



**Meeting Call to Order:** The meeting was called to order at 8:00 a.m. by Adam Burkemper, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

**Present:** Adam Burkemper (Chair), Rod Barnhill, Nancy Behlmann, Kathy Boessen, Glenda Fitzgerald, Melba Houston, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, David Thompson and Becky Hoskins (Ex. Dir.).

**Absent:** Margie Cappel Beckman, Kristin Gentry, Christine Heintzelman and Dale Reinker.

**Guests:** Jim Wallis (PFH), Laura Bickford (FACT), Danielle McCartney (CD), Carole Crist (CD), Kathie Howard (SJA), Karen Shatto (SJA), Katrina Harper (CHC), Meg Verstraete (CFS) and Robyn Booker (TCC).

**Approval of Minutes:** *A motion was made to approve the minutes of the September 28, 2011 meeting as printed. (M.S.P.: Lamb, Kemper)*

### **Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of September 30, 2011*
- *Profit & Loss Budget vs. Actual for September 2011*
- *Profit & Loss vs. Budget from January 1, 2011 to September 30, 2011*
- *Sales Tax History from 2010 to Present*
- *LCRB 2011 Funding Summary*
- *LCRB 2011 Schedule of Units*
- *LCRB 2012 Revised Budget*
- *LCRB Local Tax Match Fund*

The balance of the People's Bank & Trust accounts on 10-24-11 was **\$205,104.95** with \$79,214.10 in the checking account and \$125,890.85 in the money market account.

The Balance Sheet as of September 30, 2011 showed \$54,177.52 in the prepaid tax match fund. This amount does not include the beginning balance of \$45,325.25, so the actual balance in the prepaid tax match fund at the end of September was \$99,502.77. Assets and liability & equity were in balance at \$199,091.00.

A total of \$93,352.93 was received in September 2011 and a total of \$55,972.50 was paid out in expenditures, resulting in net income of \$37,380.43 for the month.

As of September 30, 2011 a total of \$713,623.76 (or 103.72% of budget to date) had been received in revenue and a total of \$581,589.17 (or 83.83% of budget to date) had been paid out for expenses. The net income to date was \$149,034.59.

The September 2011 sales tax revenue (deposited on 10-7-2011) was **\$81,861.91** (-\$571.43 or 0.69% less than September 2010).

In October 2011, \$65,402.29 was paid to our providers. A total of \$542,680.87 of the \$871,880.40 contracted for 2011 services has been paid to our providers. The usage rate of our contracted services through September 30, 2011 was 66.17%.

*A motion was made to approve the financial report as presented. (M.S.P.: Kemper, Houston)*

### **Correspondence & Announcements:**

The following items were shared:

- Thank you letters from *The Child Center, Children's Foundation of Mid America* and *Catholic Family Services*.
- A newspaper article from the Lincoln County Journal about the student leaders of S.A.F.E. attending a leadership training session in St. Charles in September.

### **Lincoln County Wellness Center Report:**

Jim Wallis, *PFH*, reported that all is going well at the Wellness Center.

### **S.A.F.E. Organization Report:**

Mrs. Hoskins reported that the S.A.F.E. organization will host a Trunk or Treat event at the school parking lot on October 30 from 6:00-9:00 p.m.

### **Children's Trust Fund Report:**

No report.

**Old Business:** None.

### **New Business:**

1. Mrs. Hoskins reported that the five present Trustees, whose terms expire at the end of 2011, are willing to serve for another three-year term. These Trustees include: Margie Cappel Beckman, Melba Houston, Charles "Pheeze" Kemper, Jim Price and Dale Reinker.

*A motion was made to recommend to the Lincoln County Commissioners that Margie Cappel Beckman, Melba Houston, Charles "Pheeze" Kemper, Jim Price and Dale Reinker be re-appointed as LCRB Trustees for three-year terms, from January 1, 2012 to December 31, 2014. (M.S.P.: Lamb, Thompson)*

2. Mrs. Hoskins noted that the LCRB will elect new officers at the January 2012 meeting: Chairman, Vice-Chairman and Treasurer. The present LCRB by-laws state that officers may only service two, two-year consecutive terms in one office. After this time, such officers are required to take a two-year hiatus from that office. A discussion followed concerning this provision in the approved by-laws. Both Adam Burkemper and David Thompson stated that they would be willing to continue serving as officers, however recognizing the discrepancy with the by-laws.

*A motion was made to review Article V, Section 5.2 of the LCRB By-Laws at the November 2011 Lincoln County Resource Board meeting to discuss whether or not to change the two-year hiatus provision for officers. (M.S.P.: Price, Lamb)*

Mrs. Hoskins will send an email to the Trustees concerning this possible change to the by-laws prior to the November meeting.

3. The Trustees discussed changing the December meeting date from December 28 to December 21 to accommodate holiday schedules.

A motion was made to change the December 2011 LCRB meeting from December 28 to December 21, 2011.  
(M.S.P.: Boessen, Fitzgerald)

### **Executive Director's Report:**

- A. Mrs. Hoskins briefly reviewed her written Executive Director's September 2011 report.
- B. Mrs. Hoskins reported that she will complete the fall audits of the eight LCRB-providers by the end of October.
- C. All 2012 contracts and clinical agreements will be sent to the LCRB-providers in the next few weeks.
- D. Mrs. Hoskins gave a brief summary of the Executive Director's Regional meeting held on October 6, 2011. All of the Resource Boards are working on 2012 funding awards. Diane McFarland, Executive Director of Behavioral Health Network (BHN), addressed the Executive Directors concerning their possible involvement with the children's mental health portion of BHN's planning and coordination efforts in the St. Louis region. The St. Louis County Resource Board has funded training for therapists, as well as, providing funding for the creation of anti-drug use videos for Channel 9. Katrina Harper suggested that the Executive Directors address the formalized procedure for determining funding for individual services for students who attend a school one County, but live in another County.
- E. Work is proceeding on the Warren County tax initiative project. Mrs. Hoskins attended the meeting with Warren County Resource Board on Wednesday, October 19, 2011. The Warren County Board will identify key community leaders to assist with the educational campaign for this tax initiative.
- F. The next LCRB All Agency meeting will be held immediately after the November 23, 2011 LCRB meeting. All providers and Trustees are invited to attend.

### **Committee Reports:**

- A. Finance Committee: No further report.
- B. Personnel Committee: Mrs. Hoskins noted that a change will be made in how the Board pays her medical insurance benefit. The medical insurance premium for the Hoskins family will be deducted from the LCRB checking account each month and then the Hoskins will pay the Board for their portion of the monthly premium.
- C. Selection & Review Committee: No report.

### **Comments for the Good:**

No comments.

**Adjournment:** The meeting was adjourned at 8:50 a.m. by Adam Burkemper, Chairman.

**Next Meeting:** The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, November 23, 2011 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Rebecca Hoskins, LCRB Executive Director