



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by LCRB Chair Kathy Boessen.

**Roll Call and Introduction of Guests:**

Present: Kathy Boessen, Margie Beckmann, Nancy Behlmann, Sheriff John Cottle, Glenda Fitzgerald, Kristin Gentry, Katrina Grasshoff, Dr. Elaine Henderson, Melba Houston, Scott Hufty, Jim Price, Cheri Winchester, and Hally Wells

Absent: Christine Heintzelman, Dr. Brandi Street

Guests: Jen Kaiser (Compass), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Jason Beard (PCHAS), Mark Grzeskowiak (PCHAS), Felicia Linear (ThriVe – Best Choice), Madronica Malone (ThriVe – Best Choice), Juvaughn Baker (Thrive – Best Choice), Ron Tompkins (NFN), Kim Hewlett (SJA), Cindy Dearing (PFH), Laura Cook (TCC), Heidi Hubbard (YIN), Michelle Young (PFH), Sandra Barker (SLC) and Brittany McDonnell (CNW).

**Approval of Minutes:** A motion was made to approve the June 17, 2020 meeting minutes. *(M.S.P.: Hufty, Cottle)*

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of June 30, 2020
- Profit & Loss Budget vs. Actual June 30, 2020
- Sales Tax History from 2019 to Present
- LCRB 2020 Funding Summary
- LCRB 2020 Schedule of Units

The balance of the People's Bank & Trust account on 7-21-2020 was \$256,752.31 in the Main Account and \$192,587.16 in the Money Market Account for a total balance of \$449,339.47

The Balance Sheet as of June 30, 2020, shows \$4,303.93 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$373,429.17.

A total of \$126,980.66 was received in June 2020 (115.57% of the monthly budget) and a total of \$89,095.89 (71.42% of monthly budget) was paid out in expenditures, resulting in net income of \$37,884.77.

The June 2020 sales tax revenue (deposited on 7-6-2020) was \$143,790.59 (\$14,437.86 or 11.16% more than June 2019).

In July 2020, \$68,537.58 was paid to our providers for June services. The outstanding 2020 contract commitment is \$746,156.58. The usage rate of our contracted services through June 30, 2020, was 43.58%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Price, Beckmann)*

**Correspondence & Announcements:**

Ms. Winchester congratulated the Saint Louis Crisis Nursery on the agency's 34<sup>th</sup> service anniversary.

**D.A.R.T. Report:**

Michelle Young, from Preferred Family Healthcare and D.A.R.T. representative, reported that D.A.R.T. will meet virtually at 9:30 a.m. on Thursday, July 30, 2020. D.A.R.T.'s current plans are to hold both of their annual events. The Addiction Rally has been scheduled for Saturday, September 12, 2020. The Teen Summit is currently scheduled for October.

**Old Business:**

- **LCRB 2020 "Pheeze Kemper Award"**  
Ms. Winchester asked the board to give their recommendations regarding the presentation of LCRB's 2020 "Pheeze Kemper Award." Although LCRB has selected the honoree, COVID-19 has prevented the board from making an in-person presentation to the chosen individual. Board members shared thoughts, and the consensus

was that the award should be given to the honoree personally and in accordance with current CDC protocols. Ms. Winchester and Mrs. Boessen will plan to honor Dr. Amy Porter at the LCRB office in the near future with final plans/details to be sent via email to board members.

- **LCRB FY 2021 Funding Applications**

Ms. Winchester announced that the funding applications for 2021 will be available by the end of July. The applications were delayed this year. This postponement allowed for more financial data collection, additional monitoring of how COVID has impacted local sales tax revenue, and the opportunity to learn of our schools' re-opening plans for educating students at the start of the 2020-21 academic year.

As was previously announced, no new funding applications will be considered for the next cycle. The board will only consider renewal applications, which have been streamlined for efficiency, in an effort to provide continuity of care and ensure our children and families in crisis have access to sought-after LCRB-funded, evidence-informed services.

**New Business:**

- **LCRB Funding Cycle**

During the June LCRB meeting, Christine Heintzelman, Chair of the Selection & Review Committee, presented a recommendation to change the LCRB's funding cycle to follow the school-year rather than the calendar year. Mrs. Heintzelman shared that this funding cycle change has been considered in the past, but given the impact of COVID-19 on schools and providers, it is time to more closely examine this option to maximize our children's service fund dollars and student outcomes.

The benefits of such a change, the perspectives of LCRB accountants, and the proposed plan for transitioning from the current funding cycle to the new model were shared with LCRB during the June meeting. The board agreed to consider and discuss this proposal during the July meeting.

Scott Hufty, member of LCRB's Finance Committee, described the proposed plan for allocating funds over the course of an 18-month, one-time funding cycle, which would be necessary to facilitate the transition from a calendar-year to school-year funding round. The committee recommended that, if the board approves the funding cycle transition, the board consider no 2021 funding increases for the first 12 months. For the additional 6-month period, the board would take the annual program costs and divide the total in half to cover six months of program expenses. From that figure, the board would then approve 75% of the six-month program costs as a safeguard with economic uncertainties surrounding the COVID pandemic. (For example, if the program costs \$100,000 annually, the 18-month contract would reflect a total reimbursement level of \$137,500.) If sales tax dollars exceed expectations, then further allocations would be considered to keep pace with demand.

Following Mr. Hufty's explanation, Mrs. Boessen asked fellow LCRB members for a motion to adopt this plan.

*A motion was made to transition from a calendar-year funding cycle to a school-year cycle, and to allocate funds to providers according to the formula described by Mr. Hufty. (M.S.P.: Hufty, Price)*

- **CARES Act Grant Application**

Announced earlier in July, LCRB was awarded \$186,562.20 in CARES Act Grant funding to be used for mental health services for families and kids in Lincoln County. This money must be spent by December 31, 2020, or the LCRB will have to reimburse unused the grant dollars. The initiatives must follow the specified CARES Act Grant guidelines and consider sustainability once the CARES Act Grant monies are exhausted. Ms. Winchester advised providers that the applications, which have already been shared with LCRB-funded providers, are due back by August 7, and award decisions will be made by August 14.

**Executive Director's Report:**

Ms. Winchester shared that she will email the board her complete written report at the end of the month and highlighted a few items, including:

- Ms. Winchester announced that the 2020 Needs Assessment will be completed and delivered by Dr. Cynthia Berry by early fall. The Mid-Year Provider Reports will be available by July 31<sup>st</sup>.
- Ms. Winchester expressed her appreciation to those providers who attended, either virtually or in-person, the meeting with Dr. Amy Salvo a couple of weeks ago. Dr. Salvo has asked for a comprehensive contact list of LCRB-funded providers. This contact list will serve as a resource and quick reference for counselors and administrators in the R-III School District. Dr. Salvo also wants to create a repository of information, articles,

videos, and other resources for district employees, students and their families. She would like agencies to forward links or resources to her directly, so that these files may be collected at a central location within or in addition to the district website.

- Ms. Winchester shared that an email blast has gone out to invite school, community, religious, social services, law enforcement, government leaders and decision makers to the 2020 Legislative Summit: Bridges Out of Poverty workshop. The date has been set for Friday, September 18<sup>th</sup>. Ms. Winchester has been in contact with the Bridges organizers to explore a virtual workshop. Given the current needs of our county and families, the goal is to move forward with the workshop, even if COVID-19 conditions hinder our traditional meeting format. Still, Ms. Winchester would like to find a meeting place for participants, at their choosing, to participate in the virtual experience collectively to promote brainstorming, networking and discussions regarding next steps following the event. More details to come.
- Ms. Winchester advised the board that they will need to consider and vote on the Missouri Ethics Commission's Conflict of Interest Policy at the August meeting.
- LCRB financial statements and supporting documents have been gathered, and Ms. Winchester will be delivering these to Charles Montgomery, CPA and LCRB auditor, this week. She has completed the Hartford insurance audit.
- Given the fact that most agencies and providers recently met with Dr. Salvo and Ms. Winchester, an all-agency meeting will not be scheduled at this time. The LCRB understands that our providers will be completing grant applications for the next funding cycle, considering the CARES grant opportunity through LCRB and preparing for the beginning of school with new protocols and conditions in place so the meeting is tabled at this time.

### **Committee Reports**

A. Finance Committee: Mr. Price shared that the sales tax receipts look good, but that LCRB will continue to exercise caution in allocating funds. The goal is, however, to spend all available funds to serve the families and kids of Lincoln County.

B. Personnel Committee: Ms. Winchester reported that Mrs. Gentry and the personnel committee are continuing to work on updating the LCRB Employment Handbook.

C. Selection & Review Committee: Mrs. Boessen, in Mrs. Heintzleman's absence, announced that providers will be notified of important dates in the application process once established by the committee.

### **Comments for the Good:**

Ms. Winchester announced that Kim Hewlett from Sts. Joachim and Ann Care Service will be live today (July 22) at 1:00 p.m. via the Lincoln County CARES Facebook page. Ms. Winchester established the "Lincoln County CARES" Facebook page to communicate mental health initiatives and COVID-19 supports to the public. Weekly, when feasible, a LCRB-funded provider or community partner creates a message or post designed to educate families about resources available during this public health crisis. Ms. Hewlett will announce an exciting opportunity for Lincoln County families and kids. Ms. Winchester encouraged board members and providers to check out Ms. Hewlett's post at 1:00 p.m.

**Adjournment:** The meeting was adjourned at 8:45 a.m. by Kathy Boessen (*M.S.P.: Price, Fitzgerald*)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, August 26, 2020.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director