



Meeting Call to Order: The meeting was called to order at 8:05 a.m. by Melba Houston, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Melba Houston (Chair), Rod Barnhill, Margie Beckmann, Kathy Boessen, Adam Burkemper, Glenda Fitzgerald, Kristin Gentry, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, Dale Reinker and Becky Hoskins (Ex. Dir.).

Absent: Nancy Behlmann, Christine Heintzelman and David Thompson.

Guests: Michelle Stille (CACNEMO), Tim Bizelli (CFS), Laura Bickford (FACT), Beth Sailors (PFH), Tom Howes (PFH), Karen Shatto (SJA), Sarah Neuman (SJA), Katrina Harper (CHC), Carole Crist (Children's Division)

Approval of Minutes: *A motion was made to approve the minutes of the March 28, 2012 meeting as printed. (M.S.P.: Kemper, Burkemper)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of March 31, 2012*
- *Profit & Loss Budget vs. Actual for March 2012*
- *Profit & Loss Budget vs. Actual for January through March 2012*
- *Sales Tax History from 2010 to Present*
- *LCRB 2012 Funding Summary*
- *LCRB 2012 Schedule of Units*

The balance of the People's Bank & Trust accounts on 4-23--2012 was **\$194,779.27** with \$52,899.51 in the checking account and \$141,879.76 in the money market account.

The Balance Sheet as of March 31, 2012 showed \$107,041.93 in the tax match fund. Assets and liability & equity were in balance at \$266,400.98.

A total of \$85,301.26 (110.54% of monthly budget) was received in March 2012 and a total of \$88,414.28 (105.42% of monthly budget) was paid out in expenditures, resulting in net ordinary income of -\$3,113.02 for the month.

As of March 31, 2012 a total of \$236,445.89 (or 102.14% of the monthly budget to date) was received in revenue and a total of \$236,130.95 (or 93.85% of the monthly budget to date) was been paid out for expenses. The net ordinary income to date was \$314.94.

The March 2012 sales tax revenue (deposited on 4-7-2012) was **\$84,279.14** (-\$3,168.39 or -3.62% less than March 2011).

In April 2012, \$77,199.98 was paid to our providers. The usage rate of our contracted services through March 31, 2012 was 28.82%. A total of \$232,182.64 has been paid for 2012 contracted services to date.

A motion was made to approve the financial report as presented. (M.S.P.: Lamb, Beckmann)

Correspondence & Announcements:

- Newspaper article about the “Pinwheels for Prevention” activities that recognized Child Abuse Prevention Month from the Lincoln County Journal, April 10, 2012.
- Thank you from St. Louis Crisis Nursery for funding.
- Information about the St. Louis Crisis Nursery’s May 10, 2012 “Signature Healthcare Foundation Fifth Annual Golf Tournament” at Whitmoor Country Club in St. Charles.

D.A.R.T. Report:

Beth Sailors, PFH, gave a brief report about the recent activities of the D.A.R.T. organization:

- Representatives from the D.A.R.T. organization presented parent information sessions at Troy Buchanan High School on Monday, April 23 and at Silex High School on Tuesday, April 24. A parent information session will be held at the Winfield High School on Monday, April 30. The newspaper article in the LCJ outlined the efforts and structure of the D.A.R.T.
- D.A.R.T. will present a program to the 4-H groups in Winfield on May 10, 2012.
- The D.A.R.T. small group met on April 25, 2012.

Children’s Trust Fund Report:

Kristin Gentry reported that an additional \$50.00 was added to the fund during the third quarter resulting in a balance of \$2,179.66. She will contact the Troy R-III High School to see if they would like to have some of the specialty babies (drug, alcohol syndrome, shaken baby) for their family consumer classes. Money from the license plate revenue needs to be spent before June 30, 2012.

Old Business:

- A. Regional Heroin Reduction Project: Mrs. Hoskins reported that the Executive Directors of the Resource Boards from St. Louis County, St. Charles County, Franklin County and Lincoln County met on April 12, 2012 to discuss the level of involvement of the individual Boards and to create a unified application for potential supplementary funding for either/or prevention or treatment services. The Executive Directors agreed to submit summaries of their Board’s potential involvement to the project leaders and to use the created unified application for supplementary funding. Mrs. Hoskins submitted the following summary:

Treatment Services:

The *Lincoln County Resource Board* would be interested in contracting with *Preferred Family Healthcare* to offer medicated assisted treatment services to opiate-addicted adolescents, up to age 19. In the past year (Jan. 1, 2011 through Dec. 31, 2011), *Preferred Family Healthcare* had four (4) consumers in Lincoln County with a primary, secondary, or tertiary of a heroin/ opiate addiction. The Board would require a breakdown of the specific unit costs for each type of service provided during the treatment of an adolescent client.

Prevention Services:

Lincoln County has developed the *D.A.R.T. (Drug Alcohol Reduction Team) Organization* that is providing public awareness activities, public forums and student-focused prevention strategies/activities. This county-wide group includes representatives from all of the school districts, law enforcement personnel, drug task force staff, judicial circuit judges, other civic leaders, and providers. Because this organization, as well as, *Preferred Family Healthcare* will continue to provide prevention services, the Lincoln County Resource Board would probably not contract for any other outside prevention services.

In addition, Mrs. Hoskins noted that *Preferred Family Healthcare*, the *National Council on Alcohol and Drug Abuse* and *Bridgeway Behavioral Health* are designated as the three key providers for this project.

Katrina Harper stated that it would be a good idea for all of the providers that offer prevention services to meet to discuss using “universal language” concerning addictions. Katrina will organize this effort.

- B. Appointments to LCRB Standing Committees Melba Houston noted that Adam Burkemper has joined the *Finance Committee* and that Christine Heintzelman has joined the *Selection & Review Committee*. Nancy Behlmann has stepped down from the *Selection & Review Committee*, but will continue to serve on the *Personnel Committee*. Other Trustees that wish to join or step down from a Standing Committee should contact the Chairman.

New Business:

- A. LCRB Search Committee for Executive Director Replacement: Mrs. Houston noted that with the assistance of Margie Beckmann, the Chairman of the *Personnel Committee*, a Search Committee for the replacement for Mrs. Hoskins will be created. Mrs. Hoskins plans to retire at the end of December 2013, but will assist in the training and orientation of her successor.
- B. Recognition of Dr. Karl Wilson's Retirement from the Crider Health Center: Adam Burkemper noted that Dr. Wilson will be retiring from the *Crider Health Center* this year. Dr. Wilson was instrumental in creating the *Lincoln County Resource Board* and in passing the tax initiative to fund children's mental health services in our County. Adam stated that he had created a letter of appreciation for Dr. Wilson and that Trustees may make a donation to the *Crider Health Center Foundation* in honor of Dr. Wilson. Mrs. Hoskins will collect these checks and deliver them with the letter from the Board. All checks should be submitted by May 23, 2012.

Executive Director's Report:

- A. Mrs. Hoskins briefly reviewed her written Executive Director's April 2012 report, noting that she had presented the 2011 LCRB Annual Report to the Lincoln County Commissioners on April 17, 2012. She noted that the Commissioners were very pleased with the overall impact of the funded services and with the conservative expenditures for administration of the Board.
- B. LCRB Providers and potential providers will make five-minute presentations about their various programs at the June and July Board meetings. All of these presentations have been scheduled and confirmed.
- C. Mrs. Hoskins has contacted Charles Montgomery about facilitating the 2011 audit for the LCRB.
- D. Mrs. Hoskins noted that she and Dr. Berry continue to locate valuable resources for the 2012 revision of the *Lincoln County Needs Assessment*.
- E. The *LINC* (public transportation) is soliciting organizations to advertise on their new vans. Trustees and providers may contact Mrs. Hoskins for more information about this advertising opportunity.
- F. Mrs. Houston, Mrs. Boessen and Mrs. Hoskins met with Cheryl Wehde (Troy R-III Lead Counselor) and with Dr. Kevin Conner (Troy R-III Director of Special Services) on April 20, 2012 to discuss how LCRB-funded services are working in the District. Mrs. Boessen noted that the meeting was very positive, resulting in some ideas for improvement and some clarifications concerning those students that may be served in the particular programs.

Katrina Harper suggested that a survey be conducted to quantify how many student referrals are received from each school building in each district.

Mrs. Hoskins stated that she will present information to the Troy R-III counselors at their fall meeting and that she will invite a representative from each provider to be there, as well. It was suggested that a similar presentation be offered in the other three school districts in the County. Mrs. Hoskins agreed to contact the other school districts to set up presentations.

Mrs. Wehde and Dr. Conner were invited to attend the provider presentations at the June and July Board meetings.

- G. The next *All Agency Meeting* will be held on Wednesday, May 23, 2012 immediately following the regular *LCRB* monthly meeting.
- H. The regional Executive Directors will meet in Troy at the *Lincoln County Health Department* on May 10 for their regular quarterly meeting.

Committee Reports:

- A. Finance Committee: Pheeze Kemper, member of the *Finance Committee*, stated that the sales tax revenue continues to not follow any particular trend. He added, however, that Lincoln County's 10% overall increase in sales tax revenue in the first quarter of 2012, mirrors what has happened in the east central region including St. Louis City

and St. Louis County. Mr. Kemper also remarked that the *Finance Committee* will closely monitor that any funding for the United Way Heroin Project be in accordance with the state statutes governing our Board.

B. Personnel Committee: No further report.

C. Selection & Review Committee: Kathy Boessen, Chairman of the *Selection & Review Committee*, announced that she and Mrs. Hoskins met with Dave Ewing, the Comptroller for the *St. Louis County Children's Services Fund*, about creating a financial analysis document to be used with the *LCRB's* 2013 funding application. Mr. Ewing is in the process of creating this document for the *LCRB*.

Comments for the Good:

Kristin Gentry announced that families may now apply on-line at www.dss.mo.gov for food stamps benefits and for insurance through FAMILY Mo Healthnet (MO Healthnet= Medicaid). Changes can also be reported online as well. This means that families will not have to actually come to the Family Services Division offices to apply. In addition, a new toll-free information line will be operational on Monday, April 30, 2012 for questions about child support and/or family support. Mrs. Hoskins will distribute this information via email to the Trustees and providers.

Adjournment: The meeting was adjourned at 8:55 a.m. by Melba Houston, Chairman.

Next Meeting: The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, May 23, 2012 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Becky Hoskins, LCRB Executive Director