



**Meeting Call to Order:** The meeting was called to order at 8:07 a.m. by Melba Houston, chair.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

**Present:** Melba Houston (Chairman), Adam Burkemper, Kathy Boessen, Christine Heintzelman, Charles (Pheeze) Kemper, Margie Beckmann, Rod Barnhill, David Thompson, Barb Wehde and Cheri Winchester (Executive Director)

**Absent:** Glenda Fitzgerald, Kristin Gentry, Nancy Behlmann, Michele Neblock and Jim Price

**Guests:** Beth Sailors (PFH), Brittany Pursifull (PFH), Lauri Cross-Fink (CFS), Sissy Swift (TCC), Sabrina Kuznecoff (TCC), Kathy Morrison (PCHAS), Kim Lawrence (PCHAS), Jason Beard (PCHAS), Kara McCoy (PCHAS) Mark Grezeskowiak (PCHAS), Meghan Henkelman (SJA), Kimberly Hewlett (SJA), Brittany McDonnell (CNW), Brenda Petruso (ThriVe), Renee Headrick (LCHD-WIC) and Heather Lytle (F.A.C.T.)

**Approval of Minutes:** *A motion was made to approve the minutes of the July 23, 2014, meeting as printed. (M.S.P.: Kemper, Heintzelman)*

### **Monthly Financial Report:**

Ms. Winchester reviewed several financial documents that included:

- Balance Sheet as of July 31, 2014
- Profit & Loss Budget vs. Actual July 31, 2014
- Sales Tax History from 2013 to Present
- LCRB 2014 Funding Summary
- LCRB 2014 Schedule of Units

The balance of the Peoples Bank & Trust account on 8-26-2014 was \$50,000.00 in the Main Account and \$182,498.11 in the Money Market Account for a total balance of **\$232,498.11**.

The Balance Sheet as of July 31, 2014, showed \$16,143.59 in the prepaid tax match fund and \$102,000.00 in the LCRB Reserve Fund. Assets and equity were in balance at \$239,518.97.

A total of \$117,004.51 was received in July 2014 (147.8% of monthly budget) and a total of \$89,482.57 (86.36% of monthly budget) was paid out in expenditures, resulting in net income of \$27,521.94.

As of July 31, 2014, a total of \$615,573.21 (or 111.08% of budget to date) had been received in revenue and a total of \$739,595.05 (or 101.31% of budget to date) had been paid out for expenses. The net ordinary income to date was -\$124,021.84.

The July 2014 sales tax revenue (deposited on 8-7-2014) was \$74,052.57 (\$14,533.34 or 24.42% more than July 2013).

In July 2014, \$69,904.97 was paid to our providers. The outstanding 2014 contract commitment totaled \$451,936.54. The usage rate of our contracted services through July 31, 2014, was 64.33%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Burkemper, Barnhill)*

### **Correspondence & Announcements:**

- Tina Meier with the Megan Meier Foundation provided an overview of the foundation's mission and work to prevent cyber bullying after her daughter Megan committed suicide following a cyber-bullying incident on My Space. Tina successfully advocated to make cyber bullying an unlawful act (August 2008, SB 818). She now works with schools to address students and school personnel on the issue of cyber bullying by providing workshops; reviewing school policies; empowering students to stand up against bullying; offering anti-violent solutions; and connecting at-risk students to school and community counselors. The Meier Foundation helps to

deescalate situations so that the affected students receive the support and resources they need. The organization is serving students nationwide, but its primary focus remains regional.

#### **D.A.R.T. Report:**

- Brittany Pursifull reported D.A.R.T. will meet later this morning to discuss upcoming initiatives, including organizing a back-to-school event with S.A.F.E. for Lincoln County students; coordinating the addiction awareness rally; developing curriculum for elementary-level students; and pursuing grants for marketing materials.

#### **Children's Trust Fund Report:**

None

#### **Old Business:**

- CHADS Coalition Program for Winfield Middle School

Ms. Winchester reported that the CHADS Coalition and the Winfield School District are currently coordinating the self-harm program for middle school students and the staff training. Ms. Winchester has asked to be notified of the program date so that she can attend and observe.

#### **New Business:**

- Mid-year Narrative Reports

Ms. Winchester reported that she's provided the board with hard copy and electronic versions of the mid-year provider report summaries. She also has prepared a binder that holds the complete reports, issuing board members a Dropbox link to electronically access the full narrative reports. Ms. Winchester noted most of the programs met or exceeded their clinical objectives.

- Ms. Winchester also shared that Nurses for Newborns has requested modifications to its clinical objectives for the annual report. She will email the requested modifications to the board and will add the request to the September board meeting agenda.

- Presbyterian Children's Homes and Services' Formal Request for CY14 Supplemental Funding

Kathy Boessen, Selection and Review Committee Chair, proposed a motion to honor Presbyterian Children's Homes and Services' supplemental funding request—providing \$10,000 in additional funding for contract year 2014—to meet the increasing demand for services; address the funding shortfall, reflection of past utilization/challenges establishing a local mentor network; and account for the program's results, as demonstrated in the providers' achieved clinical outcomes and feedback from local referral sources, including school districts.

Finance Committee Chair David Thompson reported that the committee voted to provide up to \$11,552 in supplemental funding, which accounts for the requested monies that the board did not fund for 2014.

Pheeze Kemper proposed amending the motion to provide supplemental funding for CY14 in the amount of \$11,552. David Thompson provided the second.

*A motion was made to provide Presbyterian Children's Homes and Services with supplemental funding for CY14 in the amount of \$11,522. (M.S.P.: Boessen, Heintzelman)*

#### **Executive Director's Report:**

- Met with accountant Charles Montgomery to advance the 2013 LCRB audit.
- Reviewed 2014 Mid-Year Reports and created the summary report.
- Addressed provider questions regarding the 2015 LCRB application process and forms.
- Received funding proposals and created summary sheets.
- Created proposal packets for Selection & Review Committee.
- Published "Lincoln County Resource Board Releases 2014 Needs Assessment" in the August 12, 2014, issue of the *Lincoln County Journal*.
- Uploaded 2014 Needs Assessment to website and promoted via social media channels (currently have 104 Facebook likes and 91 Twitter followers).
- Presented the 2014 Needs Assessment to the Troy Area Chamber of Commerce Economic Development Committee on August 12, 2014.
- Published "Mental Health Matters" story in the *ExploR!!!* magazine.

### **Executive Director's Report (continued):**

- Finalized LCRB-provider presence for the R-III School District's open houses at Cuivre Park, Boone, William Cappel and Hawk Point elementary schools.
- Followed up with Dr. Mary Ingmire on her invitation to conduct a three-hour training for the R-III guidance counselors on August 13, 2014. Jane Hill with Crider Health Center presented information on "Working with children who have emotional, social or behavioral challenges."

### **Committee Reports:**

- A. Finance Committee: None
- B. Personnel Committee: None
- C. Selection & Review Committee: Kathy Boessen reported the committee would begin meeting in early September to review CY15 applications. Ms. Winchester asked the committee members to stay after the meeting to receive their committee binders.

### **Comments for the Good:**

- Kathy Morrison, Presbyterian Children's Homes and Services, thanked the board for its support and reported that the agency is working to secure outside funding sources to keep pace with demand in 2015.
- Mark Grezeskowiak, also with Presbyterian Children's Homes and Services, reported on the successful mentee picnic held at Cuivre State Park.
- Beth Sailors from Preferred Family Healthcare reported the agency is the recipient of a \$21,000 WHO Foundation grant to provide educational materials, a smart board and computer for the Lincoln County program.
- Brittany McDonnell with the St. Louis Crisis Nursery-Wentzville invited the board and community to attend the Wentzville location's birthday celebration on September 12 from 3-5 p.m.
- Meghan Henkelman from Sts. Joachim & Ann Care Service reported that, with Sarah Neumann's return to classroom teaching, Kim Hewlett is now serving the agency full time and they are working to hire a new person to fill Kim's former position.

**Adjournment:** The meeting was adjourned at 8:50 a.m. by Melba Houston. (M.S.P. Kemper, Burkemper)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, September 24, 2014, at the Lincoln County Health Department (Community Room), #5 Health Department Drive, Troy, MO.**

Minutes respectfully submitted by: Cheri Winchester, Executive Director