

Lincoln County Children, Family and Mental Health Board of Trustees, Inc.
Board of Directors' Meeting Minutes
December 19, 2006

Meeting Call to Order: The meeting was called to order at 8:10 a.m. by Adam Burkemper.

Roll Call and Guests: Present: Adam Burkemper, Rod Barnhill, Kathy Boessen, Margie Cappel, Penni Gronewald, Melba Houston, Jenny Jordan, Pheeze Kemper, Billie Piechoinski, Jim Price and interim Executive Director Tonya McAmis.

Guests: Karl Wilson, Annie Schulte, Katrina Harper, Jim Wallis and Kathy Juergens.

Absent: Dr. David Easterday, Kristin Gentry, Carla Potts. Nancy Behlmann

Approval of Minutes: A motion was made to approve the minutes of the November 29, 2006 meeting as distributed. (M.S.P.: _____, Price)

Old Business: None.

New Business: Motions were made to appoint the following Board members to officer positions:

Chairperson - Adam Burkemper (M.S.P.: Piechoinski, Price)

Vice-Chairperson - Melba Houston (M.S.P.: Boessen, Kemper)

Secretary - Billie Piechoinski (M.S.P.: Burkemper, Boessen). Kathy Juergens is to remain secretary until June 1 at which time Billie will begin her duties.

Treasurer - David Thompson - contingent upon acceptance of the nomination (M.S.P.: Kemper, Price)

Jim Wallis stated that he had a proposal from Preferred Family health that needs Board approval. Jim provided background information and the current status of the Wellness Center. The proposal outlines maintaining the current level of services through the end of September 2007 with Preferred Family Health being fiscal agent until such time that the Board can reimburse them. This will be an interim fix in order to keep the doors open. A motion was made to authorize Adam Burkemper to enter into in a contract with Preferred Family Healthcare to provide services at the Wellness Center through September 30, 2007. (M.S.P.: Kemper, Price)

Executive Director's Report:

Tonya McAmis verified with the Department of Revenue and Secretary of State to make sure that all necessary paperwork has been submitted. Local business owners will be notified in March of the tax increase.

Tonya met with Bruce Sowatsky and Jan Lewien of the Community and Children's Resource Board of St. Charles County regarding their procedures with regard to receiving funds. Their public funds are deposited with St. Charles County first and then dispersed to the Resource Board which enables them to receive a portion of the interest. Tonya will discuss this with Elaine Luck, County Clerk for Lincoln County, to determine the preferred method of deposits. There was some discussion regarding which financial institution the board is to utilize. Pheeze Kemper stated that public funds have to be held in a federally insured institution. Karl Wilson suggested establishing a Finance Committee now to work with the Interim Executive Director to research funding options. Annie Schulte suggested utilizing a bidding process to choose the financial institution that has the ability to meet the Board's needs.

Tonya spoke with Sean O'Brien, County Commissioner, regarding the reappointment of Board members and should receive confirmation later in the week.

Tonya recommended developing a logo for the board and asked for suggestions from the Board. Due to the Board's long name it is difficult to fit it all in on a logo. Adam indicated that it is possible to change the name and Annie stated that they would have to obtain approval from the County and the State. It was decided that Board members were to email Tonya with any suggestions for a possible name change and logo design.

After some discussion, it was agreed that committee appointments be established today so the committees will be in place by January. Each committee's tasks were reviewed and the following appointments were made by Adam:

Personnel Committee

Margie Cappel
Penni Gronewald
Kathy Boessen

Finance Committee

David Thompson (subject to his consent)
Jim Price
Pheeze Kemper
Rod Barnhill

Selection/Reivew Committee

Kathy Boessen
Jenny Jordan
Melba Houston
Margie Cappel
Billie Piechoinski
Kristen Gentry

Committee meetings also fall under the Sunshine Law. Meeting notices are to be published and minutes taken.

It was agreed that the Personnel and Finance Committees meet in January. Margie suggested that the Personnel Committee meet at the Health Department and it was agreed to meet on Tuesdays, **Wednesdays or Thursdays**. The first meeting is to be determined. The Finance Committee agreed to meet on Wednesdays at 8 a.m. at Troy City Hall with the first meeting being on January 10, 2007.

There was discussion regarding publishing a newspaper article to notify the public of the Board's progress and Jim Wallis will work up a press release regarding the Wellness Center.

Comments for the Good: None.

The next monthly meeting is scheduled for 8:00 a.m. Wednesday, January 24, 2007 at the Landmark Restaurant.

Adjournment: A motion was made to adjourn the meeting at 9:20 a.m. (M.S.P. Price, Piechoinski.) The board then adjourned into Executive Session to discuss **personnel matters**.