



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by Melba Houston, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

**Present:** Melba Houston (Chair), Rod Barnhill, Adam Burkemper, Margie Beckmann, Nancy Behlmann, Kathy Boessen, Christine Heintzelman, Charles (Pheeze) Kemper, Jim Price, Dale Reinker, David Thompson and Becky Hoskins (Ex. Dir.).

**Absent:** Glenda Fitzgerald, Kristin Gentry and Billie Lamb.

**Guests:** Saundra Barker (CFS), Susan Schragger (CHC), Laura Bickford (FACT), Heather Lytle (FACT), Kelly Broeker (PFH), Milli Palmer (PFH), Beth Sailors (PFH), Jim Wallis (PFH), Paul Lambi (PFH), Michelle Stille (TCC), Katherine Hefler (TCC), Sarah Neumann (SJA), Katelyn Bottem (LCHD/CDC) and Sandy Burkes.

**Approval of Minutes:** *A motion was made to approve the minutes of the August 22, 2012 meeting as printed. (M.S.P.: Kemper, Burkemper)*

#### **Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Trial Balance as of August 31, 2012*
- *Balance Sheet as of August 31, 2012*
- *Profit & Loss Budget vs. Actual January 1, 2012 through August 31, 2012*
- *Profit & Loss for August 2012*
- *Sales Tax History from 2010 to Present*
- *LCRB 2012 Funding Summary*
- *LCRB 2012 Schedule of Units*

The balance of the People's Bank & Trust accounts on 9-25-2012 was **\$77,033.67** in the Main Account and **\$278,281.72** in the Money Market Account for a total balance of **\$355,315.39**.

The Balance Sheet as of August 31, 2012 showed \$22,374.96 in the prepaid tax match fund. Assets and equity were in balance at \$282,406.10.

As of August 31, 2012 a total of \$649,171.49 (or 105.16% of budget to date) had been received in revenue and a total of \$587,526.18 (or 87.57% of budget to date) had been paid out for expenses. The net ordinary income to date was \$61,645.31.

A total of \$46,699.09 was received in August 2012 (60.52% of monthly budget) and a total of \$37,904.05 (45.20% of monthly budget) was paid out in expenditures, resulting in net income of \$8,795.04.

The August 2012 sales tax revenues (deposited on 9-7-2012) were \$119,841.68 (\$29,721.17 or 32.98% more than August 2011). During the first three quarters of 2012, compared to those same quarters in 2011, we have received \$55,124.56 more in sales tax revenue (or 8.3% more).

In September 2012, \$38,428.75 was paid to our providers. A total of \$513,301.64 of the \$877,324.77 contracted for 2012 services has been paid to our providers. The usage rate of our contracted services through August 31, 2012 was 61.84%.

*A motion was made to approve the financial report as presented. (M.S.P.: Price, Boessen)*

#### **Correspondence & Announcements:**

- Mrs. Hoskins reported that Billie Lamb, Trustee, is recuperating from back surgery and hopes to attend the October meeting.
- The Troy Rotary Club will sponsor a Brew Fest on Thursday, October 4, 2012, to raise funds for high school scholarships.

#### **D.A.R.T. Report:**

Beth Sailors announced that the Lincoln County Health Foundation awarded DART \$4,300 to assist with the cost of a county-wide Drug Perception Needs Assessment that will be conducted this fall in all four of the Lincoln County school districts. The Troy Kiwanis Club has also pledged \$1,000 toward the cost of the assessment.

Anti-Addiction Rally, co-sponsored by the Doug Geiger Family and DART, was held on Saturday, September 22, 2012. This rally was a huge success with over 200 people in attendance.

#### **Children's Trust Fund Report:**

Mrs. Hoskins reported she will accompany Kristin Gentry on scheduled visits in October to the four school districts to present to each of them a Memorandum of Understanding concerning the proper use and storage of the donated *RealityBabies* and their accessories, as well as, the expected reporting procedure.

#### **Old Business:**

- Office Space for 2013: Mrs. Hoskins discussed the request by Dr. Mary Berk to add a protection clause to both the LCRB's potential 2013 lease at the Berk Building, as well as, a protection clause in Preferred Family Healthcare's 2013 lease. These protection clauses would protect Dr. Berk in the event that the LCRB or Preferred Family Healthcare vacated their leased space. Preferred Family Healthcare has already agreed to the wording of the protection clause in their potential 2013 lease.
- The Trustees verbally agreed that these protection clauses were reasonable and would not preclude the LCRB from leasing the designated office space in the Berk Building. It was noted

that a month-by-month tenancy agreement, would be preferable and that appropriate renters insurance and liability insurance would be necessary if the LCRB moved into this office space.

- The protection clause in the LCRB lease would be: *In the event that preferred Family Healthcare vacates their leased space in the Berk Building, the LCRB would also vacate their leased space.* The protection clause in the Preferred Family Healthcare lease would be: *In the event that the Lincoln County Resource Board vacates their leased space in the Berk Building, Preferred Family Healthcare would re-assume the leased space vacated by the LCRB.*

#### **New Business:**

1. 2013 Funding Recommendations: Kathy Boessen, Chairman of the Selection & Review Committee, presented the funding recommendations. These recommendations were previously approved by both the Selection & Review Committee and the Finance Committee. The total 2013 funding recommendation was for a total of \$1,097,181. Mrs. Boessen described each program of service and the rationale for the recommended funding for each proposal of service. The percentage of funding for each of the providers was also presented. (See the attached spreadsheet)

*A motion was made to approve the 2013 funding recommendations as presented, not to exceed \$1,097,200. (M.S.P.: Boessen, Thompson)*

2. December 2012 LCRB Monthly Meeting: The Trustees briefly discussed an alternate date for the December 2013 LCRB monthly meeting, since the fourth Wednesday is on December 26.

*A motion was made to schedule the December 2012 LCRB monthly meeting on Wednesday, December 19, 2012. (M.S.P.: Burkemper, Kemper)*

#### **Executive Director's Report:**

- Mrs. Hoskins briefly reviewed her written Executive Director's September 2012 report.
- The Executive Directors of the St. Louis region met on September 13, 2012 at the LCHD. It was noted that Franklin County had received 23, 2013 funding proposals from 17 different providers. St. Charles County had received proposals from six new potential providers.
- Mrs. Hoskins commended the providers for the high quality of their 2013 proposals and applauded the grant writers for their diligence in preparing the documents.
- The Heroin Reduction Project recently received \$500,000 from the Hauck Family Foundation, bringing the total funding projection to more than \$795,000. Treatment for about 208 addicted clients will be provided in the next 12-month period. A portion of the LCRB 2013 funding for PFH's Outpatient Treatment Program will provide funds for the treatment of two opiate-addicted Lincoln County youth. This amount of funding will be reported as an addition to the total funds designated for the Heroin Reduction Project.

#### **Committee Reports:**

- A. Finance Committee: David Thompson noted that if the economy continues to show improvement, that the Board will be able to fund more services.

- B. Personnel Committee: Margie Beckmann stated that the Personnel Committee will review and revise the Personnel Handbook and that the Search Committee will begin meeting in the near future.
- C. Selection & Review Committee: Kathy Boessen, Chairman of the *Selection & Review Committee*, had no further report.

**Comments for the Good:**

- Melba Houston extended gratitude to the members of the Selection & Review Committee for their diligence and hard work in reviewing the 17 funding proposals.
- Paul Lambi, PFH, is working on the tax board initiatives in both Warren and Boone Counties. He asked that everyone tell their friends and family to vote for the tax initiatives that will be on the ballots in November in both counties.
- Beth Sailors, PFH, noted that people are needed to assist with canvassing in Warren County.
- Sandra Barker, CFS, thanked the Board for the previous and future funding awarded to Catholic Family Services.

**Adjournment:** The meeting was adjourned at 8:40 a.m. by Melba Houston, Chairman.

**Next Meeting:** The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, October 24, 2012 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Becky Hoskins, LCRB Executive Director