

Lincoln County Resource Board  
Meeting Minutes of May 23, 2007

**Meeting Call to Order:** The meeting was called to order at 8:05 a.m. by Adam Burkemper.

**Roll Call and Guests:** Present: Adam Burkemper, Nancy Behlman, Kathy Boessen, Margie Cappel, Pheeze Kemper, Billie Lamb, Jim Price, Gary Sheller and interim Executive Director Tonya McAmis.

Guests: Annie Schulte, Katrina Harper, Nikki Watts, Lauri Fink and Kathy Juergens.

Absent: Rod Barnhill, Dr. David Easterday, Kristen Gentry, Penni Gronewald, Melba Houston, Carla Potts and David Thompson

**Approval of Minutes:** *A motion was made to approve the minutes of the April 25, 2007 meeting as distributed. (M.S.P.: Kemper, Lamb)*

Lauri Fink introduced herself stating that she was representing Catholic Family Services.

**Old Business:** Logo: Tonya McAmis is collecting bids from local website designers for the Board's website and has asked them to include a logo design. Bids should be available at the next Board Meeting.

Bylaws Changes: As discussed at the April Board meeting, the following recommended changes are brought before the Board for approval.

1. Section 5.1 Appointment and Terms of Office: Updated to reflect the Board's current name.

The Lincoln County Resource Board, hereafter referred to as "the Board", shall be the appointees to the Lincoln County Resource Board by the Lincoln County Commission. Terms of office shall end when the Trustee's appointment is terminated, the Trustee resigns or the Trustee's term has expired and the Trustee's successor is appointed by the Lincoln County Commission.

2. Section 5.1.1: Each appointment shall be for a term of 3 years. A trustee may serve a maximum of 2 terms with a break of 1 term before being re-appointed.

Tonya indicated that the term break should be 1 year, not 1 term. Billie Lamb and Kathy Boessen were in agreement that a motion was made at the last Board meeting to strike the sentence regarding the term break. Gary Sheller suggested discussing the reasoning behind the change. Adam pointed out that there are arguments both for and against a term limit. Some boards decide that terms are indefinite and board members can serve as long as they like. He has personal experience with a board that has an indefinite term and feels that it has had a negative impact on the board. Having long-term board members is important from a historian standpoint, but in other areas, it can be counterproductive as those members are not as open to change. If the same people are on the board year after year, it may not present a positive public image. It is important to have members with history on the Board but there still needs to be a renewing board to add a fresh perspective. Adam felt that it was a better idea to have some type of term limit and still allow the person to be friend of the board who can still attend meetings. New thoughts and new people will keep the Board honest and will reassure the County that the Board is renewing their vow to the community. Gary reiterated that Board Members are serving at the request of the County Commissioners and reappointment is at the discretion of the Commissioners so as Commissioners change, so too will new appointments be made. He asked if there was an

adequate pool of people who were willing to serve so there can be a constant flow of new members. Kathy pointed out that there were several areas in the County that were not represented as were various professions that were not represented due to the fact that no one is willing to serve on the Board. Annie researched other similar county-wide boards and found that no other board has a term limit, however, stated that there will turnover as new Commissioners are appointed. She believes that the Commissioners have the foresight to know if a person has been on the board too long. Institutional knowledge is very important especially when dealing with funding but with a break in serving, the Board will essentially be retraining a new group of Board Members every six years with regard to what the money can and cannot be used for. The Board has already encountered some roadblocks as far as how funding will be distributed. Pheeze Kemper stated that if someone wants to be involved, then the Board should want them to. Jim Price stated that Board Members serve at the pleasure of the Commissioners. If there is a problem with one or two Board Members, then we should speak to the Commissioners and recommend that the person or persons be voted off.

*A motion was made to strike the proposed wording of "A trustee may serve a maximum of 2 terms with a break of 1 year before being re-appointed." (M.S.P.: Price, Lamb)*

3. Section 5.1.3: Board members are required to attend regularly scheduled Board meetings. Three consecutive or four total missed Board meetings in any one calendar year shall result in termination from the Board."

Gary suggested that "without cause" should be included in the section. It was decided that this Section shall become effective immediately. *A motion was made to change Section 5.1.3 to read as follows: "Board members are required to attend regularly scheduled Board meetings. Three consecutive or four total missed Board meetings in any one calendar year without cause shall result in termination from the Board." (M.S.P: Sheller, Lamb.)*

4. Section 5.9.2: With regard to notifying the Board of special meetings, the current Bylaws read as follows: "Trustees shall be notified by mail, in person or by telephone of such special meetings ..." The Committee suggests adding "email" as an additional means of notification and deleting *in person or by telephone*.

5. Section 6.1.2. Nominating Committee – will be replaced by

Finance Committee - This committee shall be responsible for the preparation and balancing of the organization's budget. This committee will also oversee the organization's accounts, and be responsible for making recommendations to the Board regarding any investments that are made with the Organization's funds

6. Section 6.1.3 Strategic Planning Committee – will be replaced by:

Personnel Committee - This committee shall be responsible for establishing policies and guidelines for any employees or contract individuals involved with the Organization. This committee will also make recommendations to the Board regarding hiring or terminating any employees or contract individuals.

7. Section 6.1.4 Development Committee – will be replaced by:

Selection/Review Committee - This committee shall be responsible for establishing and following guidelines for funding any local agencies that apply for available monies. This committee shall review any of these 'requests for funding' and shall bring recommendations to the Board for final approval.

8. Article IX - Revisions and Amendments - Amendments – these bylaws may be revised or amended by a two-thirds vote of a quorum of the Trustees of the Board present, provided that the proposed changes are submitted in writing or by email to each Trustee no less than **five** days in advance of the Board meeting. All amendments to the Articles of Incorporation and these bylaws shall become affective immediately upon adoption.

Note: The Nominating Committee, Strategic Planning Committee and the Development Committee will become ad hoc committees.

*A motion was made to approve the above-mentioned changes to sections 5.1, 5.9.2, 6.1.2, 6.1.3, 6.1.4 and Article IX. (M.S.P.: Boessen, Behlman.)*

Annie stated that any changes regarding the makeup of the Board should be brought before the County Commissioners.

Executive Director's Job Description: Based on IRS guidelines, the personnel committee decided that the position can be a "contract" position although in a couple of years, it may have to be termed as an "employee" position. The job opening ad ran the weeks of 5/7 and 5/14 in the Troy Free Press and also the Elsberry Democrat. The personnel committee will review the resumes and set up interviews. It was agreed that Adam should be present with the personnel committing during the interviews.

Wellness Center Report: Nikki Watts presented a report on services provided from January 2007 through April 30, 2007. Nikki reported that she will no longer be working at the Wellness Center as she has accepted a position within the school district next year. Board Members expressed their appreciation for all that Nikki has done. Nikki stated that she will still support the board in their future endeavors.

**New Business**: Billie Lamb brought up the discussion regarding consistently absent Board Members. There had been some discussion regarding the lack of Board Members from the eastern side of Lincoln County. Billie approached Harry Stonebreaker, Mayor of Winfield. He is interested in serving on the Board. Adam invited him to attend the next meeting where he could express his interest in serving. Annie stated there are currently no open seats, that is, until a resignation is submitted from the one of the members who is not regularly attending meetings. Jennie's position was filled by Gary Sheller and she suggested contacting Penni or Carla, to see if they wished to resign from the board, thereby creating an opening. Annie suggested that a standardized resignation letter be prepared for signature. Once signed, the resignation letter can be submitted to the Commissioners along with a person's name to fill the vacancy. Jim stated that some of the members were just on the Board to help pass the tax and they have accomplished this. Some other possible physicians that might be available to serve on the Board include: Dr. James Bockhorst, Dr. Brad Massey and Dr. Beth Rasmussen. Jim suggested putting together a list of physicians to ask.

**Executive Director's Report**: Tonya met with a representatives from Crider Health Center, Preferred Family Health and Catholic Family Services to receive input from them regarding Requests for Proposals. Received several good suggestions from them and will discuss them with the Selection and Review committee. She is currently gathering bids from three CPAs and website designers. Recommendation will be available at the next Board Meeting.

**Committee Reports:**

Personnel Committee - Previously discussed Executive Director's position. See above.

Finance Committee: The committee did not meet this month and they have not purchased Quickbooks yet due to lack of funding. However, after having logged into the Board's account this morning, a deposit of \$17,072.53 had been made. As the Board did not plan on receiving any funds in May, this is in excess of our projected figures. Deposits will continue to be made on a monthly basis now. Annie pointed that out that retailers have to turn in tax monies on a quarterly bases so there should be a jump in funds deposited quarterly.

Selection & Review Committee Meeting: This committee will meet today following this meeting and will finalize the RFP so that they will be available to send out June 1. RFPs will be due by 7/31 with funding to begin in October.

**Comments for the Good:** Annie announced that she and Bruce Sowatsky (Executive Director of St. Charles Community and Children's Resource Board) will be presenting a one day workshop for counties who are interested in passing a tax campaign. This will be July 29 or July 30 in Columbia, Missouri. Everyone is welcome to attend and provide input from a county that has passed a tax campaign. Workshop details will be available at the next meeting. Boone County is interested in a mental health property tax and seven counties in the Springfield area are planning a children's services fund on the November 2008 ballot. Franklin County and St. Louis County are also scheduled for 2008. The Lincoln County Board can provide a more rural prospective versus a big city approach in passing a tax campaign.

**Next Meeting:** The next monthly meeting is scheduled for 8:00 a.m. Wednesday, June 27, 2007 at the Landmark Restaurant.

**Adjournment:** *A motion was made to adjourn the meeting at 9:10 a.m. (M.S.P.: Price, Schiller).*