



Meeting Call to Order: The meeting was called to order at 8:02 a.m. by Melba Houston, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Melba Houston (Chairman), Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman, Charles (Pheeze) Kemper, Billie Lamb, Rod Barnhill, Nancy Behlmann, Cheri Winchester and Becky Hoskins (Executive Director).

Absent: Dale Reinker, Margie Beckmann, Adam Burkemper, Kathy Boessen, Jim Price, David Thompson (Treasurer)

Guests: Laura Bickford, (FACT), Kelly Broeker (PFH), Beth Sailors (PFH), Milli Palmer (PFH), Lauri Cross-Fink (CFS), Ellen Teller (CACNEMO), Mark Grzeskowiak (CFMA), Sarah Neuman (SJA), Meghan Henkelman (SJA), Victoria Walker (CHC), Michelle Brown (Dept. of Social Services, Children's Division), and Meagen Davis (HealthCare USA).

Approval of Minutes: *A motion was made to approve the minutes of the August 28, 2013, meeting as printed. (M.S.P.: Kemper, Lamb)*

Monthly Financial Report:

Mrs. Hoskins reviewed several financial documents that included:

- Balance Sheet as of August 31, 2013
- Profit & Loss Budget vs. Actual August 2013
- Profit & Loss Budget vs. Actual January 1, 2013, through August 31, 2013
- Sales Tax History from 2012 to Present
- LCRB 2013 Funding Summary
- LCRB 2013 Schedule of Units

The balance of the Peoples Bank & Trust account on 9_22_2013 was \$91,056.14 in the Main Account and \$354,348.29 in the Money Market Account for a total balance of \$445,404.43.

The Balance Sheet as of August 31, 2013, showed \$20,950.64 in the prepaid tax match fund and \$102,000 in the LCRB Reserve Fund. Assets and equity were in balance at \$359,318.74.

A total of \$59,669.69 was received in August 2013 (75.92% of monthly budget) and a total of \$69,435.36 (69.25% of monthly budget) was paid out in expenditures, resulting in net income of \$-9,765.67.

As of August 31, 2013 a total of \$626,345.88 (or 99.61% of budget to date) had been received in revenue and a total of \$641,303.14 (or 79.95% of budget to date) had been paid out for expenses. The net ordinary income to date was -\$14,957.26.

The August 2013 sales tax revenue (deposited on 9-7-2013) was \$115,980.19 (\$-3,861.49 or -3.22% less than August 2012).

In September 2013, \$74,511.34 was paid to our providers. The outstanding 2013 contract commitment is \$473,175.39. The usage rate of our contracted services through August 31, 2013 was 60.53%.

A motion was made to file the financial report for audit as presented. (M.S.P.: Lamb, Barnhill)

Correspondence & Announcements:

- No announcements.

D.A.R.T. Report: Beth Sailors reported the following about D.A.R.T.'s current projects and activities:

- Small Group meetings are conducted monthly. The group is seeking a funding administrator and is currently meeting with the Lincoln County Health Department to consider fiscal management.
- The Addiction Awareness Rally held Saturday, September 21, in Troy attracted approximately 200 attendees; considered great success.
- D.A.R.T. is planning a competitive event with the schools; details TBD.
- Mrs. Hoskins requested information from D.A.R.T. leadership regarding the disbursement of \$186.00, which the LCRB is currently holding in its account and needs to be transferred to a D.A.R.T. account by the end of 2013.

Children's Trust Fund Report:

- No report.

Old Business:

• MIMH Training Requests

Mrs. Winchester asked the Board to consider increasing its approved financial support for the Missouri Institute of Mental Health (MIMH) "Mental Health First Aid—Train the Trainer" instruction, to be held October 21-25, 2013, at the St. Louis County Health Department, from \$1,000 per participant to \$1,100 per participant. The increase reflects a cost-modification request from the MIMH per its updated training cost assessment, which determined more monies are needed to cover training costs. Mrs. Winchester suggested the Board modify its maximum funding allowance from \$4,000 to \$4,400. Further, Mrs. Winchester asked the Board to consider the funding allocation cover any four representatives/applicants from a Lincoln County school district, as opposed to designating coverage to one representative per district, based on expressed interest from the districts.

A motion was made to modify the MIMH training funding from \$1,000 to \$1,100 per participant and to permit the funding to cover more than one applicant from a school district in the event a district(s) decides not to participate, with total funding not to exceed \$4,400. (M.S.P.: Fitzgerald, Kemper)

New Business:

• 2014 Funding Recommendations

Selection & Review Committee member Christine Heintzelman reviewed the proposed 2014 funding allocations with the Board, per the attached spreadsheet.

A motion was made that the LCRB Trustees approve the proposed 2014 funding recommendations, as printed. (M.S.P.: Lamb, Kemper)

• Facebook

Mrs. Winchester asked the Board to consider establishing a Facebook page to increase the awareness of the LCRB and our role within the community and to cross-promote provider services, programs and events.

A motion was made that the LCRB establish a Facebook page administered by the Executive Director. (M.S.P.: Gentry, Behlmann)

Executive Director's Report:

- Mrs. Hoskins and Mrs. Winchester presented their written September 2013 reports to the Trustees.
- Mrs. Hoskins reported the fall audits have been scheduled.
- Mrs. Hoskins noted she and Mrs. Winchester, on behalf of the LCRB, will serve as hosts for the Thursday, Oct. 24, MIMH "Mental Health First Aid" session.
- Mrs. Hoskins announced the All Agency Meeting will take place October 23, 2013, at 9 a.m.

Committee Reports:

- A. Finance Committee: No further report.
- B. Personnel Committee: No further report.
- C. Selection & Review Committee: No further report.

Comments for the Good:

- Kelly Broeker mentioned that PFH is hosting a festival in Wentzville (at 1776 Crosswinds Drive, across from Crider) on Saturday, September 28, 2013, from 11 a.m. to 4 p.m. in recognition of National Recovery Month. Other providers are invited to have booths at the event. The event also will include music and youth activities.
- Laurie Cross-Fink (CFS) announced October's Anger Management sessions will be held at the Troy office.
 - Ages 6-9: Saturdays beginning October 5, four sessions from 10-11 a.m.
 - Ages 10-14: Tuesdays beginning October 1, six sessions from 6-7 p.m.
- Bob Dunn shared that NAMI will host its Basics Support Group meetings the second Tuesday of every month from 7-8:30 p.m. at Trinity Lutheran Church. Dunn also reported the parenting basics classes were going well and that the 2014 class schedule will be published soon.
- Ellen Teller (CACNEMO) expressed her gratitude to the Board and Selection & Review Committee for their work and funding.

Adjournment: The meeting was adjourned at 8:32 a.m. by Melba Houston, Chairman. (M.S.P.: Kemper, Heintzelman)

Next Meeting: The next Lincoln County Resource Board meeting is scheduled for **8:00 a.m. on Wednesday, October 23, 2013**, at the **Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.**

Minutes respectfully submitted by:

Becky Hoskins, Executive Director