



Meeting Call to Order: The meeting was called to order at 8:03 a.m. by Adam Burkemper, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Adam Burkemper (Chair), Rod Barnhill, Margie Beckmann, Kathy Boessen, Kristin Gentry, Melba Houston, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, Dale Reinker, David Thompson and Becky Hoskins (Ex. Dir.).

Absent: Nancy Behlmann, Glenda Fitzgerald and Christine Heintzelman.

Guests: Jim Wallis (PFH), Beth Sailors (PFH), Cori Putz (PFH), Milli Palmer (PFH), Lauri Cross Fink (CFS), Sister Mary Carole Curran (CFS), Tom Evans (CFS), Robyn Booker (TCC), Michelle Stille (TCC), Miriam Mahan (SJA), Kathie Howard (SJA), Karen Runge (SJA), Karen Shatto (SJA), and Katrina Harper (CHC).

Approval of Minutes: *A motion was made to approve the minutes of the October 26, 2011 meeting as printed. (M.S.P.: Kemper, Lamb)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of October 31, 2011*
- *Profit & Loss vs. Budget from January 1, 2011 to October 31, 2011*
- *Profit & Loss Budget vs. Actual for October 2011*
- *Sales Tax History from 2010 to Present*
- *LCRB 2011 Funding Summary*
- *LCRB 2011 Schedule of Units*

The balance of the People's Bank & Trust accounts on 11-18-11 was **\$222,437.84** with \$99,678.34 in the checking account and \$122,759.50 in the money market account.

The Balance Sheet as of October 31, 2011 showed \$44,105.77 in the tax match fund. This amount does not include the beginning balance of \$45,325.25, so the actual balance in the prepaid tax match fund at the end of October 2011 was \$89,431.02. Assets and liability & equity were in balance at \$210,392.45.

A total of \$81,958.14 was received in October 2011 and a total of \$70,656.69 was paid out in expenditures, resulting in net income of \$11,301.45 for the month.

As of October 31, 2011 a total of \$812,581.90 (or 103.82% of budget to date) had been received in revenue and a total of \$652,245.86 (or 84.62% of budget to date) had been paid out for expenses. The net income to date was \$160,336.04.

The October 2011 sales tax revenue (deposited on 11-7-2011) was **\$57,279.32** (-\$7,065.44 or 10.98% less than October 2010).

In November 2011, \$69,936.36 was paid to our providers. A total of \$612,317.50 of the \$871,880.40 contracted for 2011 services has been paid to our providers. The usage rate of our contracted services through October 31, 2011 was 74.62%.

Katrina Harper, *CHC*, noted that due to a new billing system from the Department of Mental Health, some of the services provided have not been billed appropriately and/or expediently. This billing issue has caused a delay in the MO HealthNet billing for both the *School-Based Mental Health Specialist Program* and for the *Parent Partner Program (FACT)*. Consequently, the LCRB-reported usage rate for these two programs appears to be less than the actual usage. Crider will continue working toward a resolution of this delayed billing process.

A motion was made to approve the financial report as presented. (M.S.P.: Kemper, Lamb)

Correspondence & Announcements:

The following items were shared:

- Newsletter and “Over the Top for Tots” Program from *St. Louis Crisis Nursery*.
- The following newspaper articles from the Lincoln County Journal:
 - “LCRB Awards \$877,000 for 2012 Services”, November 1, 2011
 - “Children’s Trust Fund Recognition Night”, November 1, 2011
 - “Ask the Experts” from *St. Louis Crisis Nursery*, November 8, 2011
 - “Ask the Experts” from *Crider Health Center*, November 15, 2011

Sister Mary Carole Curran announced that *Catholic Family Services* will host an Open House at their Troy office on December 8, 2011 starting at 4:00 p.m.

Lincoln County Wellness Center Report:

Beth Sailors, *PFH*, reported that their receptionist checks phone messages at

The Wellness Center each week day at these times:

10, 12, 2 and 4. Appropriate referrals are made for both phone requests and for persons that come into the Wellness Center seeking services.

S.A.F.E. Organization Report:

Beth Sailors, *PFH*, noted that the S.A.F.E. organization’s *Trunk or Treat* event at the school parking lot on October 30 was well attended.

Children’s Trust Fund Report:

Kristin Gentry reported that \$925.00 was added to the Lincoln County *CTF* license plate fund during the 1st Quarter (July-Sep 2011). The current balance is \$2,544.66.

Kristin also stated that she had taken *CTF* brochures and posters to the Troy license bureau, as well as, some candy and treats for the employees for their assistance with the *CTF* license plate sales. No new purchases using *CTF* monies have been made in 2011.

Old Business:

- A. Change of LCRB By-Laws: The LCRB Trustees discussed at length the pros and cons of eliminating the term limits for LCRB Officers from the current by-laws. The current by-laws state that officers may hold the same office for two terms (4 years), but after two terms they must take at least a two-year hiatus from serving in that office. The proposed changes to the by-laws were sent via email in late October to the Trustees for their review.

- Margie Beckmann expressed concern in eliminating the term limits from the by-laws. She felt that having different officers would be positive for the Board, bringing in “new blood” and a fresh perspective. Trustees may run for that same office after the two-year hiatus.
- Kathy Boessen noted that other organizations have such term limits. She reminded the Trustees that they had reviewed and approved the current by-laws in 2008.
- Adam Burkemper said that if the “term limits” were eliminated from the by-laws that other Trustees may be nominated and elected at the January 2012 meeting, as outlined in the current by-laws.
- Kathy Boessen stated that all elections should be done by written ballot, not a voice vote.
- David Thompson added that it may be difficult to find people willing to serve as officers of the LCRB, since many Trustees are too busy.
- Kathy Boessen said that a Nominating Committee would offer a more formal procedure for creating a slate of officers. Then officers would be voted on using a written ballot.
- Rod Barnhill noted that the Sunshine Law requires that the meeting minutes show the results of all votes.
- David Thompson stated that he liked the idea of a nominating committee to identify people interested in serving as officers. If there were no terms people might hesitate to take an office.
- Adam Burkemper said that it would not be good for the LCRB to have the same officers for too long.
- Margie Beckmann added that having term limits protects the officers, so that they know that their term of service has an end point.
- Billie Lamb asked whether or not a Trustee could vote by absentee ballot for the election
- Pheeze Kemper stated that an absentee vote has to be a “live vote”, like by speaker phone, but not by email.
- Adam Burkemper reminded the Trustees that we are a public entity using public tax dollars; thus the Board must follow the letter of the law.

A motion was made to check the Missouri Sunshine Law 2011 before the December 2011 meeting concerning absentee voting by the LCRB Trustees. (M.S.P.: Boessen, Lamb)

- Jim Wallis asked to speak. He stated that the strength of the LCRB is the longevity of its Trustees and the extensive experience of the members. Having good orientation for new Trustees, in which the mission and vision of the Board is communicated clearly, is critical.
- Katrina Harper noted that having “new blood” is good, but consistency prevents drifting from the mission; without consistency, the Trustees can lose sight of why certain actions have been taken.

A motion was made to delete 5.2.1 and 5.2.2 from Section V of the current 2008 by-laws (5.2.1 Officers may serve in the same office for two consecutive terms (4 years). 5.2.2 After a two-year hiatus, a person may be re-elected to the previous office.) (M.S.P.: Barnhill, Price)

A motion was made to appoint a Nominating Committee to create a slate of officers for the January 2012 election of officers. (M.S.P.: Thompson, Kemper)

Margie Beckmann, Billie Lamb and Kathy Boessen agreed to serve on the Nominating Committee to identify Trustees willing to serve as officers. Trustees interested in running for the office of Chairman, Vice-Chairman or Treasurer may contact the Nominating Committee via email using the “Reply All” option.

New Business:

No new business.

Executive Director’s Report:

A. Mrs. Hoskins briefly reviewed her written Executive Director’s November 2011 report.

- B. Mrs. Hoskins has agreed to work on the “Public Transportation” section of the Lincoln County Economic Development Plan. She will work with personnel from Community Opportunities and the Delta Center in creating strategies for this section.
- C. Work is proceeding on the Warren County tax initiative project. The Warren County Board is in the process of identifying key community leaders to assist with the educational campaign for this tax initiative. A petition process will be used to get this on the ballot for November of 2012. Mrs. Hoskins will email information about future meetings to the providers.

Committee Reports:

- A. Finance Committee: David Thompson noted that the *Finance Committee* meets monthly to review the LCRB’s finances to assure that the Board is on budget.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

Comments for the Good:

- 1. Sister Mary Carole Current, Executive Director of Catholic Family Services, announced that they are seeking a part-time receptionist for the Troy office.
- 2. Miriam Mahan, Executive Director of Sts. Joachim and Ann Care Service made several comments. First of all, she noted the SJA has adopted 150 Lincoln County families for Christmas. Secondly, she encouraged everyone to go to Silex to see the “new town” area that has been developed using appropriated funds. Thirdly, she stated that SJA is seeking a part-time case manager from Lincoln County to assist in serving the families in need. Lastly, she noted that the attorneys for SJA and for PFH have been unable to come to an agreement about the wording of the sublease between the two organizations. SJA will have to move out of the space rented in the Wellness Center due this issue of risk management.

Several of the Trustees and Mrs. Hosking expressed disappointment that SJA will not be able to remain at the Wellness Center.

Adjournment: The meeting was adjourned at 8:55 a.m. by Adam Burkemper, Chairman.

Next Meeting: The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, December 21, 2011 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director