



Meeting Call to Order: The meeting was called to order at 8:30 a.m. by Adam Burkemper, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Rod Barnhill, Margie Beckmann, Kathy Boessen, Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman, Melba Houston, Charles (Pheeze) Kemper, Billie Lamb, Dale Reinker and Becky Hoskins (Ex. Dir.).

Absent: Nancy Behlmann, Jim Price and David Thompson.

Guests: Jim Wallis (PFH), Lauri Cross Fink (CFS), Sandra Barker (CFS), Tim Bizelli (CFS), Kathie Howard (SJA), Karen Shatto (SJA), and Katrina Harper (CHC).

Approval of Minutes: *A motion was made to approve the minutes of the November 23, 2011 meeting as printed. (M.S.P.: Kemper, Lamb)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of November 30, 2011*
- *Profit & Loss vs. Budget from January 1, 2011 to November 30, 2011*
- *Profit & Loss Budget vs. Actual for November 2011*
- *Sales Tax History from 2010 to Present*
- *LCRB 2011 Funding Summary*
- *LCRB 2011 Schedule of Units*
- *LCRB 2012 Budget*

The balance of the People's Bank & Trust accounts on 12-16-2011 was **\$248,861.41** with \$98,011.16 in the checking account and \$150,850.25 in the money market account.

The Balance Sheet as of November 30, 2011 showed \$35,030.84 in the tax match fund. This amount does not include the beginning balance of \$45,325.25, so the actual balance in the prepaid tax match fund at the end of November 2011 was \$80,356.09. Assets and liability & equity were in balance at \$193,250.76.

As of November 30, 2011 a total of \$869,981.69 (or 101.05% of budget to date) had been received in revenue and a total of \$726,787.34 (or 85.71% of budget to date) had been paid out for expenses. The net income to date was \$143,194.35.

A total of \$57,399.79 was received in November 2011 and a total of \$74,541.48 was paid out in expenditures, resulting in net ordinary income of -\$17,141.69 for the month.

The November 2011 sales tax revenue (deposited on 12-7-2011) was **\$94,639.79** (\$12,136.73 or 14.71% more than November 2010). Total sales tax revenue deposited into our banking account in 2011 was \$946,865.03 or 0.32% more than in 2010. The 2011 projected budget for sales tax revenue was only \$930,000, so the revenue exceeded our projection by \$16,865.03.

In December 2011, \$60,672.90 was paid to our providers. A total of \$673,290.40 of the \$871,880.40 contracted for 2011 services has been paid to our providers. The usage rate of our contracted services through November 30, 2011 was 79.52%.

As of November 30, 2011, 93% of the budgeted income for the year had been received and only 78.57% of the budgeted amount for expenses had been used.

A motion was made to approve the financial report as presented. (M.S.P.: Lamb, Kemper)

Correspondence & Announcements:

The following items were shared:

- A thank you letter from *St. Louis Crisis Nursery* for the LCRB 2012 funding.
- A thank you note from Mrs. Hoskins to the Trustees for her Christmas gift.
- The following newspaper article from the Lincoln County Journal: "Silex Youth Address DART Group", December 13, 2011

Lincoln County Wellness Center Report:

Jim Wallis, *PFH*, reported that their organization, in conjunction with many other groups in Lincoln County, is making progress in the initiative to educate the public about the drug and alcohol abuse in our County. Town hall meetings across Lincoln County will be held in March and April to address these issues. The substance abuse forum now called, D.A.R.T., Drug Abuse Reduction Team, is taking a proactive approach to reducing drug use. Other County high schools are considering starting student-based organization modeled after Silex's S.A.F.E. program.

S.A.F.E. Organization Report:

Becky Hoskins noted that the S.A.F.E. organization continues to take an active, committed role in providing alternatives to drug and alcohol use in their school.

Children's Trust Fund Report:

No report.

Old Business:

No old business.

New Business:

- A. Contract Modification Request from CHC: The Trustees discussed the written request received from *Crider Health Center* on December 9, 2011 to modify the 2012 contract for the *School-Based Mental Health Program*. The request was to allow *CHC* to use the funded \$164,615 for non-MO HealthNet clients, rather than using these funds for Mo-HealthNet clients. The unit rate would be \$81.00 per service hour for 2,032 units of service. Kathy Boessen asked Katrina Harper how the other Resource Boards fund this program. Katrina replied that St. Charles funds only the tax match program for these services, but that Franklin County only funds the non-tax match services. Katrina explained that it is simply a matter of how *CHC* can best utilize funds to provide services in each particular population. The proposed adjusted unit cost and targeted population would not make any significant decrease in service units provided in 2012.

A motion was made to approve the requested change to the 2012 contract for Crider Health Center's School-Based Mental Health Specialists Program that would allow use of the \$164,615 for non-MO HealthNet clients at a rate of \$81.00 per hour for 2,032 units of service. (M.S.P.: Boessen, Beckmann)

- B. Absentee Voting for Trustees: The Trustees discussed at length whether or not Trustees may vote in absentia. Appropriate sections of the Missouri Sunshine Law were reviewed. Pheeze Kemper noted that in his past experience with various state Boards, only "live" absentee votes were appropriate such as phone conference calls or a live Internet connection. This type of "live" voting procedure is true for both elected and appointed Boards. Kathy Boessen quoted from The Missouri Sunshine Law 2011: "The Sunshine Law generally allows members of a public governmental body to participate in a meeting and vote without being physically present, for example, by telephone." Christine Heintzleman added that since Trustees receive agenda for the meetings in advance, they would have an opportunity to request voting privilege via a "live" source such as a telephone call or an Internet connection.

A motion was made that at a meeting of the Lincoln County Resource Board, if deemed necessary by a quorum present, Trustees not physically present may vote by either a "live" telephone connection (speaker phone) or a "live" Internet connection (such as Skype). (M.S.P.: Boessen, Barnhill)

- C. Nominating Committee: Margie Beckmann, Chairman of the Nominating Committee, reported that the following Trustees had agreed to run for the following offices: Chairman: Melba Houston; Vice-Chairman: Kristin Gentry, Billie Lamb; Treasurer: David Thompson. The term limit stipulation in the by-laws was deleted per the decision of the Board at the November 2011 meeting. Adam Burkemper stated that he would be willing to run for Chairman for another two-year term. Elections for officers will be held at the January 25, 2012 meeting.

Executive Director's Report:

- A. Mrs. Hoskins briefly reviewed her written Executive Director's December 2011 report.
B. The Pike and Lincoln County System of Care met on December 6, 2011. There was some discussion that it might be advantageous to divide the SOC into separate groups to allow Pike and Lincoln Counties to better address the needs of the citizens in those areas.
C. The Needs Assessment Revision meeting is scheduled for Friday, February 24, 2012 at the Community Room at the Lincoln County Health Department from 11:00-1:00 p.m. Lunch will be provided for the providers attending this meeting.

Committee Reports:

- A. Finance Committee: No further report.
B. Personnel Committee: Mrs. Hoskins asked that her 2012 contract be signed before the end of the year.
C. Selection & Review Committee: No report.

Comments for the Good:

1. Rod Barnhill commented that the Open House held on December 8, 2011 at the new CFS Troy office was very nice and that the facility will well serve our Lincoln County children and families.
2. Kathy Boessen asked about the current state of affairs with the lease issue between PFH and SJA. Jim Wallis stated that Dr. Berk, the landlord, requires that all tenants carry their own liability insurance. Since the attorneys for the two organizations have not come to an agreement, SJA will have to seek another location for their Troy office.

Adjournment: The meeting was adjourned at 9:15 a.m. by Adam Burkemper, Chairman.

Next Meeting: The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, January 25, 2012 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director