



Meeting Call to Order: The meeting was called to order at 8:02 a.m. by Melba Houston, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Melba Houston (Chair), Rod Barnhill, Margie Beckmann, Nancy Behlmann, Kathy Boessen, Adam Burkemper, Glenda Fitzgerald, Kristin Gentry, Christine Heintzelman, Charles (Pheeze) Kemper, Jim Price, Dale Reinker, David Thompson and Becky Hoskins (Ex. Dir.).

Absent: Billie Lamb.

Guests: Michelle Stille (CACNEMO), Robyn Booker (CACNEMO), Kelly Meyer (student intern, UMSL), Tim Bizelli (CFS), Tom Evans (CFS), Sister Mary Carole Curran (CFS), Lauri Cross Fink (CFS), Kathy Ianni (CHC), Vicky Walker (CHC), Heather Lytle (FACT), Beth Sailors (PFH), Tom Howes (PFH), Milli Palmer (PFH), Jim Wallis (PFH), Karen Shatto (SJA), Sarah Neuman (SJA), Judge Ben Burkemper (45th Judicial Circuit), Kevin Conner (Troy R-III School District), Mary Kay Kreider (CNW), Zhanna Keeton (student intern, Missouri Baptist)

Approval of Minutes: *A motion was made to approve the minutes of the April 25, 2012 meeting as printed. (M.S.P.: Kemper, Burkemper)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of April 30, 2012*
- *Profit & Loss Budget vs. Actual for April 2012*
- *Profit & Loss Budget vs. Actual for January through April 2012*
- *Sales Tax History from 2010 to Present*
- *LCRB 2012 Funding Summary*
- *LCRB 2012 Schedule of Units*

The balance of the People's Bank & Trust accounts on 5-21-2012 was **\$171,493.01** with \$50,000 in the checking account and \$121,493.01 in the money market account.

The Balance Sheet as of April 30, 2012 showed \$105,111.05 in the tax match fund. Assets and liability & equity were in balance at \$267,870.13.

A total of \$84,376.53 (109.34% of monthly budget) was received in April 2012 and a total of \$82,907.38 (98.86% of monthly budget) was paid out in expenditures, resulting in net ordinary income of \$1,469.15 for the month.

As of April 30, 2012 a total of \$320,822.41 (or 103.94% of the monthly budget to date) was received in revenue and a total of \$319,038.33 (or 95.1% of the monthly budget to date) was been paid out for expenses. The net ordinary income to date was \$1,784.09.

The April 2012 sales tax revenue (deposited on 5-7-2012) was **\$71,917.33** (\$3,546.02 or 5.19% more than April 2011).

In May 2012, \$73,317.92 was paid to our providers. The usage rate of our contracted services through April 30, 2012 was 38.29%. A total of \$305,473.71 has been paid for 2012 contracted services to date.

A motion was made to approve the financial report as presented. (M.S.P.: Beckmann, Price)

Correspondence & Announcements:

- Newspaper article, "Use of Synthetic Drugs in County at 'Epidemic Rate'", that highlighted the topics discussed at the April 23rd community education program at Troy Buchanan High School which appeared in the Lincoln County Journal, May 1, 2012.
- Newspaper article, "Mental Health Needs Addressed Following Joplin Tornado Crisis", that reported Preferred Family Healthcare's role in that effort which appeared in the Lincoln County Journal, May 8, 2012.
- Results of the 2012 Homeless Count for St. Charles, Lincoln and Warren Counties.

D.A.R.T. Report:

Beth Sailors, PFH, gave a brief report about the recent activities of the D.A.R.T. organization:

- The D.A.R.T. small group will meet on May 23, 2012 to discuss grant opportunities and potential summer activities for Lincoln County youth.
- Additional parent information meetings will be scheduled in the fall for all four school districts.
- Elsberry School District may host a summer informational meeting.
- D.A.R.T is working on a coalition with the NCADA.

Lincoln County Wellness Center Report:

Beth Sailors reported that the Wellness Center had logged 34 calls in the first quarter of 2012 (Jan-March) with most calls being directed to Preferred Family Healthcare. A few clients stopped by looking for the Sts. Joachim & Ann Care Service or Catholic Family Services offices. Both of these providers have re-located to other facilities in Troy.

Children's Trust Fund Report:

Kristin Gentry reported that the Kirk Schreiber, Executive Director of the CTF, had indicated that it is not necessary to spend the funds in the license plate account by June 30, 2012, since these funds may be rolled over to the next fiscal year. When more money is available, additional *RealityBaby* items will be purchased for local schools. The CTF annual report for 2011-2012 will be completed at the end of June 2012.

Old Business:

None.

New Business:

- A. LCRB Search Committee for Executive Director Replacement: Mrs. Houston noted that the *Search Committee* is in place and will include these Trustees: Margie Beckmann, Chairman of the *Personnel Committee*, Adam Burkemper, Pheeze Kemper, Kathy Boessen, Kristin Gentry and Nancy Behlmann and Melba Houston (ex officio member). This committee will begin the process of finding a new executive director to replace Mrs. Hoskins who plans to retire at the end of 2013.
- B. LCRB Contract for Preparation of Audits: Mrs. Hoskins reported that she had contacted three local CPA's to submit bids for preparing the LCRB audits for the years 2011, 2012 and 2013. Marla Heneghan and Bret Gruenloh both declined in writing for the opportunity to bid. Mr. Charles Montgomery submitted a bid to prepare the LCRB audits for the years 2011, 2012 and 2013 for a total of \$12,750 or \$4,250 per audit.

A motion was made to accept the bid presented by Mr. Charles Montgomery, CPA, to prepare the LCRB audits for the years 2011, 2012 and 2013 for a total cost of \$12,750 (\$4,250 per year). (M.S.P.: Kemper, Thompson)

Executive Director's Report:

- A. Mrs. Hoskins briefly reviewed her written Executive Director's May 2012 report.
- B. LCRB Providers and potential providers will make five-minute presentations about their various programs at either the June or July Board meetings.
- C. Mrs. Houston read the letter of gratitude written in recognition of Dr. Karl Wilson's Retirement from the Crider Health Center. Trustees wishing to donate to the Crider Health Center Foundation in honor of Dr. Wilson's retirement may give their donation to Mrs. Hoskins, who will deliver the letter and the donations.
- D. Mrs. Hoskins noted that she and Dr. Berry continue to work on the 2012 revision of the *Lincoln County Needs Assessment* and she thanked all of the providers for their assistance in reviewing the information relating to their organizations.
- E. Mrs. Hoskins reported that the 2013 funding proposal applications will be available on the LCRB website by the end of June 2012. These applications will include the new financial analysis spreadsheet.

Committee Reports:

- A. Finance Committee: No further report.
- B. Personnel Committee: Margie Beckmann, Chairman of the *Personnel Committee* noted that she will begin working with the newly appointed *Search Committee* in securing a replacement for Mrs. Hoskins. In addition, the *Personnel Committee* will meet in July to complete the annual evaluation of Mrs. Hoskins.
- C. Selection & Review Committee: Kathy Boessen, Chairman of the *Selection & Review Committee*, announced that committee would meet directly following the Board meeting to discuss some items.

Comments for the Good:

None.

Adjournment: The meeting was adjourned at 8:38 a.m. by Melba Houston, Chairman.

Next Meeting: The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, June 27, 2012 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Becky Hoskins, LCRB Executive Director