



**Meeting Call to Order:** The meeting was called to order at 8:03 a.m. by LCRB Chair Kathy Boessen.

**Roll Call and Introduction of Guests:** LCRB members, providers, and guests introduced themselves.

Present: Kathy Boessen, Melba Houston, Christine Heintzelman, Nancy Behlmann, Sheriff John Cottle, Kristin Gentry, Scott Hufty, Glenda Fitzgerald, Jim Price, Cheri Winchester and Hally Wells

Absent: Margie Beckmann, Dr. Elaine Henderson, Dr. Brandi Street and Katrina Grasshoff

Guests: Jen Kaiser (Compass), Jane Gavril (Compass) Cathi Bornhop (F.A.C.T.), Porscha Thorpe (TCC), Felicia Linear (ThriVe – Best Choice), Madronica Malone (ThriVe – Best Choice), Heather Lytle (F.A.C.T.), Kim Hewlett (SJA), Michelle Young (PFH), Cindy Dearing (PFH), Mark Grzeskowiak (PCHAS), Nicole Dulle (CNW), Kristi Machica (YIN), Heidi Hubbard (YIN), Kelly Broeker (PFH), Rachel Svejkosky (F.A.C.T.) and Vicky Walker (Compass)

**Approval of Minutes:** A motion was made to approve the February 26, 2020, meeting minutes. (*M.S.P.: Price, Sheriff Cottle*) (The LCRB did not hold a March 2020 board meeting due to COVID-19.)

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of March 31, 2020
- Profit & Loss Budget vs. Actual March 31, 2020
- Sales Tax History from 2019 to Present
- LCRB 2020 Funding Summary
- LCRB 2020 Schedule of Units

The balance of the People's Bank & Trust account on 4\_21\_2020 is \$124,295.25 in the Main Account and \$192,587.16 in the Money Market Account for a total balance of \$316,882.41.

The Balance Sheet as of March 31, 2020, shows \$5,432.83 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$311,511.74.

A total of \$102,708.22 was received in March 2020 (93.9% of the monthly budget) and a total of \$132,344.79 (108.55% of monthly budget) was paid out in expenditures, resulting in net income of -\$29,636.57.

The 2020 sales March tax revenue (deposited on 4-7-2020) was \$128,247.05 (\$21,285.40 or 19.90% more than March 2019).

In April 2020, \$121,067.67 was paid to our providers for March services. The outstanding 2020 contract commitment is \$973,845.56. The usage rate of our contracted services through March 31, 2020, is 27.11%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Hufty, Heintzelman)*

**Correspondence & Announcements:**

None

**D.A.R.T. Report:**

Michelle Young announced that D.A.R.T. has suspended its current meetings due to COVID-19 and will continue to monitor mandates and health risks against tentative plans to hold an Addiction Awareness Rally and Teen Summit this fall.

**Old Business:**

None

## **New Business:**

### LCRB Reports

- **2020 Needs Assessment**

Ms. Winchester thanked providers for participating in the agency assessment portion of the report by responding to Dr. Cynthia Berry's agency survey, which assesses timely factors, such as:

- Common behavioral/mental health challenges that our funded providers address
- Identified gaps in services for youth
- Greatest unmet mental health needs
- Roadblocks, beyond funding, that hinder youth utilization
- Referrals systems within and outside of the LCRB-funded system of care

Ms. Winchester noted that the needs assessment and its various sections will continue advancing under Dr. Berry's management.

- **End-of-School-Year Survey**

Ms. Winchester reported that the board has worked with Dr. Cynthia Berry to enhance the annual school-based survey, including COVID-19 sections to confirm timely needs and the evolution of LCRB-funded services; prevention assessments based on student need and program effectiveness; and quality of school-based direct services. The survey will go out early next week and the LCRB will ask school partners to respond within 10 days for Dr. Berry's analysis and final reporting. Ms. Winchester confirmed that agencies will receive individualized reports to share feedback regarding personnel and programs. Assessment of overall student needs will be shared broadly for program development and board consideration.

Ms. Boessen added that the board decided to postpone a teacher-directed survey until a later date.

### Spring Audits

- Ms. Winchester reported that due to COVID-19 mandates, and given that some agency audits are conducted in St. Charles and St. Louis counties, the LCRB is planning to combine the spring and fall audits into one comprehensive fall audit to avoid another potential round of rescheduling and to mitigate exposure risks. Ms. Winchester will be in touch to schedule the LCRB audits at a later date.

### LCRB 2020 Pheeze Kemper Award

Ms. Winchester asked the board to consider nominees for the annual Pheeze Kemper Award. The award honors the legacy of former board member Charles "Pheeze" Kemper by recognizing individuals who "Put Kids First" in our county by working to address their mental and behavioral health needs. Previous recipients include former Winfield School District Superintendent Nancy Baker (2017), Troy R-III School District Guidance Counselor Kristi Gregory (2018) and Elsberry Middle School Principal Jason Miller (2019). Ms. Winchester said the current plans are to honor the 2020 recipient at the LCRB June meeting.

### **Executive Director's Report:**

Ms. Winchester shared that she will email the board her complete written report next week and highlighted a few items, including:

- Ms. Winchester plans to hold the spring All Agency meeting, reviewing school-based outcomes, at a later date in the hopes of meeting in person. If mandates are extended, Ms. Winchester will consider a virtual meeting.
- The requested *Troy R-III Explore* publication has been postponed. The LCRB will still submit a 500- to 600-word article with photos that will reach district families, most likely this fall, to help enhance awareness of the LCRB and its funded providers' partnerships with our schools and students.
- Ms. Winchester will file her financial disclosure statement to the Missouri Ethics Commission by May 1.
- The Early Childhood Task Force and its 2020 Shower of Love campaign collected approximately 10,000 diapers and 300 packs of diaper wipes, in addition to other baby care items, from two key partners: Bank of Old Monroe and Mercy Hospital Lincoln. The taskforce has pledged diapers and wipes to support Sts. Joachim & Ann Care Service's diaper drive for Lincoln County fragile families this Friday, April 24 from the Lincoln County Health Department parking lot. CDC COVID-19 protocols will be in place. Kim Hewlett with Sts. Joachim & Ann Care Service reported they have currently registered 56 families for the drive with capacity to serve 100 local families. Shower of Love donations not used in association with the diaper drive will be distributed among our other non-profit partners to reach Lincoln County families and reduce the risk of child abuse and neglect.
- Ms. Winchester announced that the LCRB's 2020 Legislative Summit: Bridges Out of Poverty Workshop is scheduled for Friday, September 18 from 8:30 a.m. to 3:30 p.m. Ms. Winchester has submitted a grant to cover

the costs of the workshop to Toyota and Melba Houston secured sponsorship from Seeger Toyota for the workshop's food and beverage costs. The location will be determined based on confirmed number of participants. Ms. Winchester has created a Facebook event page and is working on save the date notices and a comprehensive mailing list based on input from the March strategic planning session. Ms. Winchester invited anyone who would like to participate in the summit planning to contact her directly.

### **Committee Reports**

- A. Finance Committee: None
- B. Personnel Committee: Personnel policy handbook updates are underway.
- C. Selection & Review Committee: Chair Christine Heintzelman thanked the LCRB-funded providers for their efforts and innovations to reach Lincoln County kids during this time.

### **Comments for the Good:**

Board member Melba Houston shared that Elsberry's new Mobile Food Pantry Program previously scheduled to begin in April has not started. However, Melba has spoken with Glenda Keeteman from the Lincoln County Health Department (LCHD) and they are working together to address needs in Elsberry. With assistance from The Harvest Hauler (LCHD), volunteers are delivering boxes of food to the Elsberry community.

Melba Houston announced that Anne Heintzelman, daughter of Board Member Christine Heintzelman, was featured in a recent *Lincoln County Journal* newspaper article. The article focused on Anne's work with the Peace Corps in Africa.

Board member Glenda Fitzgerald reported that Hawk Point families are also experiencing greater needs for food during this pandemic. The Hawk Point Community Church and Glenda's women's club is coordinating, under the leadership of Sandy Emerson, collections of food for Hawk Point families in need. Additionally, the summer lunch program that is typically available through Hawk Point Community Church may not be offered this summer should the Troy R-III schools continue to provide meals through part or all of the summer. Kathy Boessen suggested that it might be helpful to reach out to Audrey Henebry at Troy R-III to see if there are plans to offer summer school or provide meals in the summer months.

Porscha Thorpe from The Child Advocacy Center advised the group that they are conducting several Zoom trainings during this time of shelter-in-place. The Center is addressing a variety of topics, including online and social media safety for kids and mandated reporter training, as well as others. Cheri Winchester invited Porscha to forward any information or social media posts to her for outreach to LCRB contacts, posting on social media feeds and inclusion in the May e-Newsletter.

Cheri Winchester shared that she also has been working with Tracker Designs (LCRB website host) to capture contact emails of consumers in order to reach more families who might benefit from the virtual and other alternative support services now available.

Mark Grzeskowiak reported that Presbyterian Children's Homes & Services' mentors are currently reaching out and serving 85% of their caseload that existed prior to COVID-19. They are connecting mentees with lunches on some occasions, and they recently received a sizeable donation for food to be purchased at Troy Wal-Mart and supplied to needy families. Kathy Boessen expressed her appreciation that they have continued to serve a large number of their families.

Cathi Bornhop from F.A.C.T. advised meeting participants about the initiative that F.A.C.T. and Compass have begun. They are coordinating delivery of boxes of food and other items to needy families, delivering nine in total last week. F.A.C.T. is also conducting Monday virtual support groups for families.

Nicole Dulle, Crisis Nursery Wentzville, reported that they are open and serving families at their location. They have experienced an increase in calls for baby items, and they have been able to meet those needs. The Nursery is employing all precautions and healthy habits when working with consumers.

Jen Kaiser, Compass Health Networks, shared that Compass is continuing to work with families (enrolled through school-based counseling services and Partnerships with Families) virtually. Compass is still accepting referrals and processing those intakes through virtual means.

Preferred Family Healthcare's Michelle Young shared that they continue to conduct their virtual support group for parents and caregivers at 5:00 p.m. on Mondays.

**Adjournment:** The meeting was adjourned at 9:03 a.m. by Kathy Boessen (*M.S.P.: Fitzgerald, Price*)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m.** on **Wednesday, May 27, 2020** at **Lincoln County Health Department.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director