sales tax to develop a board like Lincoln County. She said they are receiving negative letters to the editor and wanted to know if we would comment and highlight the positive comments we have received in Lincoln County.

Mr. Wallis is assisting Franklin and St.Louis County with getting their proposal passed.

Kristen Lee from *Family Support Services* is excited about serving Lincoln County and thanked the LCRB for the funding.

Mrs. Cappel stated the *RealityBabies* are being used in the schools in Lincoln County.

Next Meeting:

The next monthly meeting is scheduled for 8:00 a.m. on Wednesday, November 19, 2008, at *Zion United Church of Christ* (Fellowship Hall on Lower Level) 725 Main Street, Troy, and MO.

Adjournment:

A motion was made to adjourn the meeting at 9:10 a.m. (M.S.P.: Cappel, Thompson)