



Meeting Call to Order: The meeting was called to order at 8:05 a.m. by Melba Houston, chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Melba Houston (Chairman), David Thompson, Barb Wehde, Christine Heintzelman, Margie Beckmann, Kathy Boessen, Nancy Behlmann, Glenda Fitzgerald, Jim Price, Rod Barnhill and Cheri Winchester (Executive Director)

Absent: Dan Busekrus, Dr. Michele Neblock, Kristin Gentry and Adam Burkemper

Guests: Brittany Pursifull (PFH), Kelly Broeker (PFH), Beth Sailors (PFH), Maggie Wiber (TCC), Cammie Maue (TCC) Kimberly Hewlett (SJA), Jack Lipin (SJA), Vicky Walker (CHC), Joy Maxwell (ThriVe), Lauri Cross-Fink (CFS), Mark Grezeskowiak (PCHAS), Brittany McDonnell (CNW) and Terri Roche (Arise Equine Therapy)

Approval of Minutes: *A motion was made to approve the minutes of the July 27, 2016, meeting. (M.S.P.: Behlmann, Fitzgerald)*

Monthly Financial Report:

Ms. Winchester reviewed several financial documents that included:

- Balance Sheet as of July 31, 2016
- Profit & Loss Budget vs. Actual July 31, 2016
- Sales Tax History from 2015 to Present
- LCRB 2016 Funding Summary
- LCRB 2016 Schedule of Units

The balance of the Peoples Bank & Trust account on 8-23-2016 was \$50,000.00 in the Main Account and \$76,657.68 in the Money Market Account for a total balance of **\$126,657.68**.

The Balance Sheet as of July 31, 2016, showed \$6,302.30 in the prepaid tax match fund and \$102,000.00 in the LCRB Reserve Fund. Assets and equity were in balance at \$105,833.62.

A total of \$114,374.24 was received in July 2016 (122.54% of monthly budget) and a total of \$96,214.98 (96.46% of monthly budget) was paid out in expenditures, resulting in net income of \$18,159.26.

The July 2016 sales tax revenue (deposited on 8-5-2016) was \$84,273.22 (\$1,264.87 or 1.48% less than July 2015).

In July 2016, \$78,153.84 was paid to our providers. The 2016 contract balance totaled \$424,944.72. The usage rate of our contracted services through July 31, 2016, was 66.03%.

A motion was made to file the financial report for audit as presented. (M.S.P.: Thompson, Price)

Correspondence & Announcements:

Cheri Winchester routed *Lincoln County Journal* coverage of board member Dan Busekrus honored by the Missouri Department of Conservation for his volunteer efforts.

Ms. Winchester also circulated an invitation from the Crisis Nursery to attend its Celebrity Waiters Night fundraiser scheduled for Aug. 26.

Board Chair Melba Houston congratulated board member Jim Price on the recent sale of his business and retirement.

Ms. Winchester announced that Crider Health Center and F.A.C.T. will serve as the September meeting's provider brief.

D.A.R.T. Report:

Brittany Pursifull reported D.A.R.T. will meet next Wednesday to advance plans for the Sept. 17 Addiction Awareness Rally to be held on the Cannon Companies' parking lot at the corner of Highway 47 and Lincoln Drive. The event will take place from 11 a.m. to 1 p.m., featuring several speakers, activities for kids, providers with resource tables and a balloon release to honor lives lost. The event is held in conjunction with the Doug Geiger family to honor their son, brother and father and to prevent future deaths from addiction.

Old Business:LCRB 2017 Administrative and General Budgets Review

Ms. Winchester reviewed the proposed 2017 LCRB budgets, which were presented and discussed at the July board meeting. Finance chair David Thompson shared the Finance Committee's recommendation that the board approve the administrative budget as presented and consider a 2 percent revenue increase projection based on current economic trends and the board's commitment to connecting sales tax dollars to the community while safeguarding the financial viability of the children's services fund.

The finance committee recommended to the board of trustees a 2017 budget that projects \$1,216,217.52 in sales tax revenues with \$1,203,069.42 available for program operations. (MSP Price, Heintzelman)

New Business:MEC Conflict of Interest Policy

Melba Houston reported that the board's conflict of interest ordinance (sent via email in advance of the meeting) with the Missouri Ethics Commission (MEC) will expire next month. To retain the policy, the board must re-adopt the ordinance and file with the MEC.

A motion was made to re-adopt the conflict of interest ordinance and re-file the ordinance with the Missouri Ethics Commission. (M.S.P.: Thompson, Fitzgerald)

Executive Director's Report:

Ms. Winchester reported she:

- Has submitted the 2015 LCRB audit, conducted by Charles Montgomery, CPA, to Board Chair, Melba Houston; Finance Chair, David Thompson; Accountant, Sarah Burkemper for 990 submission; and Presiding Commissioner Dan Colbert. Ms. Winchester said she will also place an electronic copy on the LCRB website.
- Routed the provider mid-year reports to the board; printed hard copies of the reports for the Selection & Review Committee; created a social media campaign (#2016MidYrReports) to promote outcomes; and will submit a news release "LCRB Programs Reach more than 5,000 Lincoln County Youth in Six Months" to the *Lincoln County Journal* on Aug. 29.
- Has routed the completed school assessment survey outcomes and analysis to the board, with hard copies of the report included in the Selection & Review packet.
- Received positive feedback from our school administrators for the 2016 back-to-school open house presence, where LCRB members, staff and providers covered approximately 15 school open houses.
- Facilitated the August Early Childhood Taskforce Meeting.
- Is advancing the Legislative Summit plans, targeting Thurs., Nov. 3 as the event date based on legislators' feedback.
- Coordinated a Lincoln County System of Care training on Aug. 2 and is working to hold a second training for Winfield-Elsberry resources this fall.
- Facilitated a meeting with our legislators, law enforcement and child advocates at The Child Center to discuss our county's efforts to prevent child sexual abuse and meet the needs of our victims and their non-offending caregivers.

Committee Reports:

- A. Finance Committee: No report.
- B. Personnel Committee: Margie Beckmann reported she has finalized and submitted the director's performance review.
- C. Selection & Review Committee: Kathy Boessen reported Selection & Review may hold provider presentations next month, if the committee determines the presentations are necessary, tentatively planning on Sept. 27.

Comments for the Good: None

Adjournment: The meeting was adjourned at 8:47 a.m. by Melba Houston. (*M.S.P. Price; Thompson*)

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m.** on **Wednesday, Sept. 28, 2016, at the Lincoln County Health Department, #5 Health Department Drive, Troy, MO.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director