



Meeting Call to Order: The meeting was called to order at 8:37 a.m. by LCRB Chair Kathy Boessen at the University of Missouri – Extension Center in Troy.

Roll Call and Introduction of Guests:

Present: Margie Beckmann (via Zoom), Nancy Behlmann (via Zoom), Kathy Boessen, Glenda Fitzgerald, Kristen Gentry, Christine Heintzelman (via Zoom), Dr. Elaine Henderson, Katrina Grasshoff, Scott Hufty (via Zoom), Jim Price (via Zoom), Dr. Brandi Street (via Zoom), Cheri Winchester and Hally Wells

Absent: Melba Houston

Guests: **Attending via Zoom**, Jane Gavril (Compass), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Sherry Saunders (SJA), Saundra Barker (SLC), Felicia Linear (ThriVe – Best Choice), Madronica Malone (ThriVe – Best Choice), Amanda Harmel (PreventEd), Heidi Hubbard (YIN), Kristi Machica (YIN), Lindsay Kyonka (CNW), Julie Seymore (TCC), and Leo Pagano (PCHAS) **Attending in person**, Mark Grzeskowiak (PCHAS), Christine Petty (Compass) and Marilyn Carter (PreventEd/D.A.R.T.)

Approval of Minutes: *A motion was made to approve the September 22, 2021, meeting minutes. (M.S.P.: Fitzgerald, Henderson)*

Monthly Financial Report:

Ms. Winchester reviewed several financial documents with the committee that included:

- Balance Sheet as of September 30, 2021
- Profit & Loss Budget Vs. Actual September 30, 2021
- Sales Tax History from 2020 to Present
- LCRB 2021 Funding Summary
- LCRB 2021 Schedule of Units

The balance of the Peoples Bank & Trust account on 10-26-21 was \$455,192.92 in the Main Account and \$542,587.16 in the Money Market Account for a total balance of \$997,780.08.

The Balance Sheet as of September 30, 2021, shows \$10,816.95 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$990,489.01.

A total of \$158,123.97 was received in September 2021 (144.57% of the monthly budget), and a total of \$83,534.79 (66.05% of the monthly budget) was paid out in expenditures, resulting in a net profit of \$74,589.18.

The September 2021 sales tax revenue (deposited on October 7, 2021) was \$129,886.85 (\$130.22 or .10% more than September 2020).

In October 2021, \$124,264.97 was paid to our providers for September 2021 services. The outstanding 2021 contract commitment is \$1,006,679.20 (for the contract term of Jan. 1, 2021 through June 30, 2022). The usage rate of our contracted services through September 30, 2021 is 49.77%.

A motion was made to approve the monthly financial reports as printed, submitted and explained. (M.S.P.: Hufty, Heintzelman)

Correspondence & Announcements:

- Ms. Katrina Grasshoff, LCRB member and employee of the Bank of Old Monroe (BOOM), announced that BOOM and its annual Music Trivia Night has selected the LCRB as the designated recipient of funds. The fundraiser is scheduled for Saturday, January 22, 2022, at the Knights of Columbus Hall in Troy. The Bank of Old Monroe annually selects a charitable organization to benefit from the monies raised. More information can be found on the event Facebook page. Ms. Winchester expressed her gratitude to the Bank of Old Monroe for its efforts to raise

awareness and funds to meet the mental health needs of our county's children and youth. Thank you to the Bank of Old Monroe for "Putting Kids First" in Lincoln County.

Old Business:

- **LCRB's strategic planning committee** has met to develop an updated LCRB Strategic Plan. Committee members considered the submitted SWOT (strengths, weaknesses, opportunities and threats) analysis from the full board as well as current needs and school-based assessments to update the plan and advance the LCRB's role and mission in Lincoln County. Ms. Winchester is compiling the committee's feedback and direction and will submit an updated Strategic Plan (2022-2024) for the committee's and full board's consideration before the end of the year.
- Mrs. Wells updated the LCRB and providers on **CaseWorthy (CW) implementation**. School counselors and administrators have entered approximately 170 referrals into the CW system, and providers are now managing those referrals in the system, which includes acknowledging and reviewing referrals along with enrolling students into the appropriate funded programs. Hally encouraged users to contact the LCRB with any issues or concerns and to refer to "cheat sheets" and training materials as needed. A second training may be offered later this fall for anyone in need of additional support to fully utilize the system. *Reminder, CW provides a HIPAA- and FERPA-compliant system to help expedite referrals and ensure kids may access needed LCRB-funded programs and services.
- Ms. Winchester thoroughly reviewed draft versions of the **LCRB's 2022 Administrative and General Budgets**. The budget reflects the direction of the LCRB Finance Committee, which includes: planning for a 93% - 95% provider utilization rate; maintaining \$120,000 in LCRB's reserves; and anticipating a flat sales tax rate for fiscal year 2022. Ms. Winchester presented the draft budget documents, including the projected cash balance to carry over into 2022 financials; proposed administrative budget (not including Personnel Committee recommendations); and a general revenue budget. Ms. Winchester asked the committee members to consider and scrutinize the proposed budget documents for a future vote to approve the budgets at a subsequent board meeting.

New Business:

- Ms. Winchester announced that LCRB will invite providers to make an application for **supplemental funding** for the final six months of the current 18-month contract cycle. Selection and Review Committee will meet to identify specific application criteria, which will likely pertain to utilization rates, staffing capability and service categories. The LCRB will email funding criteria and applications to providers next month.
- Ms. Winchester surveyed the LCRB and guests about **meeting dates for November and December** given the Thanksgiving and Christmas holidays. It was decided to keep November's date as scheduled for Wednesday, November 24th. However, the December date and location will be determined at the November board meeting.

Executive Director's Report:

Ms. Winchester stated that she will email the board her complete written report and highlighted a few items, including:

- Ms. Winchester shared data from the **Mid-Contract-Cycle Provider Reports**, which were due October 15. From January 1 through September 30, 2021, LCRB-funded direct services, such as counseling, psychiatry, therapeutic mentoring, case management, respite care, home visits, etc., served 1,513 Lincoln County kids and 330 households. During this same timeframe, LCRB-funded prevention programs educated 7,305 Lincoln County kids. Additionally, 134 Lincoln County caregivers/adults also received relevant prevention training. Prevention topics include (partial listing): body safety; bullying and cyber-bullying; healthy relationships; substance use prevention; and anger management and conflict resolution.
- **Inter-Agency meetings** have resumed for all schools in the county. Winfield, Silex and Elsberry held their meetings on October 26. Ms. Winchester expressed gratitude for agencies' responsiveness to our school-based referral sources and their requests for services on behalf of district students and families. Across all districts, students and staff are managing an unprecedented level of need and demand for mental and behavioral health services.
- After the cancellation of the August Parent Engagement Night, the **Early Childhood Task Force** plans to connect with parents in a more convenient and timely manner. Ms. Winchester reached out to April Bryant of Fast Bryant Consulting, and, with approval from LCRB, they will create a few short, informative videos with Compass Health Network and the Crisis Nursery, which are two agencies that were originally scheduled to present at the August Parent Engagement Night. The videos will be posted on a new YouTube channel that Ms. Bryant is creating. The

taskforce will partner with Troy Buchanan High School journalism and digital media department to explore ongoing content/video production and online engagement once the infrastructure is professionally established. This partnership will effectively extend the benefit of this investment beyond the original videos and platform development.

- Dr. Elaine Henderson gave a report on the Bridges Out of Poverty initiative and the Lincoln County Housing Taskforce. Mr. Chris Schieffer, current president of the Society of St. Vincent de Paul at Sacred Heart in Troy, asked for the Lincoln County Commissioners to formerly establish this taskforce, appoint Schieffer as chair and consider any potential funding mechanisms to support the taskforce efforts to address the escalating adult homeless population in Lincoln County. The commissioners have submitted the request to their legal counsel for review.
- Ms. Winchester is advancing **outreach to recommended board member candidates**. Once a candidate(s) is confirmed the appointment requires approval by the board and Lincoln County Commissioners.

Committee Reports

- A. Finance Committee: Chair Jim Price commented on the board's capacity to offer supplemental funding due to stronger than projected sales tax revenue.
- B. Personnel Committee: Chair Kristin Gentry reported that she will connect with other committee and board members to finalize the 2022 budget figures regarding staffing.
- C. Selection & Review Committee: Chair Christine Heintzelman expressed her appreciation for the Mid-Contract-Cycle Provider Reports. The data from those reports will assist Selection & Review as they consider applications for supplemental funding.

Comments for the Good:

- LCRB member Mrs. Glenda Fitzgerald presented a \$500 check to Mrs. Kathy Boessen, LCRB Chair, to augment funding of the LCRB's initiatives, recognizing the current level of demand for programs and services to address our children and youths' mental health. The donation from Mr. and Mrs. Bruce Fitzgerald will advance the LCRB's mission of meeting the evolving mental health needs of Lincoln County kids. Thank you to Bruce and Glenda Fitzgerald for "Putting Kids First" in Lincoln County!
- Marilyn Carter, Chair of Lincoln County's Drug and Alcohol Reduction Team (D.A.R.T.), shared that she is now employed by PreventEd. Marilyn's newly created full-time position is funded through grant dollars. Marilyn's focus will center on the escalating use of vaping products by Lincoln County youth. Her initial efforts will include establishing school-based prevention groups, conducting outreach and education with local retailers, working with law enforcement to ensure compliance checks are completed, and more. D.A.R.T meets on the fourth Thursday of each month at the Troy Police Department at 9:30 a.m.
- Dr. Elaine Henderson announced that Glenda Keeteman with Lincoln County Health Department will begin holding inter-agency meetings on the fourth Monday of each month at 2:00 p.m. The meetings will bring together individuals from Mercy, Compass, the Ambulance District, Coordinated Entry, and other relevant agencies to address the basic and underlying needs of our growing adult homeless population in Lincoln County.

Adjournment: *The meeting was adjourned at 9:47 a.m. by Chair Kathy Boessen (M.S.P.: Beckmann, Hufty)*

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **8:30 a.m. on Wednesday, November 24, 2021, at the University of Missouri Extension Center, 880 West College Street.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director