

Lincoln County Children, Family and Mental Health Board of Trustees, Inc.
Board of Directors' Meeting Minutes
January 24, 2007

Meeting Call to Order: The meeting was called to order at 8:05 a.m. by Adam Burkemper.

Roll Call and Guests: Present: Adam Burkemper, Rod Barnhill, Nancy Behlmann, Kathy Boessen, Margie Cappel, Kristen Gentry, Jenny Jordan, Pheeze Kemper, Billie Lamb (Piechoinski), Jim Price, David Thompson and interim Executive Director Tonya McAmis.

Guests: Annie Schulte, Katrina Harper, Jim Wallis, Mary Jones and Kathy Juergens.

Absent: Dr. David Easterday, Penni Gronewald, Melba Houston and Carla Potts.

Approval of Minutes: *A motion was made to approve the minutes of the December 19, 2006 meeting as distributed. (M.S.P.: Jordan, Lamb)*

Old Business: Logo/Name Change. Tonya McAmis received suggestions for the Board's name change. Billie Lamb suggested keeping "Kids First" in the name but it was pointed out that Kids First is actually a statewide initiative through the group Citizens for Missouri's Children. There was also some discussion as to having "Lincoln County" in the name. Annie Schulte commented that the St. Charles County authority board had problems with their name in the past which has led to their name change (Community and Children's Resource Board). They were receiving phone calls that should have been directed to the State's Children's Division. She also stated it is not necessary to have "Lincoln County" in the title as the Board is set up in Lincoln County. "Children/Kids" should be omitted in the name as in the event that a future tax is passed in which both adults and children are served, it would be the responsibility of this Board to oversee these funds also. It would be better to not limit the Board's capacity by its name. A tagline could be added that says "Serving Lincoln County" or "Serving Children and Families." After further discussion, Tonya suggested "Lincoln County Resource Board" with the tagline "Serving Children and Families." LCRB could be used an acronym. Annie stated that the Board will have to develop some marketing materials to become visible and educate the whole county. When the Board starts funding programs, a logo will be required on marketing materials. *A motion was made to adopt the name change of "Lincoln County Resource Board" with a tagline of "Serving Children and Families". (M.S.P.: Behlmann, Thompson)*

New Business: Tonya presented a proposed press release regarding the Wellness Center. It was suggested that the board send out the release to let the community know that work is progressing to maintain present services until funding is received. Jim Wallis pointed out that many people do not realize that taxes are not currently being collected. After discussion, it was decided that the press release will say that the Board has entered into a contract with Preferred Family Health to continue the current level of services until tax money is received.

After discussion with the Personnel Committee, Tonya stated that the Board Bylaws need to be updated and suggested that a separate committee be formed to review the current Bylaws. An example cited was that the committee structure was written for a board that does not have a children's service fund in place. Also there is nothing stated in Bylaws regarding Board Members and their attendance. A formal process needs to be developed for handling repeated absenteeism. Adam Burkemper and Nancy Behlmann volunteered to help with the committee.

At the December board meeting David Thompson was voted in as Treasurer in his absence. For the record, David stated that he officially accepts the position of Treasurer.

Tonya stated that an ACH agreement needs to be filled out and returned to Department of Taxation by March 15. The Board needs to determine where to set up the account. David

indicated that the money needs to be kept in a Lincoln County charter bank and he can set up the account at Peoples Bank and Trust and leave it with a zero balance until funding is received. Peoples Bank already has a relationship established with the County and their funds are similar to what the Board's will be. Type of account opened will depend on how many checks will be written monthly. Our goal will be to maximize funds as best as possible and the Finance Committee will determine the best scenario. Jenny Jordan wanted to make sure that the Board has the option of accepting bids from other Lincoln County banks in the future. David stated that will be possible and that surplus monies can always be spread out to other Lincoln County banks until that time. *A motion was made to make Peoples Bank and Trust of Lincoln County the official depository and leave it to the discretion of the treasurer and the finance committee to determine the type of account that will be necessary. (M.S.P.: Kemper, Price, and Thompson abstaining from the vote).*

It was determined that Adam Burkemper, Pheeze Kemper and the Executive Director will be signatories on the account.

Executive Director's Report: The contract for the Wellness Center has been signed with Preferred Family Health. Preferred will be reimbursed by September 31, 2007. The board will need to decide on what outcomes are to be reported by Preferred. Jim Wallis stated that Preferred typically provides quarterly reports which delineate who we are seeing, the number served and the number of new clients and will also disclose expenses. Katrina Harper stated that the Community and Children's Resource Board (CCRB) of St. Charles County has standard reporting requirements set up in their RFP's and there is a financial accountability. It was agreed to take a closer look at what the CCRB requires.

Committee Reports: Tonya met with the Personnel and Finance Committees and will distribute minutes by email to all Board members.

Comments for the Good: Annie announced that Crider Center will be having their annual Heroes for Mental Health celebration on March 31 at the Columns Banquet Center at 6:00 p.m.

Billie Piechoinski was recently wed and her last name is now "Lamb."

The next monthly meeting is scheduled for 8:00 a.m. Wednesday, February 28, 2007 at the Landmark Restaurant.

Adjournment: A motion was made to adjourn the meeting at 8:50 a.m. (M.S.P. Kemper, Price)