



Meeting Call to Order: The meeting was called to order at 8:45 a.m. by Melba Houston, Chairman.

Roll Call and Introduction of Guests: The Trustees and other guests introduced themselves.

Present: Melba Houston, (Chairman), Kristin Gentry (Vice-Chairman), David Thompson (Treasurer), Rod Barnhill, Adam Burkemper, Margie Beckmann, Nancy Behlmann, Kathy Boessen, Glenda Fitzgerald, Christine Heintzelman, Charles (Pheeze) Kemper, Billie Lamb, Jim Price, Dale Reinker and Becky Hoskins (Ex. Dir.).

Absent: None.

Guests: Mary Anne Kemper, Tim Bizelli (CFS), Katrina Harper (CHC), Laura Bickford (FACT), Kelly Broeker (PFH), Beth Sailors (PFH), Tom Howes (PFH), Milli Palmer (PFH) and Sarah Neumann (SJA).

Approval of Minutes: *A motion was made to approve the minutes of the November 28, 2012 meeting as printed. (M.S.P.: Kemper, Lamb)*

Financial Report:

Mrs. Becky Hoskins, Executive Director, presented the financial report, reviewing the following financial documents:

- *Balance Sheet as of November 30, 2012*
- *Profit & Loss Budget vs. Actual January 1, 2012 through November 30, 2012*
- *Profit & Loss for November 2012*
- *Sales Tax History from 2010 to Present*
- *LCRB 2012 Funding Summary*
- *LCRB 2012 Schedule of Units*

The balance of the People's Bank & Trust accounts on 12_17_2012 was **\$100,000.00** in the Main Account and **\$330,912.28** in the Money Market Account for a total balance of **\$430,912.28**.

The Balance Sheet as of November 30, 2012 showed \$17,589.46 in the prepaid tax match fund. Assets and equity were in balance at \$353,472.54.

A total of \$1,700.11 was received in November 2012 (92.92% of monthly budget) and a total of \$72,788.47 (86.79% of monthly budget) was paid out in expenditures, resulting in net income of -\$1,088.36.

As of November 30, 2012 a total of \$914567.59 (or 107.74% of budget to date) had been received in revenue and a total of \$781,855.84 (or 84.75% of budget to date) had been paid out for expenses. The net ordinary income to date was \$132,711.75.

The November 2012 sales tax revenue (deposited on 12-7-2012) was \$97,399.55 (\$2,759.76 or 2.92% more than November 2011). The total amount of sales tax revenue deposited into the LCRB account in 2012 was \$1,006,374.35 (\$59,509.32 or 6.28% more than 2011).

In November 2012, \$65,674.57 was paid to our providers. A total of \$713,437.91 of the \$877,324.77 contracted for 2012 services has been paid to our providers. The usage rate of our contracted services through November 30, 2012 was 83.62%.

A motion was made to approve the financial report as presented. (M.S.P.: Price, Kemper)

Correspondence & Announcements:

- Information about the 2013 anger management classes offered by Catholic Family Services was circulated.
- A newspaper article, published in the December 18, 2012 issue of the Lincoln County Journal, concerning the LCRB's 2013 funding was circulated.

D.A.R.T. Report:

Milli Palmer reported that DART-sponsored Political Roundtable event at Bonfils Auditorium in Troy on November 28, 2012 was well-attended and well-received. Members of the DART organization will attend a conference to learn more about organizational structure and strategic planning. The county-wide Drug Perception Needs Assessment is almost completed in all four of the Lincoln County school districts and at Sacred Heart Catholic School in grades six, nine and twelve.

Children's Trust Fund Report:

Kristin Gentry reported that items needed by Winfield have been ordered at a cost of \$126.00 and that the school district will pay for half of this expenditure. Hopefully, the *RealityBaby* program will be in operation by the beginning of the second semester at Winfield.

Old Business: None.

New Business:

- A. Missouri Ethics Commission Financial Disclosure Statement. The Trustees discussed whether or not to require the Trustees of the LCRB to complete annual financial disclosures through the Missouri Ethics Commission. Since the LCRB and its Trustees are considered a political subdivision, such disclosures would be appropriate to insure no conflict of interest on the part of the Trustees. The Trustees agreed that this would be a good idea.

A motion was made to require the LCRB Trustees to annually complete a financial disclosure statement with the Missouri Ethics Commission. (M.S.P.: Lamb, Burkemper)

Mrs. Hoskins will forward the Internet link for the Missouri Ethics Commission to the Trustees. The 2012 financial disclosure is due by May, 2013.

- B. Review of Whistle Blower Policy. The Trustees reviewed copies of the LCRB's Whistle Blower Policy that was approved on May 27, 2009. Briefly, the policy states that the LCRB will not retaliate against any employee or Trustee of the Board who discloses or threatens to disclose to a supervisor or a public body, any activity, policy or practice that is in violation of a law, rule or regulation. Four Trustees, that had not signed the policy, did so at the meeting.
- C. Request from the DART Organization. Milli Palmer, representing DART, presented a request to the Board. This request, presented both in writing and verbally, asked the LCRB for \$575 to complete the funding of the Lincoln County Drug Needs Assessment conducted this fall. The total cost of the needs assessment, as outlined in the request, was \$13,641. DART had secured \$13,066 in funding, leaving an unpaid balance of \$575. David Thompson, representing the Finance Committee, offered support for this financial request. Kathy Boessen, representing the Selection & Review Committee, stated that the results of the drug needs assessment will be very valuable in identifying and selecting future services for the youth of our County. This will result in the most efficient use of available resources.

A motion was made to honor the request from DART for \$575 to complete the funding of the Lincoln County Drug Needs Assessment. (M.S.P.: Thompson, Fitzgerald)

- D. Children's Tax Board's Letter to the Editor. Jama Dodson, Executive Director of the St. Louis Mental Health Board, invited the LCRB to participate in the publishing of a letter to the editor concerning the recent Sandy Point school shooting. The letter would have a brief introduction and then offer sound advice for helping children and adults cope with the incident reminding them of available services and key numbers to call in their respective communities. The Trustees agreed that such a letter would be opportune considering the recent event in Connecticut. It was suggested that the Lincoln County Journal be asked to publish the letter in a manner that would highlight its content.

A motion was made to approve the publishing of a letter to the editor, written by the children's tax boards, offering sound advice for helping children and adults cope with the recent school shooting incident. This letter would also remind readers of available services and key numbers to call in their respective communities. (M.S.P.: Fitzgerald, Heintzelman)

Executive Director's Report:

- Mrs. Hoskins presented her written report.
- Mrs. Hoskins noted that she had completed updating the LCRB Office Manual.
- The LCRB All Agency meeting, scheduled for January 23, 2013, at 9:00 a.m., at the Lincoln County Health Department, following the LCRB meeting, will be a time for newly-funded providers and staff to network with all of the funded agencies and personnel.

Committee Reports:

- A. Finance Committee: David Thompson suggested that efforts be made to campaign for legislation requiring that local taxes be charged for all Internet sales. Taxing all Internet sales would produce additional revenue for our County.
- B. Personnel Committee: Margie Beckmann stated that the Search Committee and the Personnel Committee met on November 30, 2012. The Search Committee completed a timeline for the replacement of the Executive Director and the Personnel Committee reviewed sections of the LCRB Personnel Handbook. These committees will meet again in January 2013.
- C. Selection & Review Committee: No new activity to report.

Comments for the Good:

- Katrina Harper announced that Kathy Ianni, Pinocchio Program Manager, had resigned, due to her husband's relocation to New York City. Jessica Covert, will be the new Program Manager and Christine Petty will serve as the Pinocchio Supervisor.
- Katrina Harper commented that due to state funding cuts and staff reductions at the Family Support Division, the system is stressed. The funding cuts adversely affect everyone, the families in need, the staff and the general public. It was suggested that the Trustees of the LCRB attend the Mental Health Legislation Day on Wednesday, February 13, 2013 or to visit Jefferson City at some other time to offer support for mental health funding in Missouri. The Trustees agreed that this would be a positive approach to implement change.
- Beth Sailors highlighted the importance of talking to our legislators about mental health and social service issues.
- Sarah Neumann commented that the time span between these catastrophic shooting events is getting shorter which adds to the stress level of the public.
- Billie Lamb noted that she had concerns with our county court system.
- Billie Lamb asked if shopping at Sam's in Wentzville would be detrimental to our services. David Thompson noted that Sam's has provided funding for 10 different non-profit organizations in Lincoln County and Pike County. Kristin Gentry added that Jill Miller, Sam's public relations director, is a resident of Troy and a strong supporter of Lincoln County.
- Kristin Gentry thanked Katrina Harper for her comments about the Family Support Division and its challenges.

Adjournment: The meeting was adjourned at 9:25 a.m. by Melba Houston, Chairman.

Next Meeting: The next *Lincoln County Resource Board* meeting is scheduled for 8:00 a.m. on Wednesday, January 23, 2013 at the Lincoln County Health Department (Community Room on south side of building), #5 Health Department Drive, Troy, Missouri, 63379.

Minutes respectfully submitted by:

Becky Hoskins, LCRB Executive Director