



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by LCRB Chair Kathy Boessen.

**Roll Call and Introduction of Guests:**

Present: Kathy Boessen, Margie Beckmann, Christine Heintzelman, Kristin Gentry, Dr. Elaine Henderson, Scott Hufty, Nancy Behlmann, Katrina Grasshoff, Glenda Fitzgerald, Jim Price, Dr. Brandi Street, Cheri Winchester, and Hally Wells

Absent: Sheriff John Cottle, Melba Houston

Guests: Jen Kaiser (Compass), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Porscha Thorpe (TCC), Madronica Malone (ThriVe – Best Choice), Juvaughn Baker (Thrive – Best Choice), Kim Hewlett (SJA), Cindy Dearing (PFH), Kelly Broeker (PFH), Kristi Machica (YIN), Heidi Hubbard (YIN) and Sandra Barker (SLC).

**Approval of Minutes:** A motion was made to approve the May 27, 2020 meeting minutes. (*M.S.P.: Henderson, Price*)

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of May 31, 2020
- Profit & Loss Budget vs. Actual May 31, 2020
- Sales Tax History from 2019 to Present
- LCRB 2020 Funding Summary
- LCRB 2020 Schedule of Units

The balance of the People's Bank & Trust account on 6-17-2020 was \$268,313.70 in the Main Account and \$192,587.16 in the Money Market Account for a total balance of \$460,900.86

The Balance Sheet as of May 31, 2020, shows \$4,089.23 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$335,544.40.

A total of \$117,804.61 was received in May 2020 (107.71% of the monthly budget) and a total of \$91,384.14 (75.18% of monthly budget) was paid out in expenditures, resulting in net income of \$26,420.47.

The May 2020 sales tax revenue (deposited on 6-5-2020) was \$126,864.74 (-\$23,372.35 or 15.56% less than May 2019).

In June 2020, \$76,888.01 was paid to our providers for May services. The outstanding 2020 contract commitment is \$814,694.16. The usage rate of our contracted services through May 31, 2020, was 37.58%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Behlmann, Heintzelman)*

**Correspondence & Announcements:**

Ms. Winchester congratulated Katrina Grasshoff on the birth of her baby. Ms. Grasshoff, her baby, and family are well.

**D.A.R.T. Report:** None

**Old Business:**

- **LCRB Reports**
  - **2020 Needs Assessment**

Ms. Winchester gave an update on the report status and next steps, working with Dr. Cynthia Berry toward a fall 2020 completion.

- **End-of-School-Year Survey**  
Ms. Winchester shared that the report has been completed and distributed to the LCRB members. The identified student needs will be reviewed and considered by the LCRB for program development and future funding allocations. Ms. Winchester reviewed several notable statistics from the report, specifically related to the most severe mental health concerns that schools are observing within their grade level and building populations. The highest areas of concern for high school students are: anxiety, peer relationships, controlling emotions, grief and divorce, and depression. Self-harming behaviors remain a critical concern for middle school students, and managing emotions was reported to be the most common issue for elementary students. The report notes the value of facilitated small group sessions for students and of working to meet students' basic needs. Ms. Winchester confirmed that agencies will receive individualized reports to share feedback regarding personnel and specific programmatic feedback.
- **Mid-Year 2020 Report**  
The mid-year provider reports will be due July 31 and will feature some updated questions related to COVID as well as updated program descriptions to be leveraged with external communications to support expedited referrals.
- **LCRB 2020 "Pheeze Kemper Award"**  
At this time, the LCRB plans to honor its 2020 award recipient when in-person meetings can resume. *The award is intended to be a surprise.*
- **LCRB FY2021 Funding Applications**  
Ms. Winchester announced that the funding applications for 2021 will not be available until the end of July. This postponement will allow for more financial data collection, monitoring how COVID is impacting local sales tax revenue, and to learn of our schools' re-opening plans for educating students at the start of the 2020-21 academic year.

Ms. Winchester also shared that the Selection & Review and Finance Committees recommend that the board only consider renewal applications for the next funding cycle, no concept papers will be approved, in an effort to provide continuity of care and ensure our children and families in crisis have access to sought-after LCRB-funded, evidence-informed care.

#### **New Business:**

- **LCRB Funding Cycle**  
Christine Heintzelman, Chair of the Selection & Review Committee presented a recommendation to change the LCRB's funding cycle to follow the school-year rather than the calendar year. Mrs. Heintzelman shared that this funding cycle change has been considered in the past, but given the impact of COVID-19 on schools and providers, it is time to more closely examine this option to maximize our children's service fund dollars and student outcomes.

Cited benefits of changing the funding cycle included:

- Expediting referrals with more funding capacity to open new cases
- Potential reduction of wait lists
- As new school-based programs are funded, they can initiate services at the start of the school year versus mid-year for greater student enrollment and improved clinical outcomes

To facilitate the funding cycle transition, Mrs. Heintzelman explained that the LCRB would need to offer a one-time, 18-month funding cycle. Therefore, the upcoming funding round would commence January 1, 2021, and continue through June 30, 2022. Following this 18-month transition period, subsequent LCRB funding cycles would return to 12-month allocations that follow the school calendar year.

Ms. Winchester has spoken with the LCRB's certified public accountants, which confirmed that the LCRB may change its funding cycle, and Ms. Winchester also confirmed that this change is in compliance with the board's funding mandate and bylaws.

In meeting with Finance Committee to review this proposed change, the committee recommended that, if the board approves the funding cycle transition, the board consider no 2021 funding increases for the first 12 months. For the additional 6-month period, the board would take the annual program costs and divide the total in half to cover six months of program expenses. From that figure, the board would then approve 75% of the six-month program costs as a safeguard with economic uncertainties surrounding the COVID pandemic. (For example, if the

program costs \$100,000 annually, the 18-month contract would reflect a total reimbursement level of \$137,500.) If sales tax dollars exceed expectations, then further allocations would be considered to keep pace with demand.

Following a few questions and brief discussion, LCRB agreed to vote on two points during the July meeting. First, LCRB will vote on whether or not to move to a funding cycle based on the school calendar. Secondly, the board will vote on whether or not to approve a one-time funding cycle of 18 months to allow for the transition from one cycle to another.

#### **Executive Director's Report:**

Ms. Winchester shared that she will email the board her complete written report at the end of the month and highlighted a few items, including:

- Ms. Winchester announced that she submitted the LCRB CARES Grant application and funding awards will be announced by July 1.
- Ms. Winchester was asked to draft a letter for submission to Governor Parson, on behalf of the Missouri Children's Service Funds directors, to advocate for enacting the "Wayfair Fix" to sustain our children's services fund at a time of greatest need, while also supporting small business in Missouri and helping to balance the state's budget by injecting millions from online retail collections.
- Ms. Winchester reported that she and Dr. Amy Salvo, the new Director of Social and Emotional Learning and Supports for Troy R-III, met recently to discuss Dr. Salvo's goals for the district's students and the role of LCRB in providing services for those students. They were joined by Dr. Cynthia Berry who shared the preliminary school-based decision-making guide. Dr. Berry and Compass Health Network's Katrina McDonald have been collaborating to develop this guide with the intent to make student referrals for mental health services more efficient and effective.
- Planning continues for the 2020 Legislative Summit: Bridges out of Poverty Workshop, which will be held on Friday, September 18<sup>th</sup>. An email blast will go out in the coming weeks to board members, LCRB-funded agencies and county-wide contacts from our local business, educational, social services, law enforcement, ministerial and civic communities.
- Ms. Winchester will schedule an All-Agency meeting to review school outcomes, pending decisions to be made by R-III school district in July. Schools throughout the county are expected to announce plans for re-opening in July. The meeting will be scheduled based on those decisions.

#### **Committee Reports**

A. Finance Committee: Mr. Price shared that the LCRB, though planning to take a very conservative and cautious approach to funding for 2021 in light of COVID-19 considerations, will distribute surplus funds to providers should those monies be available.

B. Personnel Committee: Ms. Gentry reported that, with the assistance of HR consultant Christen Butler, the LCRB Handbook is currently being updated.

C. Selection & Review Committee: Mrs. Heintzelman urged providers to send any questions or comments regarding the proposed funding cycle changes to Ms. Winchester or board members; any feedback is appreciated by LCRB.

#### **Comments for the Good:**

Porscha Thorpe reminded board members and providers that The Child Center is still providing mandated reporter training online. The Child Center is also eager to present programs at area camps. If there are other providers who are facilitating camps and would like to incorporate lessons about body safety or similar programs, please reach out to Porscha.

Margie Beckmann announced that the Lincoln County Health Department will be doing drive-through COVID-19 testing on Thursday and Friday, June 18<sup>th</sup> and 19<sup>th</sup>. All are welcome to be tested. The Health Department hopes to test 500 individuals each on both Thursday and Friday. Results to the testing are expected within 2 – 5 days.

**Adjournment:** The meeting was adjourned at 8:56 a.m. by Kathy Boessen (*M.S.P.: Price, Hufty*)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, July 22, 2020.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director