



**Meeting Call to Order:** The meeting was called to order at 8:02 a.m. by Melba Houston, Chairman.

**Roll Call and Introduction of Guests:** The Trustees and other guests introduced themselves.

**Present:** Melba Houston (Chair), Rod Barnhill, , Nancy Behlmann, Kathy Boessen, Adam Burkemper, Glenda Fitzgerald, Christine Heintzeman, Charles (Pheeze) Kemper, Billie Lamb Jim Price, Dale Reinker, David Thompson and Becky Hoskins (Ex. Dir.).

**Absent:** Margie Beckmann and Kristin Gentry.

**Guests:** Michelle Stille (CACNEMO), Ellen Teller (CACNEMO), Tim Bizelli (CFS), Saundra Barker (CFS), Sister Mary Carole Curran (CFS), Vicky Walker (CHC), Denise Gould (FACT), Kelly Broeker (PFH), Tom Howes (PFH), Karen Shatto (SJA), Joyce Johnston (NAMI), Emma Epplin (LCHD), Jolene Borders, (LCHD), Sasha Vandeven (LCHD), and Kim Vickers (LCHD).

**Program Presentations by Providers:** The following providers presented information about their programs of service:

- The Child Advocacy Center of Northeast Missouri (Family Advocate and Prevention Services) presented by Ellen Teller and Michelle Stille.
- Catholic Family Services (School Counselors; Counseling Services including anger management and parenting classes; and, Psychiatry Services) presented by Saundra Barker, Sister Mary Carole Curran and Tim Bizelli.
- Family Advocacy and Community Training (Parent Partner Services) presented by Denise Gould.
- Sts. Joachim & Ann Care Service (Case Manager for Children of Families in Need) presented by Karen Shatto.
- National Alliance on Mental Health (Mental Health First Aid Training and Basics Education Program) presented by Joyce Johnston.

Following the presentations, there was a five minute recess. Melba Houston, Chairman, reconvened the meeting at 9:02 a.m.

**Approval of Minutes:** *A motion was made to approve the minutes of the May 23, 2012 meeting as printed. (M.S.P.: Burkemper, Kemper)*

**Financial Report:**

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of May 31, 2012*
- *Profit & Loss Budget vs. Actual for May 2012*

- Profit & Loss Budget vs. Actual for January through May 2012
- Sales Tax History from 2010 to Present
- LCRB 2012 Funding Summary
- LCRB 2012 Schedule of Units

The balance of the People's Bank & Trust accounts on 6-26-2012 was **\$266,350.06** with \$90,416.06 in the checking account and \$175,934.00 in the money market account.

The Balance Sheet as of May 31, 2012 showed \$100,576.00 in the tax match fund. Assets and liability & equity were in balance at \$258,670.61.

A total of \$72,001.81 (93.31% of monthly budget) was received in May 2012 and a total of \$81,201.33 (96.82% of monthly budget) was paid out in expenditures, resulting in net ordinary income of - \$9,199.52 for the month.

As of May 31, 2012 a total of \$392,824.23 (or 101.81% of the monthly budget to date) was received in revenue and a total of \$400,239.66 (or 95.45% of the monthly budget to date) was been paid out for expenses. The net ordinary income to date was -\$7,415.43.

The May 2012 sales tax revenue (deposited on 6-7-2012) was **\$119,457.48** (\$42,293.31 or 54.81% more than May 2011).

In June 2012, \$76,479.60 was paid to our providers. The usage rate of our contracted services through May 31, 2012 was 48.04%. A total of \$388,852.31 has been paid for 2012 contracted services to date.

The Finance Committee has begun work on the 2013 budget. A preliminary budget will be presented to the Trustees at the July 2012 Board meeting.

*A motion was made to approve the financial report as presented. (M.S.P.: Burkemper, Price)*

**Correspondence & Announcements:**

None.

**D.A.R.T. Report:**

None.

**Lincoln County Wellness Center Report:**

None.

**Children's Trust Fund Report:**

None.

**Old Business:**

2012 Needs Assessment: Mrs. Hoskins reported that the Finance Committee had approved extending the agreement with Dr. Cynthia Berry past the original 20 hours, so that Dr. Berry can complete the project satisfactorily and create both a long-version and short-version of the report. The cost for the additional hours will be at the same approved rate of \$75 per hour. The goal is to

establish a more appropriate projection of unmet need in Lincoln County based upon more realistic facts and figures. The 2012 Needs Assessment will be completed in mid-July and distributed to the Trustees via email for their review. Dr. Berry will present the final products at the July 25, 2012 Board meeting for final approval.

**New Business:**

2013 Funding Applications: Mrs. Hoskins reported that the 2013 applications for funding for both new and renewed funding are completed and will be available on the LCRB website on the "Funding Info" page. Since the applications include a new financial model, providers were encouraged to seek assistance with this portion of the application, if desired.

**Executive Director's Report:**

Mrs. Hoskins briefly reviewed her written Executive Director's May 2012 report.

**Committee Reports:**

- A. Finance Committee: No further report.
- B. Personnel Committee: Margie Beckmann will meet with the newly-appointed *Search Committee* in July 2012.
- C. Selection & Review Committee: Kathy Boessen, Chairman of the *Selection & Review Committee*, noted that the committee will review the 2013 funding proposals in September.

**Comments for the Good:**

Kathy Boessen congratulated Mrs. Hoskins, who was named as the 2011-2012 Rotarian of the Year by the Troy Rotary Club.

**Adjournment:** The meeting was adjourned at 9:20 a.m. by Melba Houston, Chairman.

**Next Meeting:** The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, July 25, 2012 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Becky Hoskins, LCRB Executive Director