



**Meeting Call to Order:** The meeting was called to order at 8:06 a.m. by Melba Houston, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

Present: Melba Houston, (Chairman), Margie Beckmann, Adam Burkemper, Kathy Boessen, Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, David Thompson (Treasurer), Cheri Winchester and Becky Hoskins (Executive Director).

Absent: Rod Barnhill, Nancy Behlmann and Dale Reinker.

Guests: Robyn Booker (CACNEMO), Lauri Cross Fink (CFS), Victoria Walker (CHC), Heather Lytle (FACT), Beth Sailors (PFH), Kelly Broeker (PFH), Brian Quick (PFH), Sarah Neuman (SJA), Bob Dunn (NAMI), Kathy Morrison (PCHAS), Jason Beard (PCHAS), Mark Grezeskowiak (PCHAS), Sarah Scott (LCMC,CFS), Brenda Petruso (ThriVe), Dustin Wurst (ThriVe), Konrad Laughman (CACNEMO), Pat Bira (LCMC), Ashley Rottler (LCMC), Tony Bryan (CAE) and Angela Hueckel (CAE).

**Approval of Minutes:** *A motion was made to approve the regular and the closed minutes of the July 24, 2013 meeting as printed. (M.S.P.: Burkemper, Lamb)*

#### **Monthly Financial Report:**

Mrs. Hoskins reviewed several financial documents that included:

- Balance Sheet as of July 31, 2013
- Profit & Loss Budget vs. Actual July 2013
- Profit & Loss Budget vs. Actual January 1, 2013 through July 31, 2013
- Sales Tax History from 2012 to Present
- LCRB 2013 Funding Summary
- LCRB 2013 Schedule of Units

The balance of the People's Bank & Trust account on 8\_26\_2013 was \$50,000.00 in the Main Account and \$299,936.42 in the Money Market Account for a total balance of \$349,936.42.

The Balance Sheet as of July 31, 2013 showed \$23,197.98 in the prepaid tax match fund and \$102,000 in the LCRB Reserve Fund. Assets and equity were in balance at \$369,084.41.

A total of \$91,180.09 was received in July 2013 (116.01% of monthly budget) and a total of \$85,863.77 (85.64% of monthly budget) was paid out in expenditures, resulting in net income of \$5,316.32.

As of July 31, 2013 a total of \$566,676.19 (or 103% of budget to date) had been received in revenue and a total of \$571,867.78 (or 81.48% of budget to date) had been paid out for expenses. The net ordinary income to date was - \$5,191.59.

The July 2013 sales tax revenue (deposited on 8-7-2013) was \$59,519.23 (\$12,934.94 or 27.77% more than July 2012).

In August 2013, \$60,532.50 was paid to our providers. The outstanding 2013 contract commitment is \$547,686.73. The usage rate of our contracted services through July 31, 2013 was 51.93%.

*A motion was made to file the financial report for audit as presented. (M.S.P.: Kemper, Price)*

**Correspondence & Announcements:**

- Mrs. Hoskins shared an invitation for the Board to attend the St. Louis Crisis Nursery's recognition of the 5<sup>th</sup> Anniversary of the Wentzville Crisis Nursery and of Mary Kay Kreider's retirement. This two-part event will be held on Thursday, September 12, 2013 with a Birthday Party with the Children and Tours at the Wentzville Crisis Nursery from 3:00-5:00 p.m. and an Anniversary Event at First Financial Federal Credit Union, 1232 Wentzville Parkway, from 5:00-6:30 p.m.

**D.A.R.T. Report: Beth Sailors** reported the following about DART's current projects and activities:

- The group is working on a strategic plan with the assistance of the National Guard. The focus of the plan will be to address prescription drug abuse in Lincoln County.
- DART will hold its Large Group meeting on August 28, 2013 at the Troy Police Department.
- U.S. Congressman Blaine Luetkemeyer will be at the Troy R-III School District's Central Office on August 29, 2013 at 1:00 p.m., for a presentation and discussion of the "Lincoln County Drug and Alcohol Reduction Team" (DART) initiative.
- DART will sponsor an Addiction Awareness Rally on Saturday, September 21, 2013 from 12:00-3:00 p.m. at the Ponderosa parking lot.
- DART representatives may present information about this initiative at the Annual Prevention Conference at Lake of the Ozarks this fall.

**Children's Trust Fund Report:**

No report.

**Old Business:**

None.

**New Business:**

- Kathy Boessen, Chair of the Selection & Review Committee presented a written request from Preferred Family Healthcare to transfer units within their 2013 Outpatient Treatment contract. The request is to transfer units from individual counseling and from the medicated treatment into group counseling units. The transfer would allow for group counseling to be funded through the end of the contract period.

*A motion was made to modify Preferred Family Healthcare's 2013 Outpatient Treatment contract by transferring units from other areas of the contract (50 of the individual counseling units and all of the medicated treatment units) into group counseling units. (M.S.P.: Boessen, Lamb)*

- Mrs. Hoskins announced that the St. Louis Crisis Nursery has chosen the Lincoln County Resource Board as its recipient of the "2013 Children's Champion Award". This award will be presented to the Board at the Crisis Nursery's annual "Over the Top for Tots" event on Friday, November 8, 2013 at the Columns in St. Charles, MO. All Board members are invited to attend this event as guests of the Crisis Nursery.
- David Thompson, LCRB Treasurer, presented the printed proposed 2014 administrative and general budgets to the Trustees. A brief review of the 2014 budgets ensued.

*A motion was made to approve the 2014 administrative and general budgets, as presented. (M.S.P.: Thompson, Lamb)*

- Mrs. Hoskins asked the Board to consider financial support for the Missouri Institute of Mental Health (MIMH) "Mental Health First Aid—Train the Trainer" training to be held October 21-25, 2013 at the St. Louis County Health Department. She reminded the Board that they had previously voted to pay for the lunches and snacks for any Lincoln County school personnel attending this training. The stipend for each participant is \$1,000 for the 40 hours of training. Mrs. Hoskins suggested that the Board offer to pay the stipend for one person from each of the four Lincoln County school districts to attend. The maximum funding would be \$4,000. Adam Burkemper added that the Finance Committee was in favor of this expenditure. Kathy Boessen asked that, if approved, the Board would receive feedback from the school districts concerning how the subsequent in-district training was facilitated by the trainer.

*A motion was made to offer to pay the \$1,000 stipend for one school person from each of the four Lincoln County School Districts to attend the Missouri Institute of Mental Health (MIMH) "Mental Health First Aid—Train the Trainer" training to be held October 21-25, 2013 at the St. Louis County Health Department. The maximum expense incurred would be no more than \$4,000. (M.S.P.: Kemper, Fitzgerald)*

- Melba Houston asked the Board members to consider changing the date of the December 2013 meeting since it would be on Christmas Day, December 25, 2013.

*A motion was made to change the date of the December LCRB meeting from December 25, 2013 to December 18, 2013. (M.S.P.: Heintzleman, Lamb)*

**Executive Director's Report:**

- Mrs. Hoskins presented her written August 2013 report to the Trustees.
- Mrs. Hoskins briefly discussed the 2013 Mid-Year Reports and the summary of those reports. From January to June 2013, the LCRB-funded programs served 10,163 children, youth and groups. This equates to approximately 37% of the 53,000 residents of Lincoln County being directly or indirectly impacted by these services.
- Mrs. Hoskins noted that 18 proposals (16 renewals and 2 new proposals) for 2014 funding were received. Providers submitting new proposals will present to the Board following the business meeting on August 28, 2013. All providers re-applying for funding have hearings scheduled on either September 12 or 13, 2013.
- Mrs. Hoskins announced that a new "LCRB" outdoor vinyl sign has been installed in front of the Berk Building.

**Committee Reports:**

- A. Finance Committee: No further report.
- B. Personnel Committee: Margie Beckmann, Chair of the Personnel Committee, reported that she met with the Finance Committee on August 21, 2013 to discuss some items in the Personnel Handbook that need revision. The Personnel Committee will meet to review the suggestions made by the Finance Committee and to complete the necessary revisions. The revised Personnel Handbook will be presented to the Board for approval at a later date.
- C. Selection & Review Committee: Kathy Boessen, Chair of the Selection & Review Committee, stated that the committee will begin meeting in September to review the submitted proposals.

**Comments for the Good:**

- Kelly Broeker mentioned that PFH is hosting a festival in Wentzville on Saturday, September 28, 2013 in recognition of National Recovery Month. Other providers are invited to have booths at the event.

**Adjournment:** The meeting was adjourned at 8:38 a.m. by Melba Houston, Chairman. (M.S.P.: Burkemper, Kemper)

**Next Meeting:** The next Lincoln County Resource Board meeting is scheduled for 8:00 a.m. on Wednesday, September 25, 2013 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Becky Hoskins, Executive Director