



**Meeting Call to Order:** The meeting was called to order at 8:20 a.m. by Melba Houston, chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Melba Houston (Chairman), Margie Beckmann, Rod Barnhill, Kathy Boessen, Dan Busekrus, Christine Heintzelman, Adam Burkemper, Jim Price, Dr. Michele Neblock, Barb Wehde and Cheri Winchester (Executive Director)

Absent: Glenda Fitzgerald, Nancy Behlmann, Kristin Gentry and David Thompson

Guests: Kelly Broeker (PFH), Brittany Pursifull (PFH), Maggie Wiber (TCC), Vicky Walker (CHC), Laura Bickford (F.A.C.T.), Lauri Cross-Fink (CFS), Kimberly Hewlett (SJA), Sherry Saunders (SJA), Joy Maxwell (ThriVe), Juvaughn Baker (ThriVe) and Mallory Price (community member)

**Approval of Minutes:** *A motion was made to approve the minutes of the November 25, 2015, meeting. (M.S.P.: Price, Burkemper)*

#### **Monthly Financial Report:**

Ms. Winchester reviewed several financial documents that included:

- Balance Sheet as of November 30, 2015
- Profit & Loss Budget vs. Actual November 30, 2015
- Sales Tax History from 2014 to Present
- LCRB 2015 Funding Summary
- LCRB 2015 Schedule of Units

The balance of the Peoples Bank & Trust account on 12-16-2015 was \$98,898.26 in the Main Account and \$162,720.66 in the Money Market Account for a total balance of **\$261,618.92**.

The Balance Sheet as of November 30, 2015, shows \$13,852.45 in the prepaid tax match fund and \$102,000.00 in the LCRB Reserve Fund. Assets and equity are in balance at \$155,092.69.

A total of \$82,328.39 was received in November 2015 (96.75% of the monthly budget) and a total of \$120,365.09 (109.74% of monthly budget) was paid out in expenditures, resulting in net income of -\$38,036.70.

The November 2015 sales tax revenue (deposited on 12-7-2015) was \$123,822.07 (\$18,570.55 or 17.64% more than November 2014).

In December 2015, \$107,171.40 was paid to our providers for November services. The outstanding 2015 contract commitment is \$129,210.70. The usage rate of our contracted services through November 30, 2015, is 90.43%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Burkemper, Barnhill)*

#### **Correspondence & Announcements:**

- Cheri Winchester routed front-page coverage of the Lincoln County Legislative Summit published in the December 1 edition of the *Lincoln County Journal*.

#### **Children's Trust Fund Report:**

Cheri Winchester reported that Kristin Gentry has submitted the LCRB invoice to the Children's Trust Fund for reimbursement of the RealityBabies, which were ordered to benefit families at Bridgeway's Robertson Center.

**D.A.R.T. Report:**

Brittany Pursifull reported D.A.R.T has completed the administration of the student surveys at all four Lincoln County school districts, with the exception of New Horizons High School, which will be completed on Tuesday, December 22. After the holidays, Brittany will send the completed surveys to the contracted analyst to complete D.A.R.T.'s needs assessment. D.A.R.T. will host its large group meeting on Wednesday, January 27 at 9:30 a.m. in the Powell Conference room located on the lower level of the R-III School District's Central Office.

**Old Business:**Legislative Update

Ms. Winchester issued the Legislative Summit's cost breakdown report, along with feedback from the post-event survey issued to attendees, to help solidify legislative priorities for 2016 and shape future events.

**New Business:**Nominating Committee

Committee member Rod Barnhill reported board members Nancy Behlmann, Kathy Boessen, Adam Burkemper and Barb Wehde have terms that expire at the end of December 2015. All four board members have agreed to serve another three-year term.

*A motion was made that the LCRB ask the Lincoln County Commissioners to approve the re-appointment of Nancy Behlmann, Kathy Boessen, Adam Burkemper and Barb Wehde to serve as Trustees of the LCRB from January 2016 to December 2018. (M.S.P.: Barnhill, Heintzelman)*

Missouri Ethics Commission

Ms. Winchester reported she has submitted the list of LCRB filers, board members David Thompson and Adam Burkemper and Ms. Winchester as director, to the Missouri Ethics Commission. The above mentioned board members are to file the financial disclosure statements. They will receive notification from the commission regarding the filing in January via mail for completion in May 2016.

**Executive Director's Report:**

Ms. Winchester reported she:

- Has completed the 2015 fall provider audits, finding no billing discrepancies. Ms. Winchester commended the providers for their preparation efforts, thorough progress notes that demonstrated proper referrals and mental health advances and exceptional efforts to meet our youth's mental health needs.
- Will issue the 2015 Annual Report of Service report link later this month.
- Has mailed the 2016 provider contracts and clinical agreements for LCRB-funded programs.
- Promoted links from KMOV-TV's coverage of the Youth Mental Health First Aid program and New Horizons High School-Troy Area Chamber of Commerce student mock interview project, which included an interview with the LCRB director. The stories aired the first week of December during the 5 p.m. KMOV newscasts.
- Worked with the board, Troy Middle School leadership and the CHADS Coalition to coordinate the suicide prevention program for the entire Troy Middle School 7<sup>th</sup> grade student body.
- Met with Dr. Cynthia Berry and Selection & Review Committee Chair Kathy Boessen to discuss a systematic approach for soliciting referral source feedback and to assess the LCRB request-for-funding applications.
- Will participate in the regional directors' January 7 meeting at our state capitol.

**Committee Reports:**

- A. Finance Committee: No report.
- B. Personnel Committee: No report.
- C. Selection & Review Committee: No report.

**Comments for the Good:**

Kimberly Hewlett with Sts. Joachim & Ann Care Service reported the agency served more than 700 Lincoln, St. Charles and Warren County families through their Adopt-A-Family program. The agency's efforts will be highlighted on KSDK-TV's Show Me St. Louis program today at 10 a.m.

Brittany Pursifull with Preferred Family Healthcare reported they will host a Flag Football event at the Troy Middle School at 2 p.m. today. The event is open to all Lincoln County students.

**Adjournment:** The meeting was adjourned at 9:00 a.m. by Melba Houston. (M.S.P. Busekrus; Beckmann)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m.** on **Wednesday, January 27, 2016, at the Lincoln County Health Department, #5 Health Department Drive, Troy, MO.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director