



**Meeting Call to Order:** The meeting was called to order at 8:04 a.m. by LCRB Chair Kathy Boessen.

**Roll Call and Introduction of Guests:**

Present: Kathy Boessen, Margie Beckmann, Sheriff John Cottle, Glenda Fitzgerald, Kristen Gentry, Katrina Grasshoff, Christine Heintzelman, Dr. Elaine Henderson, Melba Houston, Scott Hufty, Jim Price, Dr. Brandi Street, Cheri Winchester and Hally Wells

Absent: Nancy Behlmann

Guests: Christine Petty (Compass), Jen Kaiser (Compass), Cathi Bornhop (F.A.C.T.), Rachel Svejkosky (F.A.C.T.), Felicia Linear (ThriVe – Best Choice), Madronica Malone (ThriVe – Best Choice), Kim Hewlett (SJA), Cindy Dearing (PFH), Kelly Broeker (PFH), Heidi Hubbard (YIN), Kristi Machica (YIN), Mark Grzeskowiak (PCHAS), Porscha Thorpe (TCC), Sandra Barker (SLC) and Lindsay Kyonka (Crisis Nursery – Wentzville).

**Approval of Minutes:** *A motion was made to approve the August 26, 2020 meeting minutes. (M.S.P.: Price, Henderson)*

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents, including:

- Balance Sheet as of August 31, 2020
- Profit & Loss Budget vs. Actual August 31, 2020
- Sales Tax History from 2019 to Present
- LCRB 2020 Funding Summary
- LCRB 2020 Schedule of Units

The balance of the People's Bank & Trust account on 9-22-2020 was \$316,151.00 in the Main Account and \$292,587.16 in the Money Market Account for a total balance of \$608,738.16. Per Finance Committee discussion at the September 16, 2020, meeting, \$100,000 was transferred from the Main Account (checking) into the Money Market account to earn optimal interest rates.

The Balance Sheet as of August 31, 2020, shows \$6,369.33 in the prepaid tax match fund and \$120,000 in the LCRB Reserve Fund. Assets and equity are in balance at \$522,900.95.

A total of \$153,650.17 was received in August 2020 (140.48% of the monthly budget) and a total of \$70,309.52 (55.54% of monthly budget) was paid out in expenditures, resulting in net income of \$83,340.65.

The August 2020 sales tax revenue (deposited on 9-7-2020) was \$154,704.17 (\$2,560.12 or 1.68% more than August 2019).

In September 2020, \$63,629.80 was paid to our providers for August services. The outstanding 2020 contract commitment is \$620,693.01. The usage rate of our contracted services through August 31, 2020, was 52.91%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Fitzgerald, Houston)*

**Correspondence & Announcements:** None

**D.A.R.T. Report:**

Cindy Dearing from Preferred Family Healthcare reported that D.A.R.T. held its annual Addiction Rally on Saturday, Sept. 12, 2020. D.A.R.T. will meet virtually this Thursday, September 24, 2020 at 9:00 via Zoom.

**Old Business:**

- **LCRB FY 2021-22 Funding Applications**

Ms. Winchester reminded providers that funding applications for 2021-22 are due to the LCRB by 2:00 p.m. on Friday, Sept. 25. Providers are encouraged to call if they have questions as they complete the grant applications.

Ms. Winchester noted that application changes are denoted with yellow highlight. This funding cycle is unique because the application covers an 18-month funding period. Following this transitional funding cycle, the LCRB

will resume 12-month funding periods to align with the school calendar year. Ms. Winchester or Mrs. Wells will be in the office to receive applications throughout the remainder of the week.

- **2020 Bridges out of Poverty Workshop, September 18**

Ms. Winchester reported that approximately 50 individuals participated in the “Bridges out of Poverty” workshop either remotely or in person at Journey Church. She was pleased that engagement continued throughout the day with most online attendees staying connected until the workshop’s conclusion. Ben Gruender from Senator Hawley’s office and Jennifer Meyer, representing Senator Blunt’s office, both participated remotely. Ms. Winchester has received positive feedback from several guests, including Toyota sponsor and participant Donna Orf.

Ms. Winchester asked LCRB members if they would like to consider moving forward with “Bridges out of Poverty” initiatives. Several board members commented. Mrs. Boessen suggested that LCRB move onto the next “stop” for implementing community-level strategies. Mr. Price agreed that the program is excellent and worthy of additional follow-up. Dr. Elaine Henderson stated that she sees “Bridges” as most beneficial when it is embraced as a grassroots movement. Mrs. Fitzgerald encouraged the inclusion of the identified “green-triangle” agencies and organizations to improve communication and foster better understanding of poverty culture. The LCRB agreed to schedule a follow-up meeting for those interested in advancing the “Bridges” movement. Ms. Winchester will schedule a follow-up meeting for later this fall.

#### **New Business:**

- **LCRB 2021 Budget**

Ms. Winchester presented the draft 2021 LCRB budget. She explained a number of factors that influenced the figures she derived for next year’s budget. The following points were shared with LCRB as Ms. Winchester outlined the proposed 2021 Budget:

- Based on the decreased rate of utilization, due to COVID-19, she is estimating the 2020 utilization rate at 90%.
- Sales tax rates will be projected as flat for 2021.
- Dr. Berry’s 2021 research projects, as prioritized by the Finance Committee, will include one annual provider report and a new prevention assessment tool.
- Currently, administrative costs will remain at the same budget percentage for 2021.
- There is expected to be a larger cash carry-over sum from 2020 due to strong sales tax revenues and lower program utilization due to COVID.

Ms. Winchester has emailed the board the draft budget calculations and asked for their independent review and feedback as we transition to the Selection & Review Committee’s funding request review.

#### **Executive Director’s Report:**

Ms. Winchester shared that she will email the board her complete written report at the end of the month and highlighted a few items, including:

- Ms. Winchester reported that \$42,485.01 in **C.A.R.E.S. Act Grant** funding was reimbursed to providers for COVID-related supplies/technologies purchased or services provided during the month of August. The following agencies received reimbursements: 1) Compass Health Network for its Partnership with Families program, including F.A.C.T.’s parent peer support partner services, 2) Saint Louis Counseling reimbursement for purchased PPE and technical support items to more efficiently and safely serve youth and families, 3) Sts. Joachim and Ann for its dedicated Troy R-III School District Social Worker, and 4) The Child Center for forensic interviews with children alleging abuse. (Youth In Need will submit its August and September reimbursement requests in October.)

In addition, an initial payment was made to purchase CaseWorthy. The CaseWorthy software platform, which is used by the Coordinated Entry program and is HIPAA and FERPA compliant, will be customized for use with LCRB-funded providers and, potentially, Lincoln County schools to better track referrals and consumer contacts; facilitate more effective communication between agencies within the System of Care; and more efficiently direct kids and families to the services most appropriate for the challenges they face. The first step toward implementing CaseWorthy is training. Ms. Winchester and Mrs. Wells will begin training near the end of September and will share updates with funded providers as the LCRB evolves with the implementation process.

- The LCRB's **2020 Needs Assessment** is now under review by community leaders, including Dr. Amy Salvo, the R-III School District's Director of Social Emotional Learning and Supports; Mary Sullivan Thomas, Community Opportunities' executive director; Jennifer DeNunzio, social worker at the Early Childhood Education Center; and LCRB members Kathy Boessen and Christine Heintzelman, to create the assessment's "Key Findings" report. Each participant will independently highlight and submit the findings that most resonate with them to Dr. Berry, identifying trends or matters of critical importance. Then, the group will collectively participate in a Zoom meeting at the end of the month, from which Dr. Berry will finalize the assessment's "Key Findings" supplemental report.

The **Missouri Student Survey** is the only assessment that seeks feedback directly from students regarding their mental health concerns. Dr. Berry will analyze the survey and compile relevant findings into a comprehensive LCRB report.

- Ms. Winchester has consulted with directors of other children's services funds in the area, and she will complete provider audits using a hybrid approach (virtual and in-office as CDC guidelines and technology platforms allow). The LCRB plans to schedule audits in October for completion in November.

#### **Committee Reports**

A. Finance Committee: Mr. Price stated that he feels the 2021 budget, as presented by Ms. Winchester, looks sound. He encouraged LCRB members to review the budget as well and share their feedback.

B. Personnel Committee: Mrs. Gentry shared that work on the LCRB Handbook continues.

C. Selection & Review Committee: Mrs. Heintzelman reminded providers that grant applications are due Friday, September 25, and she expressed appreciation for their continued flexibility during COVID and this transitional funding cycle.

**Comments for the Good:** None

**Adjournment:** *The meeting was adjourned at 8:52 a.m. by Kathy Boessen (M.S.P.: Price, Fitzgerald)*

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, October 28, 2020.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director