



**Meeting Call to Order:** The meeting was called to order at 8:04 a.m. by Melba Houston, chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Melba Houston (Chairman), Nancy Behlmann, Christine Heintzelman, Glenda Fitzgerald, Margie Beckmann, Rod Barnhill, Kristin Gentry, Dr. Michele Neblock, Jim Price, Kathy Boessen, Barb Wehde and Cheri Winchester (Executive Director)

Absent: David Thompson, Dan Busekrus and Adam Burkemper

Guests: Brittany Pursifull (PFH), Beth Sailors (PFH), Lauri Cross-Fink (CFS), Amy Robins (TCC), Maggie Wiber (TCC), Mark Grezeskowiak (PCHAS), Jason Beard (PCHAS), Dawn Couser (PCHAS) Sherry Saunders (SJA), Kimberly Hewlett (SJA), Linda Yates (SJA), Vicky Walker (CHC), Jane Gavril (CHC), Laura Bickford (FACT), Juvaughn Baker (ThriVe), Lindsay Zeiler (ThriVe), Fran Natoli (Arise Equine Therapy Foundation), Terri Roche (Arise Equine Therapy Foundation) and Lindsay Kyonka (Crisis Nursery).

**Approval of Minutes:** *A motion was made to approve the minutes of the April 27, 2016, meeting.*

(M.S.P.: Barnhill, Neblock)

**Monthly Financial Report:**

Ms. Winchester reviewed several financial documents that included:

- Balance Sheet as of April 30, 2016
- Profit & Loss Budget vs. Actual April 30, 2016
- Sales Tax History from 2015 to Present
- LCRB 2016 Funding Summary
- LCRB 2016 Schedule of Units

The balance of the Peoples Bank & Trust account on 5-24-2016 was \$50,000.00 in the Main Account and \$72,346.95 in the Money Market Account for a total balance of **\$122,346.95**.

The Balance Sheet as of April 30, 2016, showed \$8,842.81 in the prepaid tax match fund and \$102,000.00 in the LCRB Reserve Fund. Assets and equity were in balance at \$116,013.48.

A total of \$103,559.63 was received in April 2016 (110.95% of monthly budget) and a total of \$121,794.56 (122.12% of monthly budget) was paid out in expenditures, resulting in net income of -\$18,234.93.

The April 2016 sales tax revenue (deposited on 5-6-2016) was \$84,114.35 (\$10,865.95 or 14.83% more than April 2015).

In May 2016, \$109,521.92 was paid to our providers. The 2016 contract balance totaled \$704,947.43. The usage rate of our contracted services through April 30, 2016, was 41.98%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Boessen, Fitzgerald)*

**Correspondence & Announcements:**

Cheri Winchester circulated the Lincoln County Resource Board's "Partner of the Year" award, which was received on May 7 at The Child Center's third annual One with Courage Gala. Ms. Winchester said she will promote the honor with an article in the Lincoln County Journal and via the LCRB's social media channels.

Ms. Winchester also routed front-page coverage of the LCRB in the May 3 edition of the *Lincoln County Journal*. The paper published the submitted article "Lincoln County Resource Board Reports Outcomes."

### **Provider Brief: Sts. Joachim & Ann Care Service**

Kimberly Hewlett, supervisor of the Lincoln County Sts. Joachim & Ann Care Service office, shared the agency's mission to prevent homelessness and hunger in Lincoln County and an overview the Lincoln County Children and Family Development Program. The local program serves consumers 18 years of age or older who have children in the home, ages 18 years or younger. To qualify for the program, consumers must meet the federal income guidelines; have custody of their children; and residency for six months in St. Charles, Lincoln or Warren counties.

To access the program, consumers first complete a housing inquiry followed by a certification process to confirm their financial eligibility. The program includes comprehensive case management services, including a thorough in-home assessment to identify additional needs or resources.

The Care Service offers two kinds of financial support services. The first, short-term housing assistance provides consumers with a housing deposit. To qualify, consumers must show they earn some level of income to ensure the long-term viability of the assistance and family's ability to sustain housing when the agency is no longer involved. Consumers don't necessarily have to have full-time employment, but rather some kind of source for earning monies. The Care Service also offers assistance with gaining employment or job-support services.

The long-term housing assistance program offers support for three months to one year. To receive financial supports, families must adhere to their established goal plan. The Care Service works to ensure the social workers aren't working harder than the consumers when it comes to reaching their goals and sustainable housing.

Additionally, the Care Service can always provide case management services, even when the consumer is not in need of financial support or bill-pay assistance.

Currently, the agency has grant funds to provide utility assistance, Ameren air conditioning units and emergency food bags and diapers. Families in need do not have to be a Care Service client to receive these supports.

The St. Charles office has launched a street outreach program that involves a grassroots approach to finding and supporting homeless adults. These adults do not have to have children to qualify. The Care Service will have an outreach coordinator in Lincoln County one day each week to canvas for homeless adults and to connect them with services.

Last, Executive Director Miriam Mahan will retire on July 26, the anniversary of the Care Service's founding 35 years ago. Miriam will transition to a volunteer role growing the social justice initiatives of the agency. Deacon A. John Lipin will assume the role of executive director after serving as the agency's director of finance from 2009-12. The Care Service will host a celebration for Miriam on July 24 at the St. Charles location's parish center.

### **D.A.R.T. Report:**

Brittany Pursifull reported D.A.R.T. will host its mud volleyball event on May 26, which will return to the Lincoln County Fairgrounds. Brittany reported they've already registered 14 teams with more expected to register on-site, representing the largest mud volleyball event held to date. Ms. Pursifull added that D.A.R.T. will present to Mercy Hospital Lincoln's medical staff on June 14 to share information and foster collaborations that work to eliminate substance abuse. Ms. Pursifull also noted D.A.R.T. earned an ACT-MO grant that will fund promotional items and a social media campaign: #Every19Minutes, which creates awareness of the CDC report that every 19 minutes someone dies from an accidental overdose.

### **Children's Trust Fund Report:**

Kristin Gentry reported she will submit a final financial report to the fund in June and that will fulfill the LCRB's contractual obligations.

### **Old Business:**

#### Dr. Cynthia Berry Survey Project

Ms. Winchester issued the completed electronic assessment survey to principals and guidance counselors at every Lincoln County public school on May 11. Ms. Winchester asked the survey recipients to return the completed assessments by June so that Dr. Cynthia Berry can analyze the responses and compile reports for the board in advance of the 2017 proposal evaluation process.

**New Business:**

Ms. Winchester reported that the LCRB; LCRB-funded providers, including Crider Health Center, Crisis Nursery Wentzville and Nurses for Newborns; and WIC approached Healthy Communities last week regarding the establishment of an early childhood taskforce. The taskforce would connect providers who offer early childhood support services to improve collaborations and early interventions for fragile families. Ms. Winchester welcomed anyone who wishes to join the taskforce to attend their first meeting, Thurs., June 16 at 10:30 a.m. at the Lincoln County Health Department. The taskforce plans to meet monthly prior to the Healthy Communities meetings, which are held the third Thursday of each month. Ms. Winchester will email taskforce members with meeting reminders and other news as relevant.

**Executive Director's Report:**

Ms. Winchester reported she:

- Will conclude the spring audits this month with two more agency visits to complete. The audited files demonstrated the providers' collaborative approach to care. No billing inaccuracies have been found.
- Has turned over LCRB's 2015 financial reports and files to Charles Montgomery, CPA, for the LCRB audit.
- Continues to meet with new schools, including First Steps Preschool, regarding collaboration opportunities and funded services to meet their students' and families' needs.
- Was invited to join the May WIC staff meeting along with Nicole Dulle, Crisis Nursery Wentzville's family empowerment program director, to share resources and discuss collaborations.
- Has provided the Selection & Review Committee with a first draft of the revised 2017 request for funding proposal for review and feedback.
- Will hold the All Agency meeting immediately following the board meeting. Agenda items include planning the LCRB open house presence this August and summit planning.

**Committee Reports:**

- A. Finance Committee: No report.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

**Comments for the Good:**

Brittany Pursifull with Preferred Family Healthcare announced the Team of Concern summer camp will return this July, providing care and activities on Tuesdays, Wednesdays and Thursdays for Lincoln County students, grades 5-8, at no cost.

**Adjournment:** The meeting was adjourned at 8:45 a.m. by Melba Houston. (M.S.P. Price; Barnhill)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Monday, June 27, 2016, at the Lincoln County Health Department, #5 Health Department Drive, Troy, MO.** \*\*The June meeting is rescheduled from its regular meeting time of June 22 to accommodate scheduling conflicts with key personnel.

Minutes respectfully submitted by: Cheri Winchester, Executive Director