



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by LCRB Chair Kathy Boessen.

**Roll Call and Introduction of Guests:**

Present: Kathy Boessen, Margie Beckmann, Melba Houston, Christine Heintzelman, Sheriff John Cottle, Kristin Gentry, Dr. Elaine Henderson, Scott Hufty, Nancy Behlmann, Katrina Grasshoff, Glenda Fitzgerald, Jim Price, Cheri Winchester, and Hally Wells

Absent: Dr. Brandi Street

Guests: Jen Kaiser (Compass), Cathi Bornhop (F.A.C.T.), Porscha Thorpe (TCC), Amy Robbins (TCC) Felicia Linear (ThriVe – Best Choice), Madronica Malone (ThriVe – Best Choice), Kim Hewlett (SJA), Michelle Young (PFH), Cindy Dearing (PFH), Mark Grzeskowiak (PCHAS), Kristi Machica (YIN), Heidi Hubbard (YIN), Kelly Broeker (PFH), Rachel Svejkosky (F.A.C.T.) and Sandra Barker (SLC).

**Approval of Minutes:** A motion was made to approve the April 22, 2020 meeting minutes. *(M.S.P.: Hufty, Cottle)*

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of April 30, 2020
- Profit & Loss Budget vs. Actual April 30, 2020
- Sales Tax History from 2019 to Present
- LCRB 2020 Funding Summary
- LCRB 2020 Schedule of Units

The balance of the People's Bank & Trust account on 5-26-2020 was \$155,294.59 in the Main Account and \$192,587.16 in the Money Market Account for a total balance of \$347,881.75.

The Balance Sheet as of April 30, 2020, shows \$ 2,283.53 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$311,123.93.

A total of \$128,348.30 was received in April 2020 (117.35% of the monthly budget) and a total of \$128,736.11 (105.26% of monthly budget) was paid out in expenditures, resulting in net income of -\$387.81.

The April 2020 sales tax revenue (deposited on 5-7-2020) was \$117,688.25 (\$16,569.33 or 16.39% more than April 2019).

In May 2020, \$82,263.39 was paid to our providers for April services. The outstanding 2020 contract commitment is \$891,582.17. The usage rate of our contracted services through April 30, 2020, is 32.32%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Fitzgerald, Price)*

**Correspondence & Announcements:**

Ms. Winchester announced that Head Start is conducting enrollment and the Saint Louis Crisis Nursery will hold a free virtual annual conference. Ms. Winchester said she'd email flyers from both organizations to board members and funded agencies.

**D.A.R.T. Report:**

Michelle Young announced that D.A.R.T. has suspended its current meetings due to COVID-19 and will continue to monitor mandates and health risks against plans to hold an Addiction Awareness Rally in September and Teen Summit, tentatively scheduled for October at NorthRoad Church.

## Old Business:

- LCRB Reports
  - **2020 Needs Assessment**  
Dr. Cynthia Berry has completed her second month of research and analysis for the project, which includes the review of third-party data, LCRB 2019 provider annual report outcomes and additional data points.
  - **End-of-School-Year Survey**  
Ms. Winchester reported that the board worked with Dr. Cynthia Berry to enhance the annual school-based survey, including COVID-19 sections to confirm the evolution of needs; prevention assessments based on student need and program effectiveness; and quality of school-based direct services. The survey results have been received, and are currently being analyzed and compiled. Ms. Winchester confirmed that agencies will receive tailored reports to share feedback regarding personnel and programs, and overall student needs will be shared broadly for program development and board consideration. For the first time, the survey will provide perspectives from within every school building in Lincoln County where LCRB-funded programs are utilized.
- LCRB 2020 “Pheeze Kemper Award”  
Dr. Amy Porter was nominated for the 2020 “Pheeze Kemper Award” based on her roles within the R-III School District, which include coordinating the Bright Futures program, developing and leading the Buddy Bags program, and overseeing food outreach during the COVID-19 pandemic. Thanks to Dr. Porter’s efforts, students’ basic needs are addressed so they may come to school prepared to learn, extending this care and compassion beyond school walls into our students’ homes and families, especially during times of crisis. (*M.S.P.: Dr. Henderson, Hufty*)

*The LCRB will honor Dr. Porter once in-person meetings can resume. The award is intended to be a surprise.*

## New Business:

- LCRB Mid-Year Report  
Ms. Winchester announced that 2020 mid-year report surveys will be sent out to providers to capture data from January 1 through June 30, 2020. Reports will be due July 31, 2020.
- LCRB FY 2021 Funding Applications and Concept Papers  
Ms. Winchester advised providers that the Selection & Review Committee is examining the 2021 application, given the current COVID-19 crisis and its impact on the delivery of services, especially school-based programs. The committee is considering streamlining the renewal process and altering the application timelines to allow for more data and information regarding the start of the 2020-21 academic year. More information will be coming.

## Executive Director’s Report:

Ms. Winchester shared that she will email the board her complete written report at the end of this week and highlighted a few items, including:

- Ms. Winchester plans to hold the spring All Agency meeting, reviewing school-based outcomes, at a later date in the hopes of meeting in person. If mandates are extended, Ms. Winchester will consider a virtual meeting.
- Ms. Winchester announced two upcoming meetings. The Lincoln County Health Department (LCHD) is conducting a Teen Health training and sharing session on May 27<sup>th</sup> at 10:00 a.m. Ms. Winchester encouraged providers to attend this meeting to be conducted by LCHD’s Rebecca Grutsch. Secondly, Ms. Winchester reported that she would be attending a Zoom meeting with Dr. Cynthia Berry, Ms. Katrina McDonald of Compass, and Dr. Amy Salvo, Troy R-III’s newly appointed Director of Social and Emotional Learning and Supports. The goal of the upcoming meeting is to exchange information related to students’ emotional learning and wellbeing and share information regarding a school-based decision-making guide that Dr. Berry and McDonald have been collaborating on with the intent to make student referrals for mental health services more efficient and effective.
- The Early Childhood Taskforce 2020 Shower of Love/Diaper Drive was a wonderful success thanks to the Bank of Old Monroe, Mercy Hospital Lincoln and Meyer Title Company. Diapers have been provided to many families in Lincoln County (thanks in large part to Sts. Joachim & Ann Care Service and its local diaper drive), along with agencies including: Divine Nest, Oasis Resource Center, Early Head Start, and Nurses for Newborns. The remaining supply is now housed with Troy R-III’s Early Childhood Education Center (ECEC). Should providers need those items, they should contact Ellen Geiger at the ECEC. There is also some money available for individuals who require specialty diapers or distinct formula. Providers may contact Ms. Winchester with requests.
- Planning continues for the 2020 Legislative Summit: Bridges out of Poverty Workshop, which will be held on Friday, September 18<sup>th</sup>. Ms. Winchester is working to gather an updated list of school counselors and administrators, community and government leaders, ministers, and mental health providers and advocates to attend.

- Ms. Winchester has filed her financial disclosure statement to the Missouri Ethics Commission.
- Ms. Winchester is waiting for a few more statements and documents, and then she will be providing all materials for the annual LCRB audit to Charles Montgomery, CPA.
- Mrs. Boessen shared the 2019 Annual Report to Community with the group. The report is now available on the LCRB's website. Mrs. Boessen encouraged attendees to review the findings and share with their contacts.
- Because of a scheduling conflict in June, LCRB will be meeting one week earlier. The June meeting will be held on Wednesday, June 17th at 8:00 a.m. The format is yet to be determined. If COVID-19 guidelines and restrictions allow, the meeting will be held at the Lincoln County Health Department.  
(*M.S.P.: Cottle, Henderson*)

### **Committee Reports**

- A. Finance Committee: Mr. Price commented that he is glad that revenues have, thus far, been good.
- B. Personnel Committee: None
- C. Selection & Review Committee: None

### **Comments for the Good:**

Ms. Winchester reported that Toyota will now be providing a matching program whereby Toyota employees may make donations to LCRB, and those donations will be matched by Toyota corporate. This is an exciting, new opportunity for raising funds for mental health services for Lincoln County kids and families and Ms. Winchester thanked Toyota for their commitment to our community and kids.

Dr. Henderson asked providers and Sheriff Cottle what they had observed in terms of the number of reports of child abuse and neglect during COVID-19. The Child Center and Sheriff Cottle addressed local reporting, victimization and the community's response.

Kim Hewlett from Sts. Joachim and Ann announced an upcoming hygiene products giveaway scheduled for Friday, June 5. Distribution locations will include Elsberry Sacred Heart Church and St. Alphonsus in Silex. A variety of hygiene products and diapers will be available for participating families.

Porscha Thorpe from The Child Advocacy Center (TCC) reminded the group about the "One with Courage" Virtual Gala fundraiser to be held on Facebook, Saturday, May 30 at 6:00 p.m. TCC will also hold a golf tournament on Friday, June 19.

Mark Grzeskowiak reported that PCHAS mentors are currently reaching out and serving 75% of their caseload that existed prior to Covid-19. They continue to make lunch deliveries. Kathy Boessen expressed her appreciation that they have continued to serve a large number of their families.

Preferred Family Healthcare's Michelle Young announced that they continue to hold Team of Concern mini-camps in Elsberry, Winfield and Troy. These will continue in June, but the schedule may be changed slightly. Social distancing is observed and outside activities utilized. Open registration is available.

**Adjournment:** The meeting was adjourned at 9:05 a.m. by Kathy Boessen (*M.S.P.: Price, Heintzelman*)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, June 17, 2020 at Lincoln County Health Department.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director